



JOY HOFMEISTER  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

## MEMORANDUM

**TO:** Superintendents and Special Education Directors

**FROM:** Matt Holder, Deputy Superintendent, Finance & Federal Programs  
Todd Loftin, Executive Director, Special Education Services  
Mark Sharp, Executive Director, SoonerStart

**DATE:** 8/15/17

**SUBJECT:** **School Based Health Services**

The Oklahoma State Department of Education (OSDE) is excited to announce changes and enhancements to the School-Based Health Services (SBHS) program. These changes will take effect in the 2017-18 school year.

All administration of SBHS practices and policies is now the responsibility of OSDE. We have been working closely with the Oklahoma Health Care Authority (OHCA) to make changes on the physician authorization and prior authorization processes to encourage districts to participate and to help subsidize provision of medical services with appropriate Medicaid reimbursement. To that end, the OSDE is working with Public Consulting Group (PCG) – which currently provides OSDE special education, compliance reporting and professional development services – to administer the SBHS program statewide.

For more than two decades, PCG has successfully navigated school-based Medicaid for school districts, state Medicaid agencies and education authorities. Their approach focuses on making school-based Medicaid programs efficient and compliant to recover the maximum amount of reimbursement revenue. Among PCG's offering to districts is EasyTrac™, a web-based service-scheduling, supporting documentation and reporting tool integrated within OK EDPlan™. EasyTrac™ enables districts to store health-related service and compliance information in a single database – thus streamlining the Medicaid recovery process.

Some of PCG's key tasks and benefits to school districts will include:

- Outreach and training to reinforce district understanding of program requirements and benefits
- A program handbook and support hotline that provides a single point of contact and thus increases compliance by offering consistent guidance and monitoring
- Integrated solutions that help ensure only Medicaid-covered services in a student's IEP are submitted for reimbursement
- A range of Medicaid claiming reports to drive revenue and compliance and provide districts with tools to support their own Medicaid program management
- Assessment of the current program financing model to determine if a more effective solution is available
- National expertise to help identify potential issues that could affect the success of the program and ensure that OSDE's school-based Medicaid program responds to necessary changes
- Long-term opportunities to expand the program

This partnership with PCG offers exciting enhancements and expertise to the SBHS program, and OSDE

encourages every district to participate. In September, PCG will web demonstrate the software; specific dates will be communicated soon. Training will begin in late October, with implementation and enrollment to follow.

If your district is interested in participating in the SBHS program or has questions, please email [OKFFS@PCGUS.com](mailto:OKFFS@PCGUS.com).