



Student Full Name		Date
School	District	
Teacher Signature	Principal Signature	Superintendent Signature

☐ Under the rules of the Reading Sufficiency Act, this student will be **promoted to fourth grade** under the following circumstances:

- ☐ **Pathway 1** – Meet RSA criteria on the Oklahoma State Testing Program (OSTP)  
A copy of the student's scores must be included in the permanent record.
- ☐ **Pathway 2** – Meet the end-of-year grade level target for third grade on one of the screening assessments approved by the Oklahoma State Board of Education

Name of Screening Assessment

Score

Date Met

☐ **Pathway 3** – Meet the requirements of one of the seven good-cause exemptions

- ☐ **Good-Cause Exemption 1** – Student is an English learner who has had less than two years of instruction in English and is identified as Limited English Proficient/English learner on an approved screening tool. Student has an English Language Academic Plan (ELAP) in place.
- ☐ **Good-Cause Exemption 2** – Student has an Individualized Education Plan (IEP) which indicates the student is to be assessed with the Oklahoma Alternate Assessment Program (OAAP).
- ☐ **Good-Cause Exemption 3** – Student has demonstrated an acceptable level of performance (45<sup>th</sup> percentile or higher) on an alternative standardized reading test.
- ☐ Iowa Test of Basic Skills (ITBS), Form \_\_\_\_\_ Percentile: \_\_\_\_\_ Date met: \_\_\_\_\_
- ☐ Stanford Achievement Test, Tenth Edition (SAT-10) Percentile: \_\_\_\_\_ Date met: \_\_\_\_\_
- ☐ TerraNova, Third Edition, Level \_\_\_\_\_ Percentile: \_\_\_\_\_ Date met: \_\_\_\_\_
- ☐ **Good-Cause Exemption 4** – Student has demonstrated reading sufficiency through a teacher-developed portfolio. Completed [portfolio checklist](#) is included in the student's permanent record.
- ☐ **Good-Cause Exemption 5** – Student participated in the OSTP, has an Individualized Education Plan (IEP) that reflects intensive remediation in reading, and has made adequate progress toward IEP goals.
- ☐ **Good-Cause Exemption 6** – Student has received intensive remediation in reading for two or more years and has been previously retained for academic reasons. Grade previously retained:
- ☐ PreK ☐ Kindergarten ☐ Transitional 1<sup>st</sup> ☐ 1<sup>st</sup> grade ☐ 2<sup>nd</sup> grade ☐ 3<sup>rd</sup> grade
- ☐ **Good-Cause Exemption 7** – Student is facing an exceptional emergency circumstance and exemption from testing has been approved by the Office of Assessment. Documentation is included in student's permanent record.
- ☐ **Pathway 4** – Unanimous decision by the Student Reading Proficiency Team (SRPT) to promote with probation. Documentation in student's permanent record includes date of meeting, members of SRPT, and decision of each member.

☐ Under the rules of the Reading Sufficiency Act, the SRPT has determined this student will be **retained in third grade**, either through unanimous decision to retain or by not reaching a unanimous decision to promote. Written notification of decision to retain has been sent to the parent or guardian of the student.