



RYAN WALTERS  
STATE SUPERINTENDENT *of* PUBLIC INSTRUCTION  
OKLAHOMA STATE DEPARTMENT *of* EDUCATION

**MEMORANDUM**

**TO:** The Honorable Members of the State Board of Education

**FROM:** Ryan Walters

**DATE:** September 28, 2023

**SUBJECT:** Deregulation for Library Media Specialist Certificate Exemption

The following school is requesting exemption from library media certification requirements pursuant to 70 O.S. § 3-126 for the 2023-2024 school year. A certified teacher will be used as the librarian while pursuing library media certification. Approval is recommended.

County	District	Waiver Years
Cleveland	Norman	1 of 1
Lincoln	Meeker	1 of 1
Oklahoma	Oklahoma City	1 of 1
	3 Years	1 of 1
Creek	Mannford	1 of 1
Jackson	Altus	1 of 1
Oklahoma	Deer Creek	1 of 1
Rogers	Claremore	1 of 1
Texas	Guymon	1 of 1
Tulsa	Union	1 of 1

\* The number in the County category represents the Congressional District.  
See the attached map.

ab  
Attachments

2500 NORTH LINCOLN BOULEVARD, OKLAHOMA CITY, OK 73105-4599  
PHONE: (405) 521-4885 • SDE.OK.GOV • RYAN.WALTERS@SDE.OK.GOV

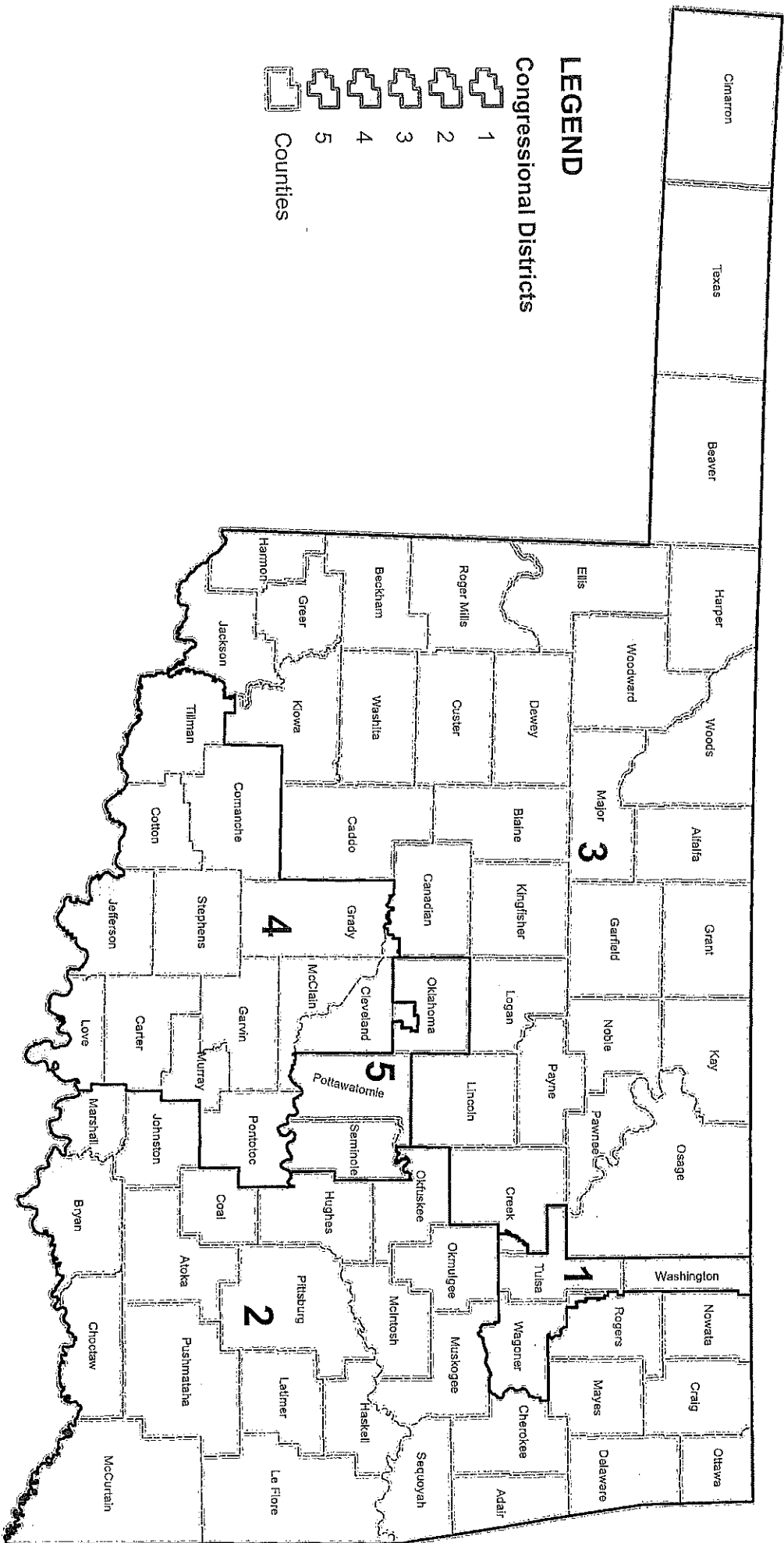
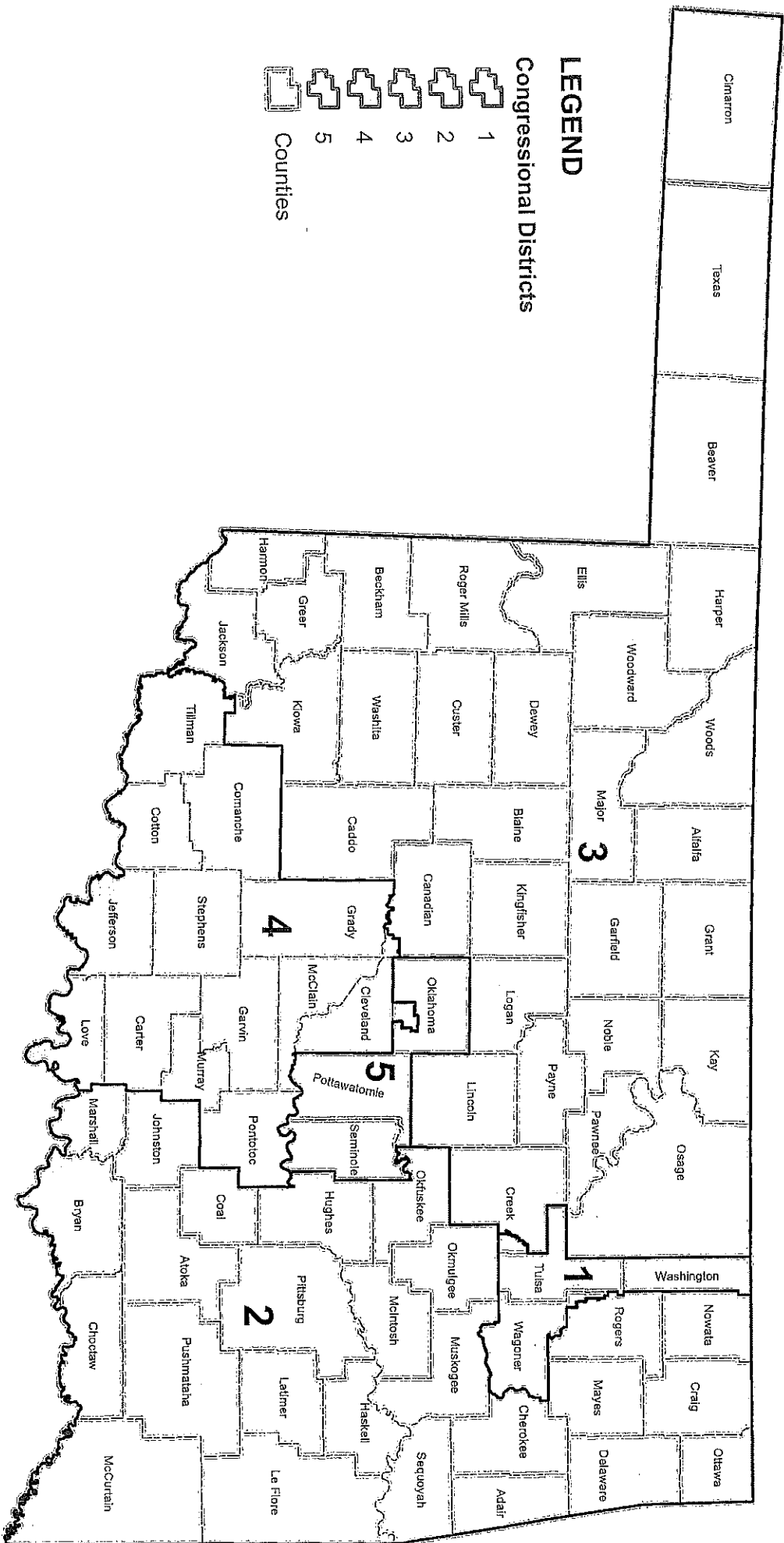
#### Section 42.8. Requirements for Exemption.

A. A school district may develop an educational improvement plan which includes exemption for the educational-related statutory requirements set forth in subsections C of this section and State Board of Education rules for the school district, a school site or any program, grade level, consortium of schools or school districts or other group within the school district. The board of education of the school district shall, through adoption of a resolution, approve the plan prior to application being made to the State board of Education.

B. Each educational improvement plan approved by the State Board of Education shall include the following components:

1. A description of the educational benefits to be derived;
2. A definition of the standards of the plan;
3. Development of definitive work products, such as site improvement plans and progress reports;
4. Demonstration of collaboration by teachers, administrators, higher education representatives, students, parents/families, and the community;
5. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;
6. Development of an in-service training plan to be provided to personnel at the site who will participate in the project;
7. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required; and
8. Explanation of how the plan will affect other schools, program or sites in the district.

C. Each educational improvement plan shall include a list of the specific educational-related statutory requirements and State Board of Education rules the school district is requesting an exemption from and why each exemption is necessary to success of the plan. The school district shall not be granted an exemption from federal educational-related requirements. A school district may request an exemption from any statutory requirement or State Board of Education rule not related to bilingual and special education programs, health and safety provisions, school finance, State Aid, pupil formula weights, teacher salary and teacher retirement, the Oklahoma School Testing Program, the Oklahoma Educational Indicators Program and the teacher preparation, examination, licensure, certification, residency and professional development system. The State Board of Education may grant district-wide exemptions from certification requirements for Library Media Specialist to districts experiencing a shortage in this area. The State Board of Education may grant an exemption from certification requirements for superintendents to any district with an unweighted average daily membership over twenty-five thousand (25,000). (70-3-126)

[illegible]

1 year

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 23 – 20 24 school year**

CLEVELAND

COUNTY

NORMAN PUBLIC SCHOOLS - 129

SCHOOL DISTRICT

131 S. FLOOD NORMAN, OK 73069

SCHOOL DISTRICT MAILING ADDRESS

MONROE ELEMENTARY SCHOOL

NAME OF SITE

PRINCIPAL SIGNATURE

8/11/2023  
DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr. Nicholas Migliorino

SUPERINTENDENT NAME (PLEASE PRINT)

nickm@normanps.org

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

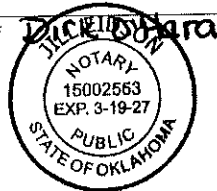
8/14/2023  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 14, 20 23

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

NOTARY



8-14-23  
DATE

COMMISSION EXPIRATION DATE

3-19-27

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**SDE USE ONLY**

PROJECT YEARS

1 of 1

ENROLLMENT

1 High School

1 Jr./Middle High

1 Elementary

1 District Total

RECEIVED AUG 24 2023

DATE RECEIVED

70 O.S. 3-124

OAC

hm Specialist

**A. Reason for the waiver/deregulation request (be specific).**

The District seeks permission to employee Cayleigh L'Hommedieu, a certified teacher with classroom experience for Monroe Elementary School's school librarian position. Attached please find her letter of commitment and course schedule. Cayleigh L'Hommedieu has been a classroom teacher and is working towards her MLIS degree through the University of Oklahoma School of Libraries and Information Studies. Ms. L'Hommedieu is also currently enrolled in three credit hours for Fall 2023. She plans to graduate in December 2024. Therefore, Norman Public Schools is requesting a one year waiver enabling her to work at Monroe Elementary School.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Ms. L'Hommedieu will be provided release time to attend mandatory training/workshops. These comprise a total of 15 hours. These trainings will focus on best practice in school library programs, effectively integrating instructional technology into lessons, and best practices in co-teaching and collaboration with classroom teachers.

In addition, this librarian will attend 12 hours of Guided Inquiry training each semester focused on co-teaching and collaboration of research strategies between classroom teachers and librarians. She will be required to observe and visit librarians throughout the district. She is required to be enrolled at the University of Oklahoma School of Library and Information Studies MLIS program until completed.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

Ms. L'Hommedieu will be mentored by other librarians (elementary and secondary) in the district in order to ensure that library standards are met for the students of Monroe Elementary School. The Director of Libraries and Instructional Technology will provide direct assistance to ensure the provision of quality library services to all students and staff at Monroe Elementary School.

**D. Timeline: (Please submit class schedule, calendars, assessment forms and other attachments as necessary. A waiver/deregulation can only be granted for a one school year period)**  
**NOTE: A School District Empowerment Waiver can be for up to 3 years.**

\*August 2023: Attend back to school librarian meeting.

\*September 2023-May 2024: Attend regular librarian workshops focused on best practice in school library programs, effectively integrating instructional technology into lessons, and best practices in co-teaching and collaboration with classroom teachers.

\*Fall 2023/Spring 2024: Attend 12 hours of Guided Inquiry training each semester.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.**

The district will experience a slight positive financial impact as Ms. L'Hommedieu pursues her Masters in Library and Information Science as fully certified librarians with a Masters are paid on the Masters degree scale, Ms. L'Hommedieu will receive Bachelor pay scale until she receives her advanced degree.

**F. Describe method of assessment or evaluation of effectiveness of the plan.**

Ms. L'Hommedieu will be evaluated on the Marzano Teaching Evaluation which will consist of the Monroe Elementary School Principal conducting walkthroughs, informal, and formal observations with pre and post conferences. The Director will consult with the building principal in the evaluation process. Ms. L'Hommedieu will submit an annual report documenting her progress in supporting learner success.

May 26, 2023

Norman Public Schools  
131 S Flood Ave  
Norman, OK 73069

To Whom It May Concern:

As an educator who has a love for books and the knowledge they bring, I am looking forward to serving Monroe Elementary as the school librarian.

In my previous position as an English teacher, I rediscovered my passion for finding a good story. I enjoyed planning a variety of engaging activities to help spark a joy for reading in my students as they learned to immerse themselves in a story of their own. It was through this experience that I realized I wanted to take my own story a step further and pursue a degree in Library and Information Studies.

I am currently enrolled in the Master of Library and Information Studies program at the University of Oklahoma. I began the program in May of 2022 and intend to graduate in December of 2024. Attached to this letter is my current transcript. Please let me know if you need any further verification of my progress in the MLIS program.

Respectfully,

Cayleigh L'Hommedieu  
(405) 543-4586  
clhommedieu@normanps.org



# Summer 2023 Schedule

Internship-Library/Info Center

Beverly Smith-Edwards

LIS 5823-031      June 12 - August 04, 2023

Provide feedback





# Fall 2023 Schedule

Management in Info Orgs

Beverly Smith-Edwards

LIS 5023-995

August 21 - December 15, 2023

Online Course

Provide feedback

## NAME

Cayleigh Anne L'Hommedieu

BIRTH DATE: 8/16/XX

## STUDENT ID

113536608

SSN

## PRINT DATE

5/22/23

PAGE: 1

Cayleigh L'Hommedieu  
Parchment DocumentID: TWVVCAPP

Course Level: Graduate

Major(s)

College : Dodge Col of Arts and Sciences

Major : Library Info Studies-OL

SUBJ NO.

