## Oklahoma State Department of Education

## OPEN RECORDS REQUEST



Media: General Public:		
Information requested:		
E-mail address, if applicable:		
Purpose of request: Personal:	<del></del>	Public Interest:
Name of person making request:		EASE PRINT NAME)
Address:		
City:	State:	
Telephone: ()	Fax:	()
School or Company of Requestor:		
Signature:		Date:
Any copies will be made in accord	dance with the fee so	hedule and procedure established by the

Any copies will be made in accordance with the fee schedule and procedure established by the Oklahoma State Department of Education pursuant to the Oklahoma Open Records Act, 51 O.S. § 24 A. 1 et. seq.

Return to: Oklahoma State Department of Education

2500 North Lincoln Boulevard

Oklahoma City, Oklahoma 73105-4599 (405) 521-4889 Fax: (405) 522-6256 Email: Cheryl.Hassell@sde.ok.gov

\*Do NOT send money prior to our notification of the <u>exact</u> amount due. <u>We will contact you when</u> <u>the request is filled</u>. Thank you.