Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Piedmont PS County District Code: 09-I022

Superintendent: Mr. James White

Address of SFA: 713 Piedmont Rd. North City: Piedmont Zip Code: 73078

Consultant(s) Conducting Review: Denise Wieland, Kathy Kuck and Carole Peters

An AR of your SFA's CNP operation has been completed. The SFA was found in: ☑ Compliance ☐ Noncompliance

Review Month: October Date of Review: 11/4,5,6,8/2019 Date Review Closed: 11/8/2019

Number of Schools in SFA: 7 Number of Schools Reviewed: 2 Number of Eating Sites Reviewed: 2

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Northwood Elementary

Piedmont Intermediate

School Breakfast Program (SBP): Piedmont Intermediate

After-School Snack Program (ASSP): NA

Special Milk Program (SMP): NA

Fresh Fruit and Vegetable Program (FFVP): NA

Seamless Summer Food Program (SSFP): NA

Does the SFA operate under any special provisions: (Select any that apply)

- ☐ Provision 1
- ☐ Provision 2
- ☐ Provision 3
- ☐ Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- ☐ PS-1 Violations
- ☐ PS-2 Violations
- ☐ Resource Management Violations (Indicate area of violation)
  - ☐ Maintenance of the Nonprofit ☐ Paid Lunch Equity
  - ☐ Revenue from Nonprogram Foods ☐ Indirect Costs
- ☐ General Area Violations

If applicable, mark appropriate boxes:

- ☐ Recalculation required
- ☐ Fiscal Action Workbook completed

YES	NO	REVIEW FINDINGS		
○	◉	**A. Program Access and Reimbursement**		
		YES	NO	
		○	◉	Certification and Benefit Issuance
		○	◉	Verification
		○	◉	Meal Counting and Claiming

Finding(s) Details:

YES	NO	REVIEW FINDINGS		
○	◉	**B. Meal Patterns and Nutritional Quality**		
		YES	NO	
		○	◉	Meal Components and Quantities
		○	◉	Offer versus Serve
		○	◉	Dietary Specifications and Nutrient Analysis

Finding(s) Details:

YES	NO	REVIEW FINDINGS
○	●	**C. School Nutrition Environment**

YES	NO	
○	●	Food Safety
○	●	Local School Wellness Policy
○	●	Competitive Foods
○	●	Other

Finding(s) Details:

○	●	**D. Civil Rights**

Finding(s) Details:

Comments/Recommendations:

1. The Food Service Management Company (FSMS), Sodexo, gives a breakdown of Revenues and Expenditures to the district as requred. However, the district does not code the ala carte expenses seperately. They also are not coding the adult and ala carte revenue. This must be done properly to meet the OCAS coding requirements.

2. Upon arrival, the water and ala carte beverages were in front of the serving line and the milk was at the end of the serving line. This is unacceptable according to USDA regulations. No beverages can be displayed/served in competition with milk. This was corrected at the time of the review on the first day.

3. The benefit issuance system is correct in that all students were receiving the correct benefit. However there were numerous students on the Statistical Sample Generator who were receiving paid benefits. Those students should have been receiving paid benefits; however they should have never been on our Statistical Sample Generator. They were on there because the Student Information System does not communicate to the Child Nutrition System when changes have been made. This is a requirement of all Student Information Systems and Child Nutrition Systems. This needs to be corrected.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY(§210.18[i][2]): NA

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[j][2]):

NA **(30 days from the date the corrective action must be completed)**

An exit conference was conducted (§210.18[i][2]) discussing the AR Review findings on: 11/8/2019

with Tammy Kuchera, CFO (Name and Title of School Representative)

CNP Consultant(s): Denise Wieland

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Signature of School Representative

Date

Date Review Summary Was Publicly Posted: February 11, 2020