COURSE TITLE

CRSD GRD

PTS R

TOTAL INSTITUTION

Earned Hrs GPA Hrs Points GPA

18.00 18.00 72.00 4.00

TOTAL, TRANSFER

0.00 0.00 0.00 0.00

INSTITUTION CREDIT:

OVERALL

18.00 18.00 72.00 4.00

END OF TRANSCRIPT

Summer 2022

Dodge Col of Arts and Sciences

Library Info Studies-OL

LIS 5283 School Library Admin

3.00 A

12.00

Ehrs: 3.00 GPA-Hrs: 3.00 QPts: 12.00 GPA: 4.00

Graduate Student

Fall 2022

Dodge Col of Arts and Sciences

Library Info Studies-OL

LIS 5033 Information and Society

3.00 A

12.00

LIS 5183 Info Res and Ser for Children

3.00 A

12.00

Ehrs: 6.00 GPA-Hrs: 6.00 QPts: 24.00 GPA: 4.00

Graduate Student

Spring 2023

Dodge Col of Arts and Sciences

Library Info Studies-OL

LIS 5043 Organization of Information

3.00 A

12.00

LIS 5063 Fundamentals of IT

3.00 A

12.00

LIS 5193 Info Res and Ser for YA

3.00 A

12.00

Ehrs: 9.00 GPA-Hrs: 9.00 QPts: 36.00 GPA: 4.00

Graduate Student

Fall 2023

IN PROGRESS WORK

LIS 5023 Management in Info Orgs

3.00 IN PROGRESS

In Progress Credits 3.00

\*\*\*\*\* CONTINUED ON NEXT COLUMN \*\*\*\*\*



Registrar

This official transcript is printed on burgundy security paper and signed in **DUPLICATE** (pre-printed signature in white ink and laser produced identical signature in black ink) on each page by the Registrar, Kelio Dyer. A raised seal is not required. When photocopied, the word COPY should appear. A BLACK AND WHITE OR COLOR COPY OF THIS TRANSCRIPT SHOULD NOT BE ACCEPTED.

The University of Oklahoma  
1000 ASP  
Norman, OK 73019  
405-325-4147 / 405-325-7047 Fax

## EXPLANATION OF RECORD THE UNIVERSITY OF OKLAHOMA FICE CODE 3184

Extended Campus  
The College of Professional  
and Continuing Studies  
1700 ASP  
Norman, OK 73072  
405-325-1021 / 405-325-7273 Fax

The University of Oklahoma is accredited through The Higher Learning Commission

### CREDIT:

The unit of credit is the semester hour. All course work on the record is residence credit unless otherwise indicated. Each course taken at the University of Oklahoma, whether passed, failed, or repeated is included on the Student Record. Level of credit is determined by course number. Credit transferred from a junior college is accepted to meet lower division requirements only.

### COURSE NUMBERING:

Prior to 1970, courses numbered 1-99 were for Freshmen and Sophomores; 100-199 for Juniors and Seniors; 200-299 for Upper Division undergraduate and Minor graduate credit; 300-399 for Advance undergraduate and Major graduate credit; and 400-499 for Major graduate credit. Effective fall semester, 1970, courses numbered 0000-0999 indicate Remedial work (no college credit); 1000-1999, Freshman level; 2000-2999, Sophomore level; 3000-3999, Junior level; 4000-4999, Senior level; 5000 and 6000, Graduate level.

### SYMBOLS:

Parenthesis ( ) around credit hours indicate no credit. P indicates credit for a Pass / No Pass option enrollment. NP indicates no credit for a Pass / No Pass option enrollment. E following course title indicates Extension credit. CE following the semester year indicates Continuing Education student. H Honors = degree with High Honors, Hst Hon = with Highest Honors, Dist = with Distinction, SP Dist = with Special Distinction, Gen Hon = General Honors, Honors = with Honors, Sum Laud = Summa Cum Laude, Mag Laud = Magna Cum Laude, Cum Laud = Cum Laude.

### ACADEMIC FORGIVENESS: (Effective Fall 1992)

Courses identified by an #, ^, @ are not used in calculating the retention/graduation grade point average, but they are used in calculating the cumulative grade point average.

### COURSE LOAD:

Twelve semester hours during a regular fall or spring semester and six semester hours in a summer session constitutes full-time enrollment for the undergraduate student. Full-time status for the graduate student is nine semester hours during a regular fall or spring semester and four semester hours in a summer session.

### INTERPRETATION OF GRADES

A = Excellent, B = Good, C = Average, D = Poor, F = Failing, I = Incomplete, AW = Admin. Withdrawal, W = Withdrawn, S = Satisfactory, U = Unsatisfactory, P = Pass, NP = No Pass, AU = Audit, X = Work in Progress, E = Conditional, WF = W Failing, N = No Report

### GRADE POINTS/GRADE POINT AVERAGE:

Prior to 1950-51, with the exception of Law and Medicine, grade points were calculated as follows: A = 3, B = 2, C = 1, D, E, F, WF = 0. Since 1950-51, grade points are calculated as follows: Each hour of A = 4, B = 3, C = 2, D = 1, and E, WF = 0. The College of Law is on a 12 point grading system and plus and minus signs are used as follows: A+ = 12, A = 11, A- = 10, B+ = 9, B = 8, B- = 7, C+ = 6, C = 5, C- = 4, D+ = 3, D = 2, D- = 1, F = 0. Plus and minus signs were not posted on the student's academic record prior to 1976. No cumulative GPA's are computed for Graduate or Special Students.

### NORMAN/OKLAHOMA CITY CAMPUSES:

Professional work completed in the colleges of Dentistry and Medicine located on the Oklahoma City campus does not appear on a Student Record issued from the Norman Campus. Effective fall semester, 1979, the Norman campus Admissions and Records office discontinued posting in detail course work completed by students enrolled in other colleges on the Oklahoma City campus. Complete records of such work must be obtained from the Health Sciences Center on the Oklahoma City campus.

### EXTENDED CAMPUS PROGRAMS:

The College of Professional and Continuing Studies (PACS) offers both undergraduate and graduate degrees in a variety of program areas. All programs are centered around an interdisciplinary core of study from which further specialization is then pursued. Some of the program tracks a student may pursue include administrative leadership, criminal justice, museum studies, prevention science, health & human services administration, or liberal/integrated studies with a concentration in social sciences, natural sciences, or humanities. The listed course prefixes denote specific tracks within PACS and instructional delivery focuses on active learning through online, hybrid, and face to face formats.



**Norman Public Schools**  
131 South Flood Avenue  
Norman, Oklahoma 73069  
[www.normanpublicschools.org](http://www.normanpublicschools.org)

July 19, 2023

Accreditation/Standards  
Oklahoma State Department of Education  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

To Accreditation Division:

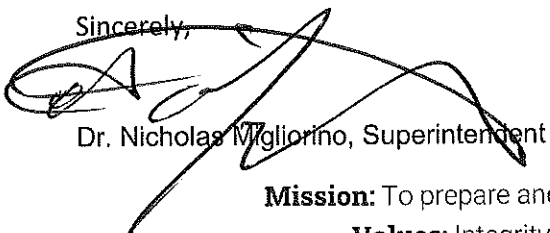
Norman Public Schools is seeking a one-year waiver to Standard VII concerning staffing of school libraries. This waiver allows Norman Public Schools to provide quality library services in a time of national and statewide shortages of certified school librarians.

Norman Public Schools hires certified school librarians when available. The waiver will allow NPS to use a certified classroom teacher, Cayleigh L'Hommedieu, to fill the school librarian position at Monroe Elementary School. An intensive mentoring and training program is in place to support Ms. L'Hommedieu. She is currently enrolled in the Masters of Library and Media Studies program at the University of Oklahoma. She has completed 18 credit hours and is enrolled in 3 hours for Fall 2023. She plans to complete her program in the Fall of 2024. Therefore, Norman Public Schools is requesting a year waiver enabling her to work at Monroe Elementary School.

This waiver opportunity will enable us to meet our goal of providing every student the services of a highly qualified school librarian.

Therefore we respectfully seek a one-year Statutory Waiver to 70 O.S. § 3-126. Thank you for your consideration of this waiver. We appreciate your continued support, and will be happy to discuss the request in detail.

Sincerely,



Dr. Nicholas Migliorino, Superintendent

**Mission:** To prepare and inspire all students to achieve their full potential

**Values:** Integrity | Inclusiveness | Collaboration | Optimism

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 23 - 20 24 school year**

Lincoln

COUNTY

Meeker

SCHOOL DISTRICT

214 E. Carl Hubbell Blvd.

SCHOOL DISTRICT MAILING ADDRESS

Meeker

CITY

74855

ZIP CODE

Elementary

NAME OF SITE

Sarah Stowers

PRINCIPAL SIGNATURE\*

07/10/2023

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Jeff Pruitt

SUPERINTENDENT NAME (PLEASE PRINT)

jpruitt@meeker.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

Jeff Pruitt

SUPERINTENDENT SIGNATURE\*

7/10/23

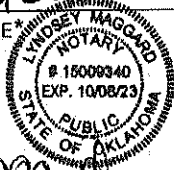
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on July 10, 20 23

Lorel W. Fendler

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →



Lynsey Maggard

NOTARY

7/10/23

DATE

10/08/2023

COMMISSION EXPIRATION DATE

**Statute/Oklahoma Administrative Code to be Waived:**

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGUALTION IS REQUESTED FOR:**

☒ One Year Only  
☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

1 of 1

**ENROLLMENT**

☒ High School  
☒ Jr./Middle High  
☒ Elementary

District Total

8/17/2023

DATE RECEIVED

70 O.S. 3-12.c

OAC

Libraria Medina  
NAME OF WITNESS  
Specialist

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non-certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

To serve students at the elementary site, the district desires to place an employee in the elementary library that is working toward obtaining a library media specialist degree. The alternative means would be to place a non-certified staff member in the position for the elementary library to remain open. The applicant will have 27 hours completed of the 32 hour required degree by the end of the summer 2023 session. The applicant has passed the OSAT certification test for library media and will complete her degree in December of 2023.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

The librarian at the elementary site resigned. To best serve students the district is asking to use certified personnel that will complete the degree requirements in December of 2023 to staff the elementary library. Having the elementary library open, will provide more opportunities for reading literacy, comprehension, and fluency to be extensions of the classroom and assist students in being stronger readers. If the waiver were to be denied, the negative impact would be not allowing students the best opportunity to expound upon ELA concepts to the fullest potential.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

The short and long term goals would be providing more opportunities for students to engage in reading, and provide a stronger foundation in core classes while improving learning in the district. Educational research data supports an improvement in understanding of all subjects when literacy and vocabulary are increased from additional exposure to reading. An additional goal would be to increase student performance on the Oklahoma Core Curriculum Tests and overall student reading growth.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The library will be open for student and teacher use throughout the day.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

There would be no financial negative or positive impact to the district. The district has the financial stability to support the salary.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The principal will continue to monitor the effectiveness of the library staffing for the students and faculty. The staff member will be evaluated using the Tulsa Model of TLE. Additionally the district continues to focus on improving test scores and providing quality instruction to students by disaggregating data of benchmark assessments and OCCT testing data.

**\*\* You will be contacted if more information is needed to process this request.**

Oklahoma State Board of Education and Superintendent Walters,

I am excited about completing my master coursework from East Central in December of 2023. I am currently taking 3 hours this summer and I am enrolled in my last two classes this fall. I have tirelessly worked through the coursework requirements and have enjoyed applying my knowledge in the library this past school year.

As an educator, one of my greatest assets is my empathetic passion for learning. I truly enjoy my profession and feel privileged to use my gifts in the educational field. All students have the capacity to learn, we as educators must provide the resources beneficial for diverse learning potential and growth to occur.

The devotion I have for my school and community is an avenue that exemplifies my educational pathway. My desire is to continually impact, prosper, and amplify the educational field as a career teacher/librarian educator. Teaching is not about the title, but an endowment of inspiring and preparing students to learn wherever life takes them. The learning process might begin in the classroom, but it does not stop there. I love the following quote by John Dewey, "Education is not preparation for life; education is life itself."

Respectfully,

Mrs. Shannon Pruitt





East Central University  
1100 E 14<sup>th</sup> St  
Ada, OK 74820-6999  
Tel: 580-332-8000

Shannon Pruitt (0279212)

Print

**Cumulative GPA:**

3.875 (3.000 required)

**Institution GPA:**

3.875 (3.000 required)

**Degree:**

Master of Education

**Majors:**

Library Media

**Departments:**

Education

**Catalog:**

2021

**Anticipated Completion Date:**

12/8/2023

**Description**

The Master's of Library Media is designed for graduate students planning to become a School Library Media Specialist in grades PreK-12th in public or private educational settings. The intent of the program is to prepare competent, certified School Library Media Specialists in accordance with state and national professional standards and guidelines. All areas of school librarianship, including technology, are emphasized. Special attention is given to the development of the student as a consumer of research along with a major emphasis on the knowledge, skills and attitudes that are necessary to become a School Library Media Specialist.

**Total Credits**

32 of 32

**Total Credits from this School**

32 of 23

**Library Media - MEd**

Complete all of the following items. **1 of 3 Completed. Fully Planned**

**A. Library Media**

Complete required course(s). A maximum of nine (9) semester hours of graduate credit transferred from other colleges or universities may apply, if appropriate, to the program.

24.00 Minimum Institution Credits Required. Institution Credits Applied: 24.00

Complete all of the following items. **3 of 5 Completed. Fully Planned**

# 1. Research, Measurement, and Statistics 1 of 1 Courses Completed.

Status	Course	Grade	Term	Credits
Completed	EDUC-5113 Techniques of Research	B	2022SU	3

# 2. Program Core Fully Planned 4 of 6 Courses Completed.

Status	Course	Grade	Term	Credits
Completed	LIBSC-5113 School Library Admin I	A	2022SU	3
Completed	LIBSC-5923 Young Adult Literature	A	2022FA	3
Completed	LIBSC-5233 Information Resources	A	2023SP	3
Completed	LIBSC-5213 Catalog & Classif	A	2023SP	3
In-Progress	LIBSC-5973 Curriculum & the Schl Library		2023SU	3
Registered	LIBSC-5133 Materials Selection		2023FA	3

# 3. Specialization 6 of 6 Credits Completed.

Status	Course	Grade	Term	Credits
Completed	EDUC-5933 Survey of Emerging Technologie	A	2023SP	3
Completed	EDUC-5363 Prin of Instructional Design	A	2023SP	3
Fulfilled	EDLBS-5333 Adm & Use of Instr Media			
Fulfilled	EDUC-5003 Multimedia Technology			

Status	Course	Grade	Term	Credits
Fulfilled	LIBSC-5353	Literacy in the School Library		

4. Portfolio LIBSC-5952 requires departmental approval and should be taken in the final semester.

**Fully Planned 0 of 1 Courses Completed.**

Status	Course	Grade	Term	Credits
Registered	LIBSC-5952	Prac & Capstone in Lib Media	2023FA	2

**5. Electives 3 of 3 Credits Completed.**

Status	Course	Grade	Term	Credits	
Completed	EDLBS-5913	Advanced Children's Lit	A	2022FA	3
Fulfilled	EDUC-5082	Spec Educ Assistive Tech			
Fulfilled	EDUC-5233	Survey of Teaching Reading			
Fulfilled	EDUC-5263	Rsch & Instr: El Lang Arts			
Fulfilled	EDUC-5603	Survey of Intellectual Pro			
Fulfilled	LIBSC-5981	Seminar-			
Fulfilled	LIBSC-5982	Seminar-			
Fulfilled	LIBSC-5983	Seminar-			
Fulfilled	LIBSC-5984	Seminar-			

## B. Institutional GPA

Must earn a minimum of a 3.0 GPA in major courses taken at ECU.

3.000 Minimum GPA Required. Current GPA: 3.875

Complete all of the following items, **1 of 1 Completed.**

Status	Course		Grade	Term	Credits
Completed	LIBSC-5113 (Extra)	School Library Admin I	A	2022SU	3
Completed	EDUC-5113 (Extra)	Techniques of Research	B	2022SU	3
Completed	EDLBS-5913 (Extra)	Advanced Children's Lit	A	2022FA	3
Completed	LIBSC-5923 (Extra)	Young Adult Literature	A	2022FA	3
Completed	LIBSC-5233 (Extra)	Information Resources	A	2023SP	3
Completed	EDUC-5933 (Extra)	Survey of Emerging Technologies	A	2023SP	3
Completed	EDUC-5363 (Extra)	Prin of Instructional Design	A	2023SP	3
Completed	LIBSC-5213 (Extra)	Catalog & Classif	A	2023SP	3
In-Progress	LIBSC-5973 (Extra)	Curriculum & the Schl Library		2023SU	3
Registered	LIBSC-5952 (Extra)	Prac & Capstone in Lib Media		2023FA	2
Registered	LIBSC-5133 (Extra)	Materials Selection		2023FA	3
Fulfilled	EDLBS-5333	Adm & Use of Instr Media			

Status	Course	Grade	Term	Credits
Fulfilled	EDUC-5003 Multimedia Technology			
Fulfilled	LIBSC-5353 Literacy in the School Library			
Fulfilled	EDUC-5082 Spec Educ Assistive Tech			
Fulfilled	EDUC-5233 Survey of Teaching Reading			
Fulfilled	EDUC-5263 Rsch & Instr: El Lang Arts			
Fulfilled	EDUC-5603 Survey of Intellectual Pro			
Fulfilled	LIBSC-5981 Seminar-			
Fulfilled	LIBSC-5982 Seminar-			
Fulfilled	LIBSC-5983 Seminar-			
Fulfilled	LIBSC-5984 Seminar-			

### C. Minimum Grade

No more than six (6) semester hours of "C" grade may be counted in the master's degree.

Complete all of the following items. **0 of 1 Completed. Fully Planned**

**Fully Planned 24 of 26 Credits Completed.**

Status	Course	Grade	Term	Credits
Completed	LIBSC-5113 School Library Admin I	A	2022SU	3
Completed	EDUC-5113 Techniques of	B	2022SU	3

Status	Course	Grade	Term	Credits	
	Research				
Completed	EDLBS-5913	Advanced Children's Lit	A	2022FA	3
Completed	LIBSC-5923	Young Adult Literature	A	2022FA	3
Completed	LIBSC-5233	Information Resources	A	2023SP	3
Completed	EDUC-5933	Survey of Emerging Technologies	A	2023SP	3
Completed	EDUC-5363	Prin of Instructional Design	A	2023SP	3
Completed	LIBSC-5213	Catalog & Classif	A	2023SP	3
In-Progress	LIBSC-5973	Curriculum & the Schl Library		2023SU	3
Not Started	LIBSC-5133	Materials Selection			
Not Started	LIBSC-5952	Prac & Capstone in Lib Media			
Not Started	EDLBS-5333	Adm & Use of Instr Media			
Not Started	EDUC-5003	Multimedia Technology			
Not Started	LIBSC-5353	Literacy in the School Library			
Not Started	EDUC-5082	Spec Educ Assistive Tech			
Not Started	EDUC-5233	Survey of Teaching			

Status	Course	Grade	Term	Credits
		Reading		
Not Started	EDUC-5263	Rsch & Instr: El Lang Arts		
Not Started	EDUC-5603	Survey of Intellectual Pro		
Not Started	LIBSC-5981	Seminar-		
Not Started	LIBSC-5982	Seminar-		
Not Started	LIBSC-5983	Seminar-		
Not Started	LIBSC-5984	Seminar-		

#### Other Courses

There are no Other Courses to display

# Certification Examinations for Oklahoma Educators™

## OSAT™ SCORE REPORT

Test Date: May 16, 2023

See insert for an explanation of how to read your score report.

SHANNON L PRUITT  
9820 COKER RD  
SHAWNEE, OK OK 74804

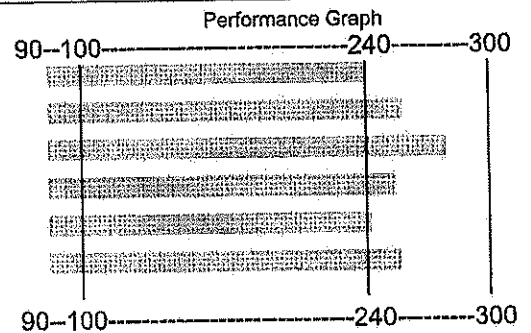
Your scores have been reported to the Office of Educational Quality and Accountability and the following Oklahoma Institution:

• 38 Rose State College (pending institutional verification)

**Test: 038 Library-Media Specialist**  
**Scaled Minimum Passing Score: 240**

**Your Scaled Total Test Score: 256**  
**Your Status: Pass**

Number of Questions	Subarea Performance	Scaled Score
18	The School Library Program.....	239
17	School Library Resources and Collections.....	257
17	Information Literacy and Inquiry Skills.....	278
12	Program Administration.....	254
1	Constructed Response.....	242
	<b>SCALED TOTAL TEST SCORE.....</b>	<b>256</b>



Examinee Name: SHANNON L PRUITT

Social Security Number: XXX-X0-9107



This barcode contains unique candidate information



Elementary Schedule								
	8:05 - 8:50	8:55 - 9:30	9:30 - 10:05	10:15 - 10:45	11:00 - 1:00 At Med/High Library	1:10 - 1:45	1:50 - 2:20	2:30 - 3:20
Monday								
Tuesday								
Wednesday								
Thursday								
Friday								
The gray shaded in areas are the times that I will be at the High/Middle School Library.								



# Meeker Public Schools

214 E. Carl Hubbell Blvd. • Meeker, Oklahoma 74855  
(405) 788-4540 • Fax (405) 279-2765

**Superintendent**  
Jeff Pruitt  
**High School Principal**  
Brad Buxton  
**Middle School Principal**  
Matt Jones  
**Elementary Principal**  
Sarah Flowers  
**Athletic/Transportation Director**  
Brad Seaborn

July 11, 2023

To The Honorary Board of Education and Superintendent Walters:

Meeker Public Schools is requesting a waiver 70 O.S 3-126, for the position of library media specialist at the elementary site. The district will have a certified staff member in the position of elementary librarian that is attending East Central University and working toward a Master's degree in library media. The teacher has passed her certification test and will complete her degree in December of 2023.

Respectfully,

Jeff Pruitt  
Superintendent

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 23 - 20 24 school year

Oklahoma  
COUNTY

Oklahoma City Public Schools  
SCHOOL DISTRICT

PO Box 36609  
SCHOOL DISTRICT MAILING ADDRESS

Oklahoma City  
CITY

73136  
ZIP CODE

FD Moon MS, Spencer ES, Thelma Parks ES, Van Buren ES

NAME OF SITE

*Chuanne Hopgood*  
PRINCIPAL SIGNATURE\*

8/9/23  
DATE

*Amica D. Harris*  
PRINCIPAL SIGNATURE\*

8/9/23  
DATE

*[Signature]*  
PRINCIPAL SIGNATURE\*

8/9/23  
DATE

Dr. Sean McDaniel

SUPERINTENDENT NAME (PLEASE PRINT)

*smcdaniel@okcps.org*  
SUPERINTENDENT E-MAIL ADDRESS

*Sean McDaniel*  
SUPERINTENDENT SIGNATURE\*

8/14/23  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 21, 20 23

*Paul McDaniel*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*C.A. Cates*  
NOTARY & Board Clerk

12-28-2023

COMMISSION EXPIRATION DATE  
11011524



August 21, 2023  
DATE

### THE WAIVER/DEREGULATION IS REQUESTED FOR:

☒ One Year Only

☐ Three Years\*

\*Please see instruction page for additional requirements for a three year request

### SDE USE ONLY

PROJECT YEARS  
1 of 1

#### ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

0 District Total

8/25/2023  
DATE RECEIVED

70 O.S. 3-124

OAC   

*Library Media Specialist*  
NAME OF WAIVER

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**A. Reason for the waiver/deregulation request (be specific).**

Oklahoma City Public Schools is seeking statutory waiver(s) for exemption to certification for library media specialists due to a lack of certified candidates. The District is committed to meeting the Oklahoma State Standards and the mandates of HB 1017. All school sites have allocations for media assistants and specialists that comply with Accreditation Standard VII. Unfortunately, enough certified candidates do not exist in the Oklahoma City area. The District seeks permission to hire certified classroom teachers and college graduates with library experience/education, to work as library media specialists. These employees serving in library positions without the benefit of library media certification will hereafter be referred to as paraprofessionals. Every candidate will be required to be actively working toward library media certification. Paraprofessionals will be paired with certified librarians who serve as mentors and consultants.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Oklahoma City Public Schools is seeking fully certified media specialists (LMS), for vacancies. In cases where a quality LMS is not available, library services to students will be provided by alternative means. We intend for the following plan to help develop our own specialists by hiring qualified certified teachers or college graduates with library experience, requiring enrollment in graduate school, and providing support for services through certified library consultants/mentors. The following strategies will be used:

- ..Paraprofessionals will be hired only in instances when a quality certified LMS cannot be found.
- ..Each paraprofessional will be paired with a mentor LMS who will provide support.
- ..Paraprofessionals will be required to be enrolled in a graduate program actively working toward LMS certification
- ..Meetings and/or training seminars will be provided and required for paraprofessionals.
- ..Library media activities will be developed at each site to ensure provision of quality services.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

Each elementary, middle, and high school will be served by a certified LMS and a media assistant or a paraprofessional and a media assistant. Staffing recommendations of the Media Program (OAC 210:35-5-71) based on school enrollment will be followed.

- ..Students and staff at all sites will have access to library programs, services, and resources for a minimum of 6 hours each regular school day.
- ..Each candidate for the position of paraprofessional will demonstrate progress toward the appropriate degree and/or certification requirements.
- ..The district follows the information literacy standards for student learning for all school library media programs as defined by the American Association of School Librarians in the National School Library Standards.
- ..Paraprofessionals will receive assistance and support on a regular basis through site visits by the Director of Library Media Services and mentor LMS, communication with the director and mentor LMS, and meetings and/or training seminars.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

..Paralibrarians will be encouraged to enroll in at least three credits per semester, completing certification requirements in a three to four year period.

..Oklahoma City Public Schools request the Statutory Waiver for one year.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

There is no financial impact (positive or negative) to the District since the " paralibrarian" is being hired at the same salary as a certified librarian.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

..Principals of schools employing a paralibrarian will complete the district's current teacher evaluation tool in order to collect data regarding the performance of the employee.

..The paralibrarian will complete an evaluation tool designed to assess the effectiveness of the district provided professional development activity.

..Paralibrarians will complete an end-of-the-year report designed to assess the effectiveness of the library media program.

..Mentors will log contact with paralibrarians.

..Human resource records will track graduate courses completed.

\*\* You will be contacted if more information is needed to process this request.

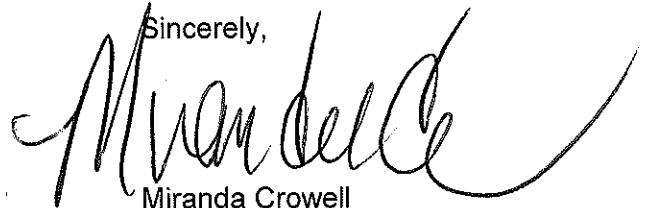
August 9, 2023

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Miranda Crowell", with a large, sweeping flourish extending from the end of the signature.

Miranda Crowell  
Thelma R. Parks Elementary

[Student](#) • 
 [Registration](#) • 
 [View Registration Information](#)

## View Registration Information

Look up a Schedule

Active Registrations

### Class Schedule


Term: Spring 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level
<a href="#">Children's Library Resources</a>	IME 5233, 0	3	22298	100% Online	Standard Letter Grade	Graduate
<a href="#">Collaborative Instr Processes</a>	IME 5223, 0	3	21761	100% Online	Standard Letter Grade	Graduate

4

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 12

 Schedule

 Schedule Details

### Class Schedule for Spring 2023

	Sunday	Monday	Tuesday	Wednesday
12am				
1am				
2am				
3am				

Part Of Term	Study Path	Date	Status	Message
Full Term	None	11/09/2022	Registered	**Web Register...
Full Term	None	11/09/2022	Registered	**Web Register...

Records: 2

Records: 2

[illegible]



[Student](#) \* [Registration](#) \* [View Registration Information](#)

## View Registration Information

[Look up a Schedule](#)

**Active Registrations**

 The following classes are not officially considered complete for transcript purposes.

### Young Adult Library Resources, Instructional Media 6013, Section 0

**Term:** Fall 2023

**CRN:** 11788

**Status:** \*\*Web Registered\*\* 05/22/2023

**Schedule Type:** 100% Online

**Hours:** 3

**Instructional Methods:** 100% Online

**Campus:** Online/Hybrid Courses

**Start Date:** 08/21/2023

**End Date:** 12/15/2023

**Level:** Graduate



Crowell, Mirandi

**Instructor:** Dalinger, Tara

**Grade Mode:** Standard Letter Grade

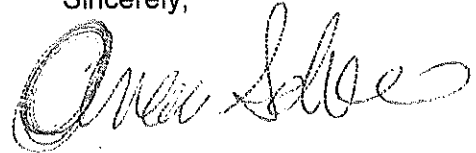
August 9, 2023

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in cursive script, appearing to read "Andrea Schneider".

Andrea Schneider  
Spencer Elementary

**N00264712 Andrea N. Schneider**  
**Aug 07, 2023 01:32 pm**

## Academic Transcript

This is not an official transcript. Courses which are in progress may also be included on this transcript.



Please note: The information below is an unofficial copy of your academic transcript which reflects your coursework, credit and grades migrated from Web Services. If you have a Transcript Conversion hold, your converted record has not yet been verified. Your complete academic record will be validated prior to release of your official transcript, at which time the Transcript Conversion hold will be removed.

Institution Credit    Transcript Totals    Courses in Progress

### **Transcript Data**

#### **STUDENT INFORMATION**

**Name :** Andrea N. Schneider

**Birth Date:** 14-OCT

#### **Curriculum Information**

##### **Current Program**

Master of Education

**Major:** Reading, MEd

\*\*\*Transcript type:ADV Advising Transcript is NOT Official \*\*\*

#### **DEGREE AWARDED**

**Degree Sought:** Master of Education      **Degree Date:**

#### **Curriculum Information**

##### **Primary Degree**

**Major:** Reading, MEd

**INSTITUTION CREDIT    -Top-**

Term: Summer 2023

**Academic Standing:**

Subject	Course	Level	Title	Grade	Credit Hours	Quality Points	Start and End Dates	R	CEU Contact Hours
EDUC	5103	GR	EDUCATIONAL RESEARCH	A	3.000	12.000			
EDUC	5483	GR	ADVANCED EDU MEASUREMENTS	A	3.000	12.000			
LIBM	5013	GR	INTRODUCTION TO LIBRARIANSHIP	A	3.000	12.000			
READ	5113	GR	EMERGENT & EARLY LIT DEV	A	3.000	12.000			

**Term Totals (Graduate)**

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
<b>Current Term:</b>	12.000	12.000	12.000	12.000	48.000	4.000
<b>Cumulative:</b>	12.000	12.000	12.000	12.000	48.000	4.000

Unofficial Transcript

**TRANSCRIPT TOTALS (GRADUATE) -Top-**

	Attempt Hours	Passed Hours	Earned Hours	GPA Hours	Quality Points	GPA
<b>Total Institution:</b>	12.000	12.000	12.000	12.000	48.000	4.000
<b>Total Transfer:</b>	0.000	0.000	0.000	0.000	0.000	0.000
<b>Overall:</b>	12.000	12.000	12.000	12.000	48.000	4.000

Unofficial Transcript

**COURSES IN PROGRESS -Top-**

Term: Fall 2023

Subject	Course	Level	Title	Credit Hours
LIBM	5023	GR	ADVANCED MATERIALS FOR CHILDREN	3.000
READ	5223	GR	INTERMEDIATE/MIDDLE SCHOOL/HIGH SCHOOL READING INSTRUCTION	3.000
READ	5323	GR	LITERACY ASSESSMENT	3.000

Unofficial Transcript

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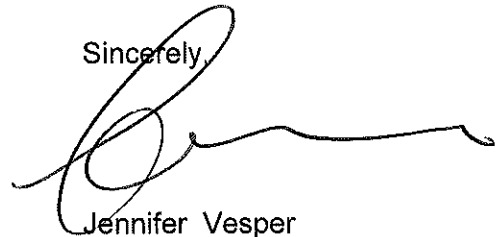
August 9, 2023

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jennifer Vesper', with a long horizontal flourish extending to the right.

Jennifer Vesper  
Southern Hills Elementary

## UNIV OF CENTRAL OKLAHOMA--PROD

### Vesper, Jennifer Fall 2023 Schedule

**Classification:** 2nd Year Graduate **Level:** Graduate

**Classification:** 2nd Year Graduate Level: Graduate  
**College:** Education and Prof Studies **Major:** Library Media Education

Department: Adv Professional & Spec Svcs

Title	Course Details	Credit Hours	CRN	Meeting Times
School Library Foundations	IME 5083.0	3.0	11511	08/21/2023 - 12/15/2023 UCO Campus, World Wide Web Robertson, Michelle
Collection Management	IME 5453.0	3.0	14317	08/21/2023 - 12/15/2023 UCO Campus, World Wide Web Dalinger, Tara

**Total Hours | Registered: 6 | Billing: 6 | CEU: 0**

**This is a general view of your term schedule. Download your schedule for a weekly view.**



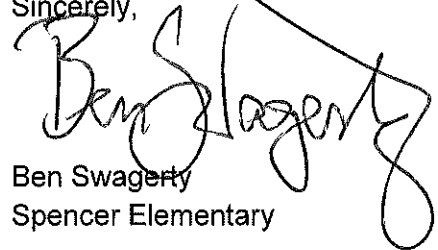
August 9, 2023

Director  
Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

This letter is to inform you that I am voluntarily working as a library media specialist for Oklahoma City Public Schools under a statutory waiver granting an exemption of certification for library media specialists. In accordance with my educational plan, I am also voluntarily enrolled in university classes pursuing library media certification. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben Swagerty". The signature is stylized with a large, looping "B" and a long, sweeping underline that extends to the right.

Ben Swagerty  
Spencer Elementary

East Central University  
1100 E. 14th St. Ada, OK 74820  
Unofficial Transcript

Name: Swagerty, Benjamin  
ID Number: 0287183  
Grad Ret: 3.00  
Date Printed: 09-Aug-2023  
Birthdate: 17-Jul-1972

Spring Semester 2023

LIBSC 5213 CATALOG & CLASSIF A 3.00 12.00

	Earned	Points	Divisor	GPA
Term	3.00	12.00	3.00	4.00
Grad Retn	3.00	12.00	3.00	4.00

Fall Semester 2023

EDUC 5113 TECHNIQUES OF RESEARCH CIP 3.00 0.00

LIBSC 5133 MATERIALS SELECTION CIP 3.00 0.00

	Earned	Points	Divisor	GPA
Term	0.00	0.00	0.00	0.00
Grad Retn	3.00	12.00	3.00	4.00

Cum	3.00	12.00	3.00	4.00
ECU Retn	3.00	12.00	3.00	4.00

End of Transcript

\* Repeat of course

[] Remedial course counted in term only

# Reprieve/Renewal

() Course Credit not counted in earned

% Course forgiven - not counted in RET/GRD statistics

% Course forgiven - not counted in RET/GRD statistics



**Oklahoma City**  
PUBLIC SCHOOLS

August 14, 2023

Accreditation Standards Division  
Oklahoma State Department of Education  
2500 North Lincoln Blvd.  
Oklahoma City, OK 73105-4599

Dear Director:

Attached please find a statutory waiver application of exemption from library media specialist certification requirements for four schools: FD Moon MS, Spencer ES, Thelma R. Parks ES, and Van Buren ES. This statutory waiver seeks permission to hire a certified teacher, currently working towards library media certification, to function as a library media specialist in each school.

Oklahoma City Public Schools Library Media Program has benefited greatly from the previous statutory waivers. This statutory waiver is seeking an exemption of certification for one library media specialist to serve one school for one year.

With your advice and consent, we would appreciate your presenting this statutory waiver application to the State Board of Education for the review and action. Thank you for your assistance and support.

Sincerely,

Dr. Sean McDaniel  
Superintendent of Schools

**Superintendent's Office**

P.O. Box 36609, Oklahoma City, OK 73136  
Phone: 405-587-1000 | web: [www.okcps.org](http://www.okcps.org)

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 23 - 20 24 school year**

Creek

COUNTY

Mannford Public Schools

SCHOOL DISTRICT

136 Evans Avenue

SCHOOL DISTRICT MAILING ADDRESS

Mannford

CITY

74044

ZIP CODE

Mannford Middle Schools

NAME OF SITE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE



8/14/2023

PRINCIPAL SIGNATURE\*

DATE

Kelly Spradlin

SUPERINTENDENT NAME (PLEASE PRINT)

spradlink@mannford.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS



8/14/2023

SUPERINTENDENT SIGNATURE\*

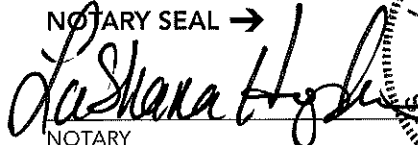
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 14, 20 23

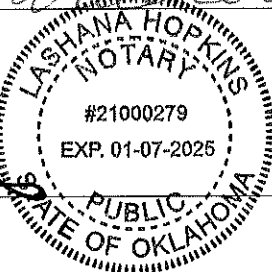


BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →



NOTARY



8-14-2023

DATE

1-7-2025

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 OS 3-126  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

\_\_\_\_\_ One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_\_ of \_\_\_\_\_

**ENROLLMENT**

\_\_\_\_\_ High School

\_\_\_\_\_ Jr./Middle High

\_\_\_\_\_ Elementary

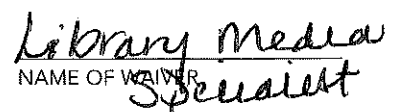
0 District Total

RECEIVED AUG 21 2023

DATE RECEIVED

70 O.S. 3-126

OAC \_\_\_\_\_

  
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

The longtime librarian at Mannford Middle School retired at the end of the 2022-2023 school year. Misty Chestnut is by far the most qualified applicant. She is a 20-year career teacher, reading specialist, and nationally board certified. She is in the library media specialist program at Oklahoma State University and will be fully certified before this requested 3-year waiver expires. She is already an integral part of the culture and climate at MMS, leading us to anticipate an even better experience for our staff and students as a result of her service in this responsibility. Denial of the waiver will result in less qualified personnel offering less beneficial services, IF anyone else can be found.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

The degree of library media services offered, including schedule, curriculum, and location will not decrease. If anything the collaborative availability for the other staff in the building will increase. The experience and vision of Mrs. Chestnut will enhance the services rendered through the library, particularly toward our most struggling readers.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

This deregulation has before neither been awarded to nor applied for by Mannford Middle School.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The calendar and schedule is attached.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

This waiver will have no financial impact on the District.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

OKTLE is the evaluation tool utilized by the district. Along with the ongoing evaluation and PLF, student measures such as STAR RDG, AR, Study Island, and OSTP data will be utilized to monitor ongoing student improvement resulting from engagement with Mrs. Chestnut in this responsibility.

\*\* You will be contacted if more information is needed to process this request.

Mannford Public School District  
136 Evans Ave  
Mannford, OK 74044

Mannford Public School District and Administration,

I am currently enrolled in Educational Technology with a concentration in School Library Media at Oklahoma State University. Attached is my acceptance letter, enrollment documentation, and Program of Study.

My intention is to finish my LMS master's degree in 2-3 years to become fully certified.

Fall 2023:

EDTC 5753

Intro to Instructional Design

EDTC 5103

Adv Computing Applications In Education

Sincerely,

Misty Chestnut  
Mannford Middle School

Ms. Misty E. Chestnut  
702 N Bristow Ave  
Drumright, OK 74030-2441  
Banner ID: A10615201



04-12-2023

Dear Misty,

I am pleased to inform you that you have been admitted to the Educational Technology - Option in School Library Media (MS) graduate program for the Fall 2023 term.

As you prepare to accept this offer, please review the following requirements and provisions:

#### ADMISSION TERM

Please note that your admission is valid for the **Fall 2023** entry term only. If you do not enroll for this semester, you may be required to submit a new application. Please refer to the OSU Academic Calendar for when courses begin. You should also be in regular contact with your program about your initial enrollment.

#### ADMISSION PROVISIONS

You have been **admitted** with no provisions.

*Dr. Susan Stansberry has been assigned as your initial advisor. Please contact her at [susan.stansberry@okstate.edu](mailto:susan.stansberry@okstate.edu) or 405.744.7190.*

#### RESIDENCY STATUS

Based on the information provided in your application, you have been classified as **Resident (R)**. If you believe that this classification is incorrect, please complete the Petition for Oklahoma Residency and submit it to [registrar@okstate.edu](mailto:registrar@okstate.edu).

I am confident that the time you spend in association with the faculty and graduate students at Oklahoma State University will help you achieve your professional and personal goals. It is my hope that you will accept this offer of admission. If the Graduate College can assist you further, please do not hesitate to contact a member of our admissions team at 405-744-6368.

Sincerely,

*Jean Van Delinder*

Jean Van Delinder, PhD

Interim Dean of the Graduate College



**OSU Check Sheet for Library-Media Specialist Certification Recommendation**  
(Successful Completion of these requirements DOES NOT result in completion of a degree)

Last \_\_\_\_\_ First \_\_\_\_\_ MI \_\_\_\_\_ CWID \_\_\_\_\_

**Status**   **Prerequisites**

Hold a valid Oklahoma standard classroom teaching certificate

**Status**   **Program Requirements**

Submit Application for Admission to OSU's Professional Education Unit @ <http://tinyurl.com/osuprofedapp> (must apply first semester)

Gain and Retain Full Admission to OSU's Professional Education Unit (See OSU's Office of Professional Education <http://www.okstate.edu/peu>)

Be fully admitted to the MS in Educational Technology/School Library Media OR the Certificate in School Library

Maintain a cumulative GPA of 3.0 or better with no grade of D or F or more than one C in a course.

Successfully complete the Professional Portfolio (for MS students, this also serves as your Creative Component)

Pass the Library-Media Specialist Oklahoma Subject Area Test (sign up at <http://www.ceoe.nesinc.com>)

Hold a Master of Science degree from OSU in Educational Technology with an option in *School Library Media* **OR**

Hold a Master's degree in another area or from an accredited institution, gain admission to the OSU Certificate in School Library, and complete ONLY the following coursework: LBSC 5113, 5613, 5823; CIED 5353 and 5443; and EDTC 5103 (18 hours)

**Status**   **Core Requirements (12 hours needed)**

EDTC 5203 Foundations of Educational Technology

EDTC 5103 Advanced Computer Applications in Education

EDTC 5753 Introduction to Instructional Design

**Status**   **Research Requirement (3 hours needed)**

REMS 5013 Research Design and Methodology

**Status**   **Specialization Requirements (15 hours needed)**

CIED 5353 Literature for Children, Adolescents and Adults

CIED 5443 (3 hours) Strategies for Teaching Reading through Literature

LBSC 5113 Selection and Organization of Educational Resources

LBSC 5823 Administration of School Library Media & Technology Programs

LBSC 5613 Library Networks & Databases

**Status**   **Electives (6 hours needed)**

EDTC 5303 Digital Games and Simulations in the Classroom

EDTC 5403 Creativity and Innovation in Educational Technology

EDTC 5503 Facilitating Online Learning

EDTC 5113 Digital Media Production

**36 Total Hours Needed for MS; 18 Total Hours for Certificate**

The student appeal process and other policies are available on the Professional Education website.

Office of Professional Education, 325 Willard Hall Stillwater, OK 74078-043, Phone: 405.744.6252 Fax: 405.744.8894

<https://education.okstate.edu/peu>

**The following signature indicates the student has read and understands this checklist:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Office of Professional Education  
325 Willard Hall  
Stillwater, OK 74078  
405-744-6252  
Fax: 405-744-8894

Program Coordinator: Dr. Susan Stansberry  
[susan.stansberry@okstate.edu](mailto:susan.stansberry@okstate.edu)  
405.744.7190  
<http://edtech.okstate.edu>

(Click on Current Students for Advisement Checklist and Course Schedule)

## Oklahoma State University

**Student name** Chestnut, Misty Ellen  
**Student ID** A10615201  
**Degree** MS Educational Technology (EH)  
**Audit date** 07/08/2023 1:32 AM

### Degree progress



Requirements

**Level** Graduate **Classification** Major Educational Technology **Program** Master of Science **Concentration** School Library Media **College** Education & Human Sciences **Institution Credits** 6 **Overall Credits** 6 **Institution GPA** 4.000 **Overall GPA** 4.000

## Degree in Master of Science

[SEE ADVISOR](#)

Catalog year: 2023-2024 GPA: 0.000

The degree plan below is in the process of being built in Degree Works and should not be used to track program requirements at this time. Please contact your graduate coordinator and/or advisory committee for information and assistance regarding your plan of study.

☐ 36 Credits are required

**Still needed:** You currently have completed 12, you still need 24 more credits from an approved plan of study.

☒ Minimum 3.0 Institutional GPA requirement met (4.000).

☐ Master of Science in Educational Technology Requirements

**Blocks included in this block**  
Major in Educational Technology  
Apply to Graduate

## Major in Educational Technology

[SEE ADVISOR](#)

Credits required: 36 Credits applied: 0 Catalog year: 2023-2024 GPA: 0.000

**Unmet conditions for this set of requirements:** You currently have 0, you still need 36 more credits.

A Grade of C or better is required in each course.

## Apply to Graduate

[INCOMPLETE](#)

Catalog year: 2023-2024 GPA: 0.000

[Link to Graduation Application and Information](#)

☐ No active graduation application for this program in Self-Service

## Fall Through

Credits applied: 12 Classes applied: 4

Course	Title	Grade	Credits	Term
--------	-------	-------	---------	------

# MANNFORD MIDDLE SCHOOL 2023-24

	FIRST	SECOND	THIRD	FOURTH/LUNCH	FIFTH	SIXTH
MMS BELLS	8:05 - 9:00	9:05 - 10:05	10:10 - 11:05	11:05- 12:35 6 - 11:40-12:35 7/8 - 11:10-12:05	12:40-1:50	1:55-3:05
AUSBERN 109	LA 7	LA 7	LA 7	PLAN	LA 7 co-teach	LA 7
BRUSKI 117	MHS	7/8 ART	7/8 ART	7/8 ART	6 ART	PLAN
CHILDERS MHS					8 AG/MHS	MHS
CHESNUT LIB	LIB/C-LAB	LIB/C-LAB	LIB/C-LAB	LIB/C-LAB	ACE/GAP (120)	LIB/C-LAB
EARLEY 104/120/GYM	ACE/GAP (104)	SS 8 (104)	FLEX (120)	PLAN	6 PE	MHS
ELLIOTT 121	LA 6 co-teach	PLAN	ACE/GAP (121)	RESOURCE	LA 7 (109)	LA 8 (102)
GILBERT (103/GYM/120)	7/8 ATH	ACE/GAP (103)	PLAN	PE	FLEX (103)	PE
GLASS W MHS			MHS		6 CHOIR	7/8 CHOIR
GLEASON 106	PLAN	SCI 8	SCI 8	SCI 8	SCI 8	SCI 8
GREENERT 111	MATH 6	MATH 6	MATH 6	MATH 6	PLAN	MATH 6
HAYES 101	MATH 8	MATH 8	MATH 8	MATH 8	MATH 8	PLAN
HOWARD 114	PLAN	SCI 7	SCI 7	SCI 7	SCI 7	SCI 7
JACKSON 105	Math 6-8	MATH 6	MATH 7	MATH 8	PLAN	RESOURCE
JONES 128	SPED MATH	SPED ELA	CIVICS	SPED	PLAN	ACE/GAP (128)
MCARLAND 112	7/8 ATH	FLEX (112)	PLAN	FLEX (112)	SS 7	MHS
MOORE 113	7/8 ATH	SS 7	SS 7	SS 7	PLAN	MHS
POTTS 116	CIVICS	CIVICS	CIVICS	CIVICS	PLAN	CIVICS
QUENTON 119	LA 6 (co-teach)	LA 6	LA 6	LA 6	PLAN	LA 6
REMYNGTON 115	SS 6	SS 6	SS 6	SS 6	PLAN	SS 6
	7/8 ATH	PE 7/8	PE 7/8	PLAN	PE 6	MHS
SPRADLIN A 102	LA 8	LA 8	LA 8	PLAN	LA 8	LA 8 co-teach
STOUT 118	SCI 6	SCI 6	SCI 6	SCI 6	PLAN	SCI 6
FRANK 104	SS 7	PLAN	SS 8	SS 8	SS 8	SS 8
TOOTHMAN 7 110	MATH 7	MATH 7	MATH 7	MATH 7	MATH 7	PLAN
ZUNIGA MARC/120	HS	HS	HS	ACE/GAP (120)	BAND	BAND
M BANFIELD HS	7/8 ATH	MHS				
O COCHRAN HS	7/8 ATH	MHS				
K GOOCH HS	7/8 ATH	MHS				
K FURR HS	7/8 ATH	MHS				
C. EIMEN HS	7/8 ATH	MHS				

# MANNFORD PUBLIC SCHOOLS

**2023-2024**

[www.mannfordschool.com](http://www.mannfordschool.com)

## SEMESTER ONE

New Student Enrollment.....August 1-7 & 11-15  
Bus Driver Refresher Course.....August 2  
New Employees Orientation Meeting.....August 9  
Professional Days.....August 8 & 10  
**Open House (4:00-7:00 p.m.)**.....August 10  
Semester One Classes Begin.....August 16  
Labor Day (No Classes).....September 4  
**Parent Teacher Conferences (4:00-7:00 p.m.)**.....October 9-10  
Fall Break.....October 11-13  
Thanksgiving Break.....November 20-24  
End of Semester One.....December 15  
Christmas/New Year's Break.....December 18-January 1  
Semester One: 79 Days Taught, 2 Professional Days, 1 Conference Day

## SEMESTER TWO

Professional Day.....January 2  
Semester Two Classes Begin.....January 3  
Martin Luther King Jr. Day (No Classes).....January 15  
President's Day (No Classes/snow day #1 if needed).....February 19  
**Parent Teacher Conferences (4:00-7:00 p.m.)**.....March 12 & 14  
No Classes (snow day #2 if needed).....March 15  
Spring Break.....March 18-22  
Professional Day (snow day #6 if needed).....April 1  
No Classes (snow day if needed #3).....April 12  
No Classes (snow day if needed #4).....April 19  
No Classes (snow day if needed #5).....April 26  
End of Semester Two.....May 10  
MHS Graduation @ University of Tulsa.....May 11  
Professional Day.....May 13  
Semester Two: 81 Days Taught, 3 Professional Days, 1 Conference Day

School Year: 160 Days Taught, 5 Professional Days, 2 Conference Days

MECC - 918-865-5663

MELEM - 918-865-2113

MUE - 918-865-3092

MMS - 918-865-4680

MHS - 918-865-3841

ATHLETICS - 918-865-4042

MAINTENANCE - 918-865-5285

TRANSPORTATION - 918-865-4361

SPECIAL EDUCATION - 918-865-2792

CHILD NUTRITION - 918-865-4027

CENTRAL OFFICE - 918-865-4062

Moment by moment, day by day, Mannford Public Schools is making choices and making weather which affords our students the opportunity to be raised-up to be men and women of character, diligence, and excellence - citizens - in the finest sense of the word.



No School



Semester Begins/Ends



Graduation Day

c Parent/Teacher Conferences

Professional Development Day

### July 2023

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

### August 2023

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

### September 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

### October 2023

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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

### November 2023

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

### December 2023

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### January 2024

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

### February 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

### March 2024

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

### April 2024

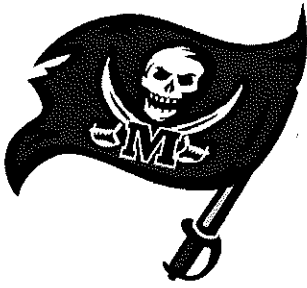
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

### May 2024

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

### June 2024

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						



# **MANNFORD PUBLIC SCHOOLS**

Moment by moment, day by day, Mannford Public Schools is making choices and making weather which affords our students the opportunity to be raised up to be men and women of character, diligence, and excellence – citizens in the finest sense of the word.

---

136 Evans Avenue \* Mannford, OK 74044 \* (918) 865-4062 \* Fax (918) 865-3405

Kelly Spradlin, Superintendent \* [spradlink@mannford.k12.ok.us](mailto:spradlink@mannford.k12.ok.us)

August 1, 2023

Oklahoma State Department of Education  
Accreditation Standards Division  
Oliver Hodge Building  
2500 North Lincoln Boulevard  
Oklahoma City, OK 73105

RE: Request for Statutory Waiver – 70 O.S. § 3-126 - Library Media Specialist/waive certification only

To Whom It May Concern:

Misty Chestnut is an educator of utmost standing. She is Nationally Board Certified in Literacy: Reading/Language Arts/Middle Childhood. She has served 22-years as an Oklahoma educator with 10-years devoted to Mannford Middle School as a Language Arts lead teacher. As such, she is already an integral member of the Mannford family. She is working toward completion of her Master's Degree for standard certification in Library Media Sciences. She will be an incredible librarian at Mannford Middle School. Given the severe shortage of certified staff, we are thankful to have the availability of someone the caliber of Misty Chestnut to join us in this responsibility. Thank you for your consideration of this request for waiver.

Sincerely,

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 23 - 20 24 school year

JACKSON  
COUNTY

ALTUS  
SCHOOL DISTRICT

BOX 558  
SCHOOL DISTRICT MAILING ADDRESS

ALTUS  
CITY

73521  
ZIP CODE

ALTUS JUNIOR HIGH SCHOOL  
NAME OF SITE

*[Signature]*  
PRINCIPAL SIGNATURE\*

8/14/23  
DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

ROE WORBES

SUPERINTENDENT NAME (PLEASE PRINT)

rworbes@altusps.com

SUPERINTENDENT E-MAIL ADDRESS

*[Signature: Roe Worbes]*  
SUPERINTENDENT SIGNATURE\*

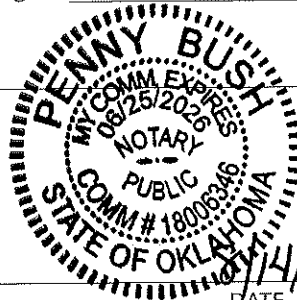
8-14-23  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on AUGUST 14, 20 23

*[Signature]*  
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*[Signature: Penny Bush]*  
NOTARY



8/14/23  
DATE

6/25/2026  
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

## THE WAIVER/DEREGUALTION IS REQUESTED FOR:

\_\_\_\_\_ One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

## SDE USE ONLY

PROJECT YEARS

\_\_\_\_\_ of \_\_\_\_\_

### ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

0 District Total

RECEIVED AUG 17 2023

DATE RECEIVED

70 O.S. 3-126

OAC \_\_\_\_\_

*[Signature: Library media specialist]*  
NAME OF WAIVER

- A. Reason for the Deregulation request. Please include circumstances which necessitate changing the standard of library services for your size of school, what alternative means will have to be employed if your waiver was to be denied?

There have been no applications to Altus Public School District for a certified librarian. Ms. Rebecca McCasland is an English teacher who is beginning her Masters Degree in Library Media this fall semester. The district is requesting to hire her full time for the library job at Altus Junior High. If this request is denied we would have to use one of our certified librarians part time from another school and that would require another deregulation.

- B. List alternate strategies/plans which the site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement and any negative impact if the waiver were to be denied.

This will provide a full time librarian at the Altus Junior High site. She will be available to coordinate with teachers and work with students on a full time basis in all subject areas.

- C. Has this deregulation been awarded before? If so what was the educational impact to the district: Results of the Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district. If not what do you expect?

This district has not asked for this deregulation before. We did share library services from this site last year with another school in the district.

The district expects that by having a full time librarian it will be much more beneficial for the students and teachers.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

The Altus Junior High Library will be open from 7:45 until 3:00 each school day. It will be staffed by a full time librarian and a full time library assistant. Ms. McCasland will collaborate with the English Teachers each week on a rotating basis in each of their classrooms.

Attached to this form will be the 2023-2024 schedule with the English classes identified with an X.

- E. Any financial impact to the District (positive or negative) for the proposed deregulation? If positive please describe where the available would be reallocated.

Hiring Ms McCasland as a full time librarian will not have any financial impact on the district. The stipend that was paid to the previous librarian for working at two schools will be a positive. The district will pay a full certified salary to Ms. McCasland. This will be an increase in payroll.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E. TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

The library will be used as a resource and Ms. McCasland will teach classes on research and writing. Students will benefit by improving skills in those areas. Ms. McCasland will be evaluated using the TLE Tulsa Model throughout the year. She will collaborate with teachers.

Results will be seen in grades, progress on Study Island and assessments.

**\*\* You will be contacted if more information is needed to process this request.**



East Central University  
1100 E. 14th St. Ada, OK 74820  
Unofficial Transcript

Name: McCasland, Rebecca J.  
ID Number: 0256120  
Grad Ret: 0.00  
Date Printed: 29-Jun-2023  
Birthdate: 30-May-1987

Fall Semester 2023

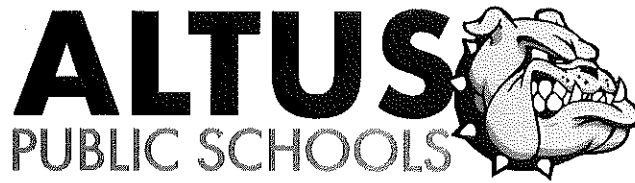
EDLBS 5913	ADVANCED CHILDREN'S LIT	CIP	3.00	0.00
EDUC 5113	TECHNIQUES OF RESEARCH	CIP	3.00	0.00
LIBSC 5133	MATERIALS SELECTION	CIP	3.00	0.00
LIBSC 5923	YOUNG ADULT LITERATURE	CIP	3.00	0.00

	Earned	Points	Divisor	GPA
Term	0.00	0.00	0.00	0.00
Grad Retn	0.00	0.00	0.00	0.00
Cum	0.00	0.00	0.00	0.00
ECU Retn	0.00	0.00	0.00	0.00

End of Transcript

\* Repeat of course  
[] Remedial course counted in term only  
# Reprieve/Renewal  
() Course Credit not counted in earned  
% Course forgiven - not counted in RET/GRD statistics  
% Course forgiven - not counted in RET/GRD statistics

Teacher	1 <sup>st</sup> period - 4	2 <sup>nd</sup> period - 5	3 <sup>rd</sup> period -5	4 <sup>th</sup> period - 3	5 <sup>th</sup> period - 4	6 <sup>th</sup> period -- 4	7 <sup>th</sup> Period -3	Class Sizes
R Storey	<b>CONFERENCE</b>	Reading 7	*Reading 7	Reading 7	PAP Reading 7	PAP Reading 7	PAP Reading 7	Reg 7 165/9=18.3 PAP 7 56/3=18.6
Burrow	<b>CONFERENCE</b>	Reading 7	Reading 7	Reading 7	Reading 7	Reading 7	Reading 7	
Anderson	*English 7	PAP English 7	<b>CONFERENCE</b>	PAP English 7	PAP English 7	English 7	English 7	Reg 7 173/9=19.2 PAP 7 48/3=16
Compton	English 7	English 7	<b>CONFERENCE</b>	English 7	English 7	English 7	English 7	
Byrd	Math 7	*Math 7	Pre-Algebra 7	Pre-Algebra 7	<b>CONFERENCE</b>	Pre-Algebra 7	Pre-Algebra 7	Reg 7 155/8=19.3 Pre 7 66/4=16.5
Horne	Math 7	Math 7	Math 7	Math 7	<b>CONFERENCE</b>	Math 7	Math 7	
C Prough	PAP Science 7	PAP Science 7	PAP Science 7	Science 7	Science 7	<b>CONFERENCE</b>	Science 7	Reg 7 168/9=18.6 PAP 7 53/3=17.6
Lesley	Science 7	Science 7	Science 7	Science 7	Science 7	Science 7	<b>CONFERENCE</b>	
T Tucker	PAP Geography 7	PAP Geography 7	PAP Geography 7	<b>CONFERENCE</b>	Geography 7	Geography 7	Geography 7	Reg 7 163/9=18.1 PAP 7 58/3=19.3
Hagy	Geography 7	Geography 7	Geography 7	<b>CONFERENCE</b>	Geography 7	Geography 7	Geography 7	
Daniels	Reading 8	*Reading 8	<b>PAP Reading 8</b>	<b>PAP Reading 8</b>	<b>PAP Reading 8</b>	<b>PAP Reading 8</b>	<b>CONFERENCE</b>	Reg 8 157/8=19.6 PAP 8 67/4=16.7
Gribble	Reading 8	<b>CONFERENCE</b>	Reading 8	Reading 8	Reading 8	Reading 8	Reading 8	
Johns	English 8	<b>CONFERENCE</b>	<b>PAP English 8</b>	<b>PAP English 8</b>	<b>PAP English 8</b>	English 8	English 8	Reg 8 151/8=18.8 PAP 8 73/4=18.2
S Tucker	*English 8	<b>CONFERENCE</b>	English 8	English 8	English 8	English 8	English 8	
Howard	Pre-Algebra 8	Pre-Algebra 8	*Pre-Algebra 8	<b>Algebra 1</b>	<b>CONFERENCE</b>	<b>Algebra 1</b>	<b>Algebra 1</b>	Pre 8 163/9=18.1 Alg 1 61/3=20.3
Robinson	Pre-Algebra 8	Pre-Algebra 8	Pre-Algebra 8	Pre-Algebra 8	<b>CONFERENCE</b>	Pre-Algebra 8	Pre-Algebra 8	
Holsey	<b>PAP Science 8</b>	<b>PAP Science 8</b>	<b>PAP Science 8</b>	<b>PAP Science 8</b>	Science 8	<b>CONFERENCE</b>	Science 8	Reg 8 152/8=19 PAP 8 72/4=18
42 (Smith)	Science 8	Science 8	Science 8	Science 8	Science 8	<b>CONFERENCE</b>	Science 8	
54 (Sexton)	US History 8	US History 8	US History 8	<b>CONFERENCE</b>	US History 8	US History 8	US History 8	Reg 8 137/8=17.1 PAP 8 87/4=21.7
34								
J Prough	<b>PAP US History 8</b>	<b>PAP US History 8</b>	<b>PAP US History 8</b>	<b>PAP US History 8</b>	US History 8	US History 8	<b>CONFERENCE</b>	M7 35/2=13.3 M8 35/2=14.6
Plautz	Intro to Robotics	Competition Robotics	<b>CONFERENCE</b>	Title Math 8	Title Math 8	Title Math 7	Title Math 7	R7 50/3=16.6 R8 50/3=16.6
Winchester	<b>CONFERENCE</b>	Title Reading 7	Title Reading 7	Title Reading 7	Title Reading 8	Title Reading 8	Title Reading 8	Intro Robotics 20 Comp Robotics 18



August 14, 2023

State Department of Education,

Altus Public Schools is requesting a 3 year Statutory Waiver 70 O.S. & 3-126 **Library Media Specialist/waive certification only**—teacher attending college /university to obtain library Media Specialist certification.

Altus Schools has not received any applications for the library media position that has been open for two years. Rebecca McCasland is an English teacher that has enrolled in classes in pursuit of a Masters Degree in Library Media. This program will take several years to complete and that is the reason we are asking for the three year waiver at this time.

This Library Media certification waiver for Altus Schools would be a positive step in fulfilling the need for a full-time certified library media specialist in this district. Attached are the classes that Mrs. McCasland is enrolled in for the Fall of 2023.

Thank you for this consideration.

Roe Worbes  
Superintendent  
Altus Schools

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
for 20 22 - 20 23 school year

Oklahoma COUNTY      Deer Creek-Edmon SCHOOL DISTRICT

20701 N MacArthur SCHOOL DISTRICT MAILING ADDRESS      Edmond CITY      73012 ZIP CODE

Deer Creek Elementary  
NAME OF SITE

Laura Koehn      8/16/22  
PRINCIPAL SIGNATURE\*      DATE

PRINCIPAL SIGNATURE\*      DATE

PRINCIPAL SIGNATURE\*      DATE

Dr. Jason Perez  
SUPERINTENDENT NAME (PLEASE PRINT)

Jasonperez2dcsok.org  
SUPERINTENDENT E-MAIL ADDRESS

Jason Perez      8/16/22  
SUPERINTENDENT SIGNATURE\*      DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 6/28, 2022

Kellie Ray  
BOARD PRESIDENT SIGNATURE

NOTARY SEAL →      8/16/22  
NOTARY      DATE

7/13/24  
COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived:  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

\_\_\_\_ One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS  
\_\_\_\_ of \_\_\_\_

**ENROLLMENT**

\_\_\_\_ High School  
\_\_\_\_ Jr./Middle High  
\_\_\_\_ Elementary  
\_\_\_\_ District Total

8/20/2023  
DATE RECEIVED

70 O.S. 3-126

OAC \_\_\_\_\_

library media  
NAME OF WAIVER  
Specialist

**A. Reason for the waiver/deregulation request (be specific).**

We hired a certified library media specialist in May. This person backed out of her contract in June. We reposted the position and there were no certified applicants that applied for the position.

**B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement.**

Amanda Coultres will be teaching classes as part of our specials rotation. This will help support our reading teachers with state standards. She will focus also on book checkout, promotion of reading, as well as supporting all general and special education teachers in the classroom.

**C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.**

Providing this waiver will help us ensure we are providing all students opportunities to be able to interact with books and a variety of literature. This will have a big impact on students who struggle in vocabulary, comprehension and students that receive tier 2 and tier services in a variety of areas.

D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary, or described in instructions.

A waiver/deregulation can be granted for up to 3 years. (Please see instructions for additional requirements)

See attached

E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation.

Possible loss of state and/or federal funding by not being able to offer media services for students.

F. Describe method of assessment or evaluation of effectiveness of the plan.

Amanda Coultres will be evaluated formally once per semester using the Marzano evaluation tool. She will also have several walk throughs throughout the year. The students will be monitored through common assessments, RTI data, istation and state assessment data.

\*\* You will be contacted if more information is needed to process this request.

July 13, 2022

To Whom It May Concern:

This letter is intended to meet the requirements of the Statutory Waiver/Deregulation Application. I currently hold an Oklahoma Teaching Certificate and am enrolled in courses at the University of Central Oklahoma in the Master of Education in Library Media Education program. I intend to graduate from this program and obtain my Library-Media Specialist certification in the Spring of 2025. I have attached my proof of enrollment below.

Best Regards

Amanda Coultres

FALL 2023  
CLASSES

Student Registration View Registration Information

### View Registration Information

[Look up a Schedule](#)
[Active Registrations](#)

#### Class Schedule

Terms:
Fall 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
<a href="#">Collection Management</a>	IME 5453, 0	3	14317	100% Online	Standard Letter ...	Graduate	Full Term	None	03/22/2023	Registered	**Web Regist...
<a href="#">School Library Advocacy</a>	IME 5533, 0	3	11627	100% Online	Standard Letter ...	Graduate	Full Term	None	03/22/2023	Registered	**Web Regist...

Total Hours | Registered: 6 | Billing: 6 | CEU: 0 | Min: 0 | Max: 12

[Schedule](#)
[15 Schedule Details](#)

#### Class Schedule for Fall 2023

[Collection Management](#) | Instructional Media 5453 Section 0 | Class Begin: 08/21/2023 | Class End: 12/15/2023

08/21/2023 -- 12/15/2023 S M T W T F S - Type: Class Location: UCO Campus Building: World Wide Web Room: None

Instructor: [Dainiger, Tara](#) (Primary)

CRN: 14317

Registered

[School Library Advocacy](#) | Instructional Media 5533 Section 0 | Class Begin: 08/21/2023 | Class End: 12/15/2023

08/21/2023 -- 12/15/2023 S M T W T F S - Type: Class Location: UCO Campus Building: World Wide Web Room: None

Instructor: [Dainiger, Tara](#) (Primary)

CRN: 11627

Registered



Student Registration View Registration Information

## View Registration Information

Look Up a Schedule

Active Registrations

### Class Schedule

Term: Summer 2023

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Part Of Term	Study Path	Date	Status	Message
<a href="#">Advanced Literature Resources</a>	IME 5333, 0	3	30997	100% Online	Standard Letter ...	Graduate	Full Term	None	11/07/2022	Registered	<a href="#">Web Regist...</a>

Records: 1

Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 9

Schedule

Schedule Details

### Class Schedule for Summer 2023

[Advanced Literature Resources](#) | Instructional Media 5333 Section 0 | Class Begin: 05/31/2023 | Class End: 07/28/2023

Registered

05/31/2023 -- 07/28/2023 9:00 AM T W T F S - Type: Class Location: UCO Campus Building: World Wide Web Room: None

Instructor: [Coultes, Patsy](#) (Primary)

CRN: 30997

### Library Media Schedule of Operation

8:55-9:15 M, T, and Th Planning

- Amanda Coultres

9:15-9:55 M, T and Th Open Check Out

- Library TA will cover the open check out

10-11 M, T, W, Th, F Third Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out

11:05-12:05 M, T, W, Th, F Second Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out

12:05-12:35 M, T, W, Th, F Lunch for Amanda Coultres

12:35-1:05 M, T, W, Th, F Lunch for Library TA

12:40-1:25 M, T, W, Th, F Lunch Duty

- Amanda Coultres will cover this duty

1:05-1:30 M, T, W, Th, F Open Check Out

- Library TA will cover the open check out

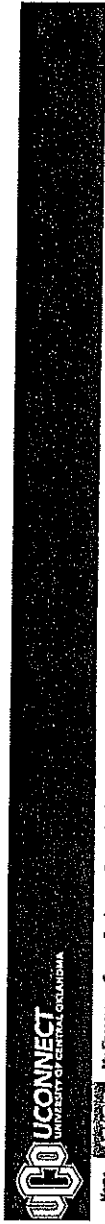
1:30-2:30 M, T, W, Th, F Kindergarten Classes

- Amanda Coultres will teach classes and library TA will cover open check out

2:35-3:35 M, T, W, Th, F First Grade Classes

- Amanda Coultres will teach classes and library TA will cover open check out

3:40-4:15 After School Duty



Home UCONNECT Academics My Resources Campus Services Campus Involvement Student Information

Transcript Data  
STUDENT INFORMATION

Name: Amanda Coules  
Birth Date: Apr 21, 1992

Curriculum Information

Program: Library Media Education  
Major and Department: Library Media Education, Adv Professional & Spec Servs

\*\*\*Transcript type: ADV is NOT Official\*\*\*

COURSES IN PROGRESS -Top-

Transfer of Credit Request

Major: Subject: Course: Level: Title: Credit Hours:  
ESR 5013 GR Found of Educational Research 3.000

Unofficial Transcript  
Transfer of Credit Request

Major: Subject: Course: Level: Title: Credit Hours:  
INE 5063 GR School Library Foundations 3.000  
INE 5423 GR Lib Info Resource Systems 3.000

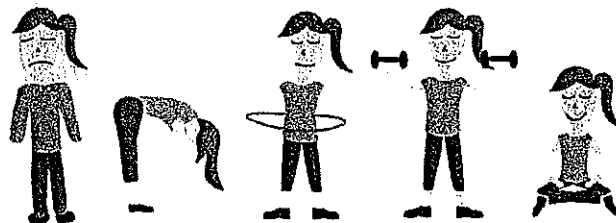
PERSONNEL SCHEDULE	Last Name	First Name	Original Site/Dept	New Site/Dept	Effective Date	Reason for Leaving
BOARD MEETING		6-28-2022				
Demotion	Kenny	Rebecca	Anlier Care	Anlier Care	2022-06-17	NA
Employment Recommendation	Bach	Reagan	N/A	DCMS	2022-08-04	NA
Employment Recommendation	Hufford-Harrison	Alex	N/A	District	2022-08-04	NA
Employment Recommendation	Aguliar	Virginia	N/A	DCMS	2022-08-08	NA
Employment Recommendation	Karbs	Abby	N/A	4th & 5th Grade Center	2022-08-04	NA
Employment Recommendation	Firor	Teara	N/A	4th & 5th Grade Center	2022-08-08	NA
Employment Recommendation	Collins	Jill	N/A	DCES	2022-08-08	NA
Employment Recommendation	McMillan	Jeff	N/A	DCMS	2022-08-08	NA
Employment Recommendation	Odum	Liza	N/A	DCPV	2022-08-04	NA
Employment Recommendation	Ward	Weslon	N/A	DCHS	2022-08-04	NA
Employment Recommendation	Finley	Jamie	N/A	DCRU	2022-08-04	NA
Employment Recommendation	Baird	Ashley	N/A	DCRU	2022-08-04	NA
Employment Recommendation	Rouse	Londyn	N/A	DCSC	2022-07-28	NA
Employment Recommendation	Keeler	Nicole	N/A	DCHS	2022-08-04	NA
Employment Recommendation	Palmer	Stephanie	N/A	4th & 5th Grade Center	2022-08-04	NA
Employment Recommendation	King	Nikolas	N/A	DCHS	2022-08-08	NA
Employment Recommendation	Payahsape	Presley	N/A	DCES	2022-08-08	NA
Employment Recommendation	Coultes	Amanda	N/A	DCES	2022-08-04	NA
Employment Recommendation	Decker	Megan	N/A	DCMS	2022-08-04	NA
Employment Recommendation	Wells	Jack	N/A	DCMS	2022-08-08	NA
Intra-District Transfer	Stumm	Cindy	DCRU	DCRU	2022-08-04	NA
Intra-District Transfer	Reininger	Evan	DCIS	DCMS	2022-08-04	NA
Intra-District Transfer	Steele	Ellen	DCMS	DCHS	2022-08-04	NA
Rescinded/Declined	Francis	Robyn	DCES	N/A	2022-06-16	Rescinded Acceptance
Resignation	Bowie	Anthony	DCHS	N/A	2022-06-13	16- Promotion
Resignation	Tucker	Amy	DCHS	N/A	2022-06-15	16- Promotion
Resignation	Fruehling	Nicki	DCSC	N/A	2022-06-16	04-Other Employment (Non- School)
Resignation	Aulen	Jill	DCHS	N/A	2022-06-22	02-Other School

# SPECIALS ROTATION

## 2022-2023

8:30 to 10:00	Specials Planning
9:15 to 9:55	School Wide Intervention (M, T, Th)
10:00 to 11:00	Third
11:05 to 12:05	Second
12:05 to 1:30	Specials Lunch/Duty / Specials Planning
1:30 to 2:30	Kindergarten
2:35 to 3:35	First

20 hours of instruction per week



## Library Media Schedule of Operation

8:55-9:15 M, T, and Th Planning

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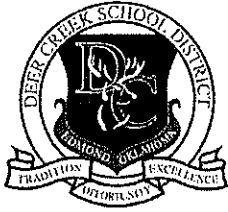
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3:40-4:15 After School Duty



**SPECIAL MEETING**  
**Deer Creek Board of Education, I-006**  
**Deer Creek Administration Building**  
**20701 North MacArthur Boulevard**  
**Edmond, Oklahoma 73012**

**MINUTES**

**August 3, 2023 - 12:00 p.m.**

**A. Call to Order and Roll Call.**

Present: Daniel Barnes, Stanlen Green, Kelli Lay

Absent: Lorrie Bamford, Michael Kiehn

Time: 12:00 p.m.

**B. Consideration of and Vote on the Consent Agenda:** All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

1. Request for Sanctioning:
  - a. Soccer Booster Club
  - b. PSG 25
  - c. 4 / 5 PTO
  - d. DCES PTO
  - e. Grove Valley PTO
  - f. Spring Creek PTO
  - g. DCIS PTO
  - h. PSG 24
2. Quote from GoGuardian for Tutoring licenses and set-up fee for the 2023-24 school year for \$38,500.00, to be paid out of Federal Program Funds.
3. Out of State Travel Request:
  - a. Superintendent Dr. Jason Perez and Chief Financial Officer Dr. Cordell Ehrich to travel to San Diego, CA February 14-17, 2024 to attend the AASA National Conference.
4. Request for Statutory Adjunct Certificate Waivers:
  - a. Kelly Stottlemire - Certified
    - i. Science - Chemistry, Earth/Space Science
    - ii. PE/Health
  - b. Robyn Souter - Certified
    - i. Math - Advanced Math
    - ii. History - US History/OK History/Government/Economics
  - c. Kristin Fitzgibbon - Certified
    - i. Social Sciences - Psychology/Sociology
    - ii. History - World History/Geography
    - iii. Art
  - d. Michael Stone - Certified
    - i. Intermediate/Mid Level Math
  - e. Lori Stigall - Certified
    - i. Intermediate/Mid Level Math
  - f. Brandie Galvin - Certified
    - i. Science - Environmental, Biology
  - g. Bentley Bross
    - i. Intermediate Math
  - h. Rebecca Johnson - Certified
    - i. English

- i. Malt Cheek - Certified
    - i. Art - Film Studies
  - j. Tiffany McGrew - Certified
    - i. Art - Film Studies
  - k. Hayley Robertson - Certified
    - i. Intermediate Math
  - l. Chelsea Reckstad
    - i. Elementary Education
  - m. Jamie Moore - Certified
    - i. English
5. Request for Statutory Waiver for Media Specialist (Year 2):
    - a. Amanda Coultes - Deer Creek Elementary
  6. Renewal of Memorandum of Understanding with the Oklahoma City-County Board of Health, acting by and through the Oklahoma City-County Health Department (OCCHD) for the 2023-24 school year.

A motion was made to approve the Consent Agenda items # 1-6.

Motion: Green  
 Second: Lay  
 Motion Carried: 3-0

#### C. Business Items

1. Board to consider and take action on the employment of Stephen L. Smith Corp. as financial consultants to the School District for the 2023-24 Fiscal Year. – Dr. Cordell Ehrich

A motion was made to employ Stephen L. Smith Corp. as financial consultants to the School District for the 2023-24 Fiscal Year.

Motion: Lay  
 Second: Barnes  
 Motion Carried: 3-0

2. Board to consider and take possible action, in the absence of the President and/or Clerk, to appoint an acting President and/or acting Clerk for the School District to execute any and all documents pertaining to the bond sale.

No action.

3. Board to receive bids for the \$18,465,000 General Obligation Combined Purpose Bonds of this School District and award bonds to the lowest bidder. – Dr. Cordell Ehrich

A motion was made to approve the sale of the \$18,465,000 General Obligation Combined Purpose Bonds of this School District and award bonds to the lowest bidder Key Bank Capital Markets.

Motion: Lay  
 Second: Barnes  
 Motion Carried: 3-0

4. Board to consider and take action on a resolution providing for the issuance of General Obligation Combined Purpose Bonds in the sum of \$18,465,000 by this School District, authorized at an election called and held for such purpose; prescribing form of bonds; providing for the registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue. – Dr. Cordell Ehrich

A motion was made to take action on a resolution providing for the issuance of General Obligation Combined Purpose Bonds in the sum of \$18,465,000 by this School District, authorized at an election called and held for such purpose; prescribing form of bonds; providing for the registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of issue.

Motion: Green  
 Second: Barnes



Motion Carried:

5. Discussion and possible vote to approve a Francis Tuttle Bus Service Program Proposal. - Robert Feinberg

A motion was made to approve a Francis Tuttle Bus Service Program Proposal.

Motion: Lay  
Second: Green  
Motion Carried: 3-0

6. Discussion and possible vote to approve revised Policy IKAB (Test Exemption). - Dr. Jason Perez

A motion was made to approve revised Policy IKAB.

Motion: Green  
Second: Lay  
Motion Carried: 2-1

7. Discussion and possible vote to approve revised Policy JFCK (Wireless Telecommunication Electronic Devices and Cell Phone Use). - Dr. Jason Perez

A motion was made to approve revised Policy JFCK.

Motion: Green  
Second: Lay  
Motion Carried: 3-0

8. Discussion and possible vote to approve revised Policy JFCA (Student Dress Code). - Dr. Jason Perez

A motion was made to approve revised Policy JFCA.

Motion: Barnes  
Second: Lay  
Motion Carried: 3-0

9. Discussion and possible vote to approve addendum to 2023-24 Memorandum of Understanding between Deer Creek Public Schools and Oklahoma County Sheriff's Office. - Lenix DeRieux

A motion was made to approve addendum to 2023-24 Memorandum of Understanding between Deer Creek Public Schools and Oklahoma County Sheriff's Office.

Motion: Lay  
Second: Barnes  
Motion Carried: 3-0

10. Discussion and possible vote to approve the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

A motion was made to approve the Superintendent's recommendation concerning employment as listed on the Personnel Schedule.

Motion: Lay  
Second: Green  
Motion Carried: 3-0

#### D. Adjournment.

A motion was made for adjournment.

Motion: Barnes  
Second: Lay

Motion Carried: 3-0

Time: 12:32 p.m.



## DEER CREEK ELEMENTARY SCHOOL

---

*Laura Koehn, Principal*  
*laurakoehn1@dcsook.org*

July 14, 2022

To Whom It May Concern:

We are asking for a library media specialist waiver for the 2022-2023 school year. We hired a certified media specialist in May and then in June we were notified that she was no longer coming. We posted the position and have not had any certified media specialist apply. Therefore, we are asking for the waiver for Amanda Coultres to be able to work as our library media specialist.

Sincerely,

*Laura Koehn*  
Laura Koehn  
Principal  
Deer Creek Elementary

*Jason Perez*  
Dr. Jason Perez  
Superintendent  
Deer Creek School District

**SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION**  
**for 20 23 - 20 24 school year**

Rogers  
COUNTY

Claremore Public Schools  
SCHOOL DISTRICT

102 W. 10th Street  
SCHOOL DISTRICT MAILING ADDRESS

Claremore  
CITY

74017  
ZIP CODE

Roosa Elementary School

NAME OF SITE

PRINCIPAL SIGNATURE\*

DATE

9-5-2023

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Bryan Frazier

SUPERINTENDENT NAME (PLEASE PRINT)

bfracier@claremore.k12.ok.us

SUPERINTENDENT E-MAIL ADDRESS

SUPERINTENDENT SIGNATURE\*

DATE

9/5/23

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on 9.6, 2023

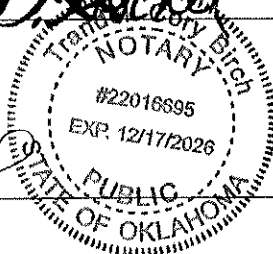
BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

NOTARY

12/17/26

COMMISSION EXPIRATION DATE



DATE

9-5-23

**Statute/Oklahoma Administrative Code to be Waived:**

(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

**THE WAIVER/DEREGULATION IS REQUESTED FOR:**

       One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

**SDE USE ONLY**

PROJECT YEARS

1 of 1

**ENROLLMENT**

   High School

   Jr./Middle High

   Elementary

  0   District Total

9-10-2023  
DATE RECEIVED

70 O.S. 3-126

OAC                     

Lm Specialist  
NAME OF WAIVER

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

See attachment.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

See Attachment.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

See Attachment.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

See Attachment.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

See Attachment.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

See Attachment.

**\*\* You will be contacted if more information is needed to process this request.**

---



## **STATUTORY WAIVER/DEREGULATION**

### **A. Reason for the waiver request:**

We posted the job opening for our library media specialist for a reasonable amount of time. We only had one certified candidate apply and we offered her the job after an interview. She decided to take a position in another district. The district could split a currently certified library media specialist with another elementary school and have an assistant at each school, however, we believe this would not be best for either school. A dedicated media specialist at each school would be most beneficial for the needs of the students. Adriane Kirton, for whom we are requesting the waiver, currently has a bachelor's degree and will be attending Northeastern Oklahoma State University in the fall to work toward her library media specialist requirements. One-hundred percent of our students would benefit from the waiver if approved as all students utilize the library program.

### **B. List alternate strategies/plans which the district/site proposes:**

Adriane Kirton served as a volunteer in our library for several years. She would be taking the place of her mother who served as the library media specialist for several years and did a fantastic job of collaborating with teachers to meet the needs of all of our students. She would be using the same strategies and plans as her mother in continuing the continuity of a successful library program. Should the waiver be denied, we would not have the library media specialist available to collaborate with our teachers in order to meet the individual needs of classrooms and students.

### **C. Educational Impact to the district:**

The result of the Statutory Waiver/Deregulation will be positive for our school and in turn for the district. It will allow a currently certified library media specialist at another elementary school to remain at his/her current school full time instead of having to travel between sites. It will also allow our school to keep the current continuity in our library as Ms. Kirton has spent a great deal of time working in our library in the past and would be able to transition to her new position seamlessly. With that said, Adriane would be able to continue to work with our collaborative grade level teams to help meet learning requirements and in turn help with student performance levels.

### **D. Timeline:**

Included is our Elementary Librarian Curriculum map. This is a general map that will be modified throughout the year based upon review of grade level essential standards. Each grade will have a pacing calendar that Common-Formative Assessments are based on. Our library media specialist is involved with our collaborative teams that meet



to look at the data from assessments and they determine what and if any interventions or supports from the library are needed.

**E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation?**

If anything, the granting of the Statutory Waiver/Deregulation will have a negative impact financially for the district, but we believe this would be what is best for our students overall performance. One small benefit of hiring an entry level paid library media specialist despite her experience working in the library as opposed to our former librarian with years of experience would mean the district could use the amount saved to possibly re-allocate the money into the general fund to help fund the salaries of instructional coaches the district is implementing this year.

**F. Describe method of assessment or evaluation:**

The evaluation of effectiveness of this plan can be reviewed through many lenses. Because Ms. Kirton will be involved in our grade level collaborative and data teams; these may include but may not be limited to our Common-Formative Assessments, OSTP data, RSA scores, and Maps test data. She will of course also be evaluated using the Librarian Rubric in the Teacher-Leader Effectiveness Model.



# Elementary Librarian Curriculum Map



	Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
August	<ul style="list-style-type: none"> <li>Welcome</li> <li>Library Rules Review</li> <li>Book Care</li> <li>Review Book Care</li> <li>Introduce Checkout Procedures</li> <li>Review Book Care and Checkout Proc.</li> </ul>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Following Directions</li> <li>Library Rules Review</li> <li>Book Care</li> <li>Review Checkout Procedures and Book Selection</li> <li>Review Parts of a Book</li> <li>Author and Illustrator</li> </ul>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Library Rules</li> <li>Library Rules Review</li> <li>Book Care</li> <li>Review Checkout Procedures and Book Selection</li> <li>Review Parts of a Book</li> <li>Author and Illustrator</li> </ul>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Library Rules</li> <li>Library Catalog</li> <li>Order in the Library</li> <li>Review ABC Order</li> <li>Fiction Call Numbers</li> <li>Shelving Fiction Books</li> </ul>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Library Rules</li> <li>Library Catalog</li> <li>Order in the Library</li> <li>Nonfiction Call Numbers</li> <li>Shelving Fiction Books</li> <li>Practice Shelving Fiction Books</li> </ul>	<ul style="list-style-type: none"> <li>Welcome</li> <li>Library Rules</li> <li>Library Catalog</li> <li>Introduce Online Research</li> <li>Review Dictionary Use</li> <li>Review Fiction and Nonfiction Call Numbers</li> <li>Website Evaluation</li> </ul>
September	<ul style="list-style-type: none"> <li>Parts of a Book</li> <li>Authors and Illustrators</li> <li>Fiction and Nonfiction</li> <li>Review</li> </ul>	<ul style="list-style-type: none"> <li>Review Parts of a Book and Authors/Illus.</li> <li>Story Elements</li> <li>Major Events (Plot)</li> <li>Review Story Elements and Plot</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Review Story Elements</li> <li>Shelving Easy Books</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Fiction vs. Nonfiction</li> <li>ABC Order</li> <li>Review ABC Order</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dictionary Skills</li> <li>Review Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Review Website Evaluation</li> <li>Online Encyclopedia</li> <li>Review and Practice Using Online Encyclopedia</li> </ul>
October	<ul style="list-style-type: none"> <li>Review Library Rules</li> <li>Parts of a Book</li> <li>How to Use Shelf Markers</li> <li>ABC Order</li> </ul>	<ul style="list-style-type: none"> <li>Sections of the Library</li> <li>Review Library Org.</li> <li>ABC Order</li> <li>Review Story Elements and Parts of a Book</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Fiction/Nonfiction</li> <li>ABC Order</li> <li>Review</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dictionary Skills</li> <li>Review Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Online Encyclopedia Overview</li> <li>Group Research Assignment</li> </ul>	<ul style="list-style-type: none"> <li>Biography Overview</li> <li>Biography Research Organizer</li> <li>Create a Poster about a Famous Person</li> </ul>
November	<ul style="list-style-type: none"> <li>Story Time Behavior</li> <li>Robert Sabuda puppets</li> <li>Make a Pop up</li> </ul>	<ul style="list-style-type: none"> <li>Story Time Behavior</li> <li>Robert Sabuda puppets</li> <li>Make a Pop up</li> </ul>	<ul style="list-style-type: none"> <li>Story Time Behavior</li> <li>Robert Sabuda puppets</li> <li>Make a pop up</li> </ul>	<ul style="list-style-type: none"> <li>Story Time Behavior</li> <li>Robert Sabuda puppets</li> <li>Make a pup up</li> </ul>	<ul style="list-style-type: none"> <li>Biography Overview</li> <li>Biography Research Organizer</li> </ul>	<ul style="list-style-type: none"> <li>Create and Present a Powerpoint presentation about research</li> </ul>
December						



# Elementary Librarian Curriculum Map

Kindergarten	1st Grade	2nd Grade	3rd Grade	4th Grade	5th Grade
<ul style="list-style-type: none"> <li>Guided Research Activity</li> </ul>	<ul style="list-style-type: none"> <li>Guided Research Activity</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>ABC Order</li> <li>Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Introduction to the Online Encyclopedia</li> <li>Group Research Project</li> </ul>	<ul style="list-style-type: none"> <li>Review Online Encyclopedia</li> <li>Create Powerpoint</li> <li>Present Powerpoint</li> </ul>	<ul style="list-style-type: none"> <li>Research using Biographies</li> <li>Fakebook Assignment</li> </ul>
<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Practice Reading Skills</li> <li>Review Library Rules</li> <li>Intro. to Fairy Tales</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>ABC Order Games</li> <li>Review Parts of a Book</li> <li>Intro. to Folk Tales</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Introduction to Dictionary</li> <li>Practice Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Review Dictionary</li> <li>Review Encyclopedia</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Review Encyclopedia</li> <li>Introduce Thesaurus</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Introduction to the Table of Contents</li> <li>Introduction to Index</li> </ul>
<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dr. Seuss Computer Games</li> <li>Sight Word Practice</li> <li>Dr. Seuss Books</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dr. Seuss Computer Games</li> <li>Rhyming Practice</li> <li>Dr. Seuss Books</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dr. Seuss Computer Games</li> <li>Create a Seuss Dictionary</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Dr. Seuss Games</li> <li>Dr. Seuss Acrostic Poem</li> <li>Seuss Dictionary</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Introduce Table of Contents</li> <li>Create Table of Cont.</li> <li>Discuss Poetry</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Introduction to Fact and Opinion</li> <li>Practice Fact &amp; Opin.</li> <li>Paraphrasing</li> </ul>
<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>Review ABC Order</li> <li>ABC Order Computer Games</li> </ul>	<ul style="list-style-type: none"> <li>Overview of the Month's Activities</li> <li>ABC Order Games</li> <li>Introduce Poetry</li> <li>Partner Reading</li> </ul>	<ul style="list-style-type: none"> <li>Introduction to the Online Encyclopedia</li> <li>Group Research Project</li> </ul>	<ul style="list-style-type: none"> <li>Review Online Encyclopedia</li> <li>Partner Research Project</li> <li>Present research find.</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Book Talks</li> <li>Create Book Talk</li> <li>Present Book Talk</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Book Talks</li> <li>Create Book Talk</li> <li>Present Book Talk</li> </ul>
<ul style="list-style-type: none"> <li>Review Stations</li> <li>Parts of a Book</li> <li>ABC Order</li> <li>Poster—My Favorite Book</li> </ul>	<ul style="list-style-type: none"> <li>Review Stations</li> <li>Author/Illustrator</li> <li>ABC Order</li> <li>Story Elements</li> </ul>	<ul style="list-style-type: none"> <li>Review Stations</li> <li>ABC Order</li> <li>Story Elements</li> <li>Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Review Stations</li> <li>Fiction/Nonfiction</li> <li>Call Number Organization</li> <li>Dictionary Skills</li> </ul>	<ul style="list-style-type: none"> <li>Review Stations</li> <li>Call Number Organization</li> <li>Dictionary Skills</li> <li>Table of Contents</li> </ul>	<ul style="list-style-type: none"> <li>Introduce Book Trailers</li> <li>Create Book Trailer</li> <li>Present Book Trailer</li> </ul>

January

February

March

April

May

August 29, 2023

To whom it may concern,

My name is Adriane Kirton and I am enrolled in the Library Media Specialist masters degree program at NSU. My intent is to complete the degree plan and become a fully licensed Library Media Specialist working for Claremore Public Schools.

Sincerely,

Adriane Kirton

---

**N00132946 Adriane N. Kirton**  
**Aug 29, 2023 01:03 pm**

## Academic Transcript

This is not an official transcript. Courses which are in progress may also be included on this transcript.



Please note: The information below is an unofficial copy of your academic transcript which reflects your coursework, credit and grades migrated from Web Services. If you have a Transcript Conversion hold, your converted record has not yet been verified. Your complete academic record will be validated prior to release of your official transcript, at which time the Transcript Conversion hold will be removed.

Institution Credit    Transcript Totals    Courses in Progress

### Transcript Data

#### STUDENT INFORMATION

**Name :** Adriane N. Kirton

**Birth Date:** 18-NOV

#### Curriculum Information

##### Current Program

Undeclared

**Major:** Undeclared-Graduate

\*\*\*Transcript type:UNOF Unofficial Transcript is NOT Official \*\*\*

#### DEGREE AWARDED

**Degree Sought:** Master of Science    **Degree Date:**

#### Curriculum Information

##### Primary Degree

**Major:** Undeclared-Graduate

#### COURSES IN PROGRESS    -Top-

Term: Fall 2023

8/29/23, 1:04 PM

Academic Transcript

Subject	Course	Level	Title	Credit Hours
LIBM	5123	GR	SCHOOL LIBRARY ADMINISTRATION	3.000

**RELEASE: 8.7.1**

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**Northeastern State University**

**Student name** Kirtan, Adriane N  
**Student ID** \*\*\*\*\*2946  
**Degree** Master of Science  
**Audit date** 08/24/2023 1:36 PM

**Level** Graduate **Classification** Graduate Master **Major** Library Media and Info Tech, MS **Program** MS - Library Media/Info Tech **College** Education

**Degree in Master of Science**

INCOMPLETE

Catalog year: Fall 2023 GPA: 2.316

☐ You do not meet the minimum 3.0 GPA requirement.

**Still needed:** You do not meet the minimum 3.0 GPA requirement.

☒ Previous Bachelor's Degree Awarded

☐ Major Requirements

**Still needed:** See Major in Library Media and Info Tech, MS section

**Major in Library Media and Info Tech, MS**

INCOMPLETE

Credits required: 33 Credits applied: 3 Catalog year: Fall 2023 GPA: 0.000

☒ Program Admission Requirement

☒ File Degree Plan

☐ Educational Research or Action Research & Inquiry or Qualitative Research **Still needed:** 1 Class in EDUC 5103 or 5133 or 5143

☐ Introduction to Librarianship **Still needed:** 1 Class in LIBM 5013

☐ Advanced Materials for Children **Still needed:** 1 Class in LIBM 5023

☒ School Library Administration

☐ Advanced Materials for Young Adults **Still needed:** 1 Class in LIBM 5313

☐ Collection Development & Mgmt of School Libraries **Still needed:** 1 Class in LIBM 5413

☐ Information Resources & Services **Still needed:** 1 Class in LIBM 5513

☐ School Library Leadership & Advocacy **Still needed:** 1 Class in LIBM 5523

☐ Technology for School Librarians **Still needed:** 1 Class in LIBM 5573

☐ Professional Networking & Development

**Still needed:** 1 Class in **LIBM 5611**

☐ Instructional or Reading Enrichment

**Still needed:** 1 Class in **EDUC 5463** or **READ 5113** or **5223**

☐ Practicum

**Still needed:** 2 Credits in **LIBM 5902**



# Claremore Public Schools

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9/8/2023

Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

Dear Standards Division Team,

During the summer of 2023, the Library Media Specialist position at Roosa Elementary within Claremore Public Schools resigned. We posted the position for a reasonable amount of time and had one qualified applicant who submitted an application. Following an interview, we offered the position and the candidate decided to accept a job in a different district.

One potential solution was to split a currently certified library media specialist with another elementary school in our District and place an assistant at each school; however, after further thought, the split did not provide the best opportunities for our students.

Adriane Kirton, for whom we are requesting the waiver, currently has a bachelor's degree and is currently attending Northeastern Oklahoma State University in the fall to work toward her library media specialist requirements. One-hundred percent of our students would benefit from the waiver if approved as all students utilize the library program.

Sincerely,



Bryan Frazier  
Superintendent

Claremore Public Schools





# Claremore Public Schools

---

9/8/2023

Accreditation Standards Division  
2500 North Lincoln Boulevard, Suite 210  
Oklahoma City, Oklahoma 73105-4599

Dear Standards Division Team,

During the summer of 2023, the Library Media Specialist position at Roosa Elementary within Claremore Public Schools resigned. We posted the position for a reasonable amount of time and had one qualified applicant who submitted an application. Following an interview, we offered the position and the candidate decided to accept a job in a different district.

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Sincerely,



Bryan Frazier  
Superintendent

Claremore Public Schools

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

for 20 23 - 20 24 school year

Texas - 70

COUNTY

Guymon Public Schools - 1008

SCHOOL DISTRICT

PO Box 1307, Guymon, OK 73942

SCHOOL DISTRICT MAILING ADDRESS

Guymon

CITY

73942

ZIP CODE

Academy ES, Northeast ES, and Homer Long ES

NAME OF SITE

*Clint R. Bates*

PRINCIPAL SIGNATURE\*

07/26/2023

DATE

*Susan Meyer*

PRINCIPAL SIGNATURE\*

07/26/2023

DATE

PRINCIPAL SIGNATURE\*

DATE

Dixie Purdy

SUPERINTENDENT NAME (PLEASE PRINT)

dixie.purdy@guymontigers.com

SUPERINTENDENT E-MAIL ADDRESS

*[Signature]*

SUPERINTENDENT SIGNATURE\*

07/26/2023

DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on August 14, 20 23

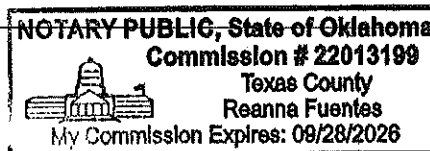
*[Signature]*

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →

*Reanna Fuentes*

NOTARY



8/14/23

DATE

9/28/26

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. Sec 3-12  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

## THE WAIVER/DEREGUALTION IS REQUESTED FOR:

       One Year Only

☒        Three Years\*

\*Please see instruction page for additional requirements for a three year request

## SDE USE ONLY

PROJECT YEARS

1 of 1

### ENROLLMENT

       High School

       Jr./Middle High

       Elementary

       District Total

RECEIVED AUG 24 2023

DATE RECEIVED

70 O.S. sec 3-126

OAC       

*library media specialist*  
NAME OF WAIVER

- A. Reason for the Waiver request. Please include distance from your alternative education site to the closest possible district to coop with, what alternative means will have to be employed if your waiver was to be denied, and what percentage of your student population will benefit from the waiver if approved.

We are requesting a statutory waiver for the Academy ES, Northeast ES, and Homer Long ES Library Media Specialist. No qualified applicants are available. The existing applicant has the intention to obtain the degree and certification for LMS and is currently enrolled in a State approved program.

- B. List alternate strategies/plans which the district/site proposes, and how this plan will best serve the students of your district, i.e., a description of the educational benefits to the students, graduation rate if a waiver has been awarded prior to this year, and learning achievement.

With this waiver, Cassidy Edenborough will assume the position of 50% Academy ES Librarian, 25% Northeast ES Librarian, and 25% Homer Long ES Librarian while completing her LMS certification through ECU. The educational benefits of this hire will be to continue teaching students about media and library usage. All three libraries will staff a full-time library assistant who will keep the library open and operational while the LMS travels from place to place.

- C. Have you participated in an alternative education coop previously? Have you been awarded this waiver before and what was the educational impact to the district: Results of the Statutory Waiver, i.e., effect on student performance levels, impact of plan on other sites in the district. This waiver will impact just over 400 students at Academy ES, 160 students at Northeast ES, and 160 students at Homer Long ES with services and books. Guymon Public Schools does not foresee any negative effects on student performance levels or negative impacts in district due to this waiver.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

Each school library will be open from 8:00 to 3:45 each instructional day. The plan of study for Cassidy Edenborough, is attached along with a letter of intention. Ms. Edenborough, plans on having 6 hours of study complete before the 23-24 school session begins and to take classes throughout the school year. Her plan is to complete her certification as quickly as possible.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive please describe where the available would be reallocated.

This waiver should create no financial impact (positive or negative) on Guymon Public Schools due to the proposed deregulation.

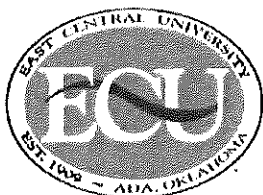
- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Guymon Public Schools' Administration, Principals, and staff will work collectively to ensure that the elementary libraries run at full operation and provide the necessary components for students' academic achievement and success. The building principal will monitor the progress of Ms. Edenborough's certification.

\*\* You will be contacted if more information is needed to process this request.

I, Cassidy Edenborough, intend to get my master's in library media from East Central University. The intent of the program is to prepare competent, certified School Library Media Specialists in accordance with the state and national professional standards and guidelines. All areas of school librarianship, including technology, are emphasized. Special attention is given to the development of the student as a consumer of research along with a major emphasis on the knowledge, skills, and attitudes that are necessary to become a School Library Media Specialist. I am starting courses summer 2023 and after completing my courses I plan to take the test to be a certified Library Media Specialist in the state of Oklahoma.

Cassidy Edenborough



East Central University  
1100 E 14<sup>th</sup> St  
Ada, OK 74820-6999  
Tel: 580-332-8000

Cassidy Edenborough (0288598)

---

Print

**Cumulative GPA:**

(3.000 required)

**Institution GPA:**

(3.000 required)

**Degree:**

Master of Education

**Majors:**

Library Media

**Departments:**

Education

**Catalog:**

2022

**Anticipated Completion Date:**

6/5/2025

**Description**

The Master's of Library Media is designed for graduate students planning to become a School Library Media Specialist in grades PreK-12th in public or private educational settings. The intent of the program is to prepare competent, certified School Library Media Specialists in accordance with state and national professional standards and guidelines. All areas of school librarianship, including technology, are emphasized. Special attention is given to the development of the student as a consumer of research along with a major emphasis on the knowledge, skills and attitudes that are necessary to become a School Library Media Specialist.

**Total Credits**

18 of 32

**Total Credits from this School**

18 of 23

Library Media - MEd

Complete all of the following items. 1 of 3 Completed.

**A. Library Media**

Complete required course(s). A maximum of nine (9) semester hours of graduate credit transferred from other colleges or universities may apply, if appropriate, to the program.

24.00 Minimum Institution Credits Required. Institution Credits Applied: 0.00

Complete all of the following items. 0 of 5 Completed.

**1. Research, Measurement, and Statistics Fully Planned 0 of 1 Courses Completed.**

Status	Course	Grade	Term	Credits
Registered	EDUC-5113 Techniques of Research		2023SU	3

**2. Program Core 0 of 6 Courses Completed.**

Status	Course	Grade	Term	Credits
Registered	LIBSC-5113 School Library Admin I		2023SU	3
Registered	LIBSC-5133 Materials Selection		2023FA	3
Registered	LIBSC-5923 Young Adult Literature		2023FA	3
Not Started	LIBSC-5213 Catalog & Classif			
Not Started	LIBSC-5233 Information Resources			
Not Started	LIBSC-5973 Curriculum & the Schl Library			

**3. Specialization 0 of 6 Credits Completed.**

Status	Course	Grade	Term	Credits
Registered	EDUC-5003 Multimedia Technology		2023FA	3
Not Started	EDLBS-5333 Adm & Use of Instr Media			
Not Started	EDUC-5363 Prin of Instructional Design			

Status	Course	Grade	Term	Credits
Not Started	EDUC-5933	Survey of Emerging Technologies		
Not Started	LIBSC-5353	Literacy in the School Library		

4. Portfolio LIBSC-5952 requires departmental approval and should be taken in the final semester.  
0 of 1 Courses Completed.

Status	Course	Grade	Term	Credits
Not Started	LIBSC-5952	Prac & Capstone in Lib Media		

5. Electives Fully Planned 0 of 3 Credits Completed.

Status	Course	Grade	Term	Credits
Registered	EDLBS-5913	Advanced Children's Lit	2023FA	3
Not Started	EDUC-5082	Spec Educ Assistive Tech		
Not Started	EDUC-5233	Survey of Teaching Reading		
Not Started	EDUC-5263	Rsch & Instr: El Lang Arts		
Not Started	EDUC-5603	Survey of Intellectual Pro		
Not Started	LIBSC-5981	Seminar-		
Not Started	LIBSC-5982	Seminar-		
Not Started	LIBSC-5983	Seminar-		



Status	Course	Grade	Term	Credits
Not Started	LIBSC-5984	Seminar-		

## B. Institutional GPA

Must earn a minimum of a 3.0 GPA in major courses taken at ECU.

**3.000 Minimum GPA Required.**

Complete all of the following items. **1 of 1 Completed.**

Status	Course	Grade	Term	Credits
Registered	LIBSC-5113 (Extra)	School Library Admin I	2023SU	3
Registered	EDUC-5113 (Extra)	Techniques of Research	2023SU	3
Registered	LIBSC-5133 (Extra)	Materials Selection	2023FA	3
Registered	EDLBS-5913 (Extra)	Advanced Children's Lit	2023FA	3
Registered	LIBSC-5923 (Extra)	Young Adult Literature	2023FA	3
Registered	EDUC-5003 (Extra)	Multimedia Technology	2023FA	3
Fulfilled	LIBSC-5213	Catalog & Classif		
Fulfilled	LIBSC-5233	Information Resources		
Fulfilled	LIBSC-5973	Curriculum & the Schl Library		
Fulfilled	LIBSC-5952	Prac & Capstone in Lib Media		

Status	Course	Grade	Term	Credits
Fulfilled	EDEBS-5333	Adm & Use of Instr Media		
Fulfilled	EDUC-5363	Prin of Instructional Design		
Fulfilled	EDUC-5933	Survey of Emerging Technologie		
Fulfilled	LIBSC-5353	Literacy in the School Library		
Fulfilled	EDUC-5082	Spec Educ Assistive Tech		
Fulfilled	EDUC-5233	Survey of Teaching Reading		
Fulfilled	EDUC-5263	Rsch & Instr: El Lang Arts		
Fulfilled	EDUC-5603	Survey of Intellectual Pro		
Fulfilled	LIBSC-5981	Seminar-		
Fulfilled	LIBSC-5982	Seminar-		
Fulfilled	LIBSC-5983	Seminar-		
Fulfilled	LIBSC-5984	Seminar-		

### C. Minimum Grade

No more than six (6) semester hours of "C" grade may be counted in the master's degree.

Complete all of the following items. 0 of 1 Completed.

0 of 26 Credits Completed.

Status	Course	Grade	Term	Credits
Registered	LIBSC-5113	School Library Admin I	2023SU	3
Registered	EDUC-5113	Techniques of Research	2023SU	3
Registered	LIBSC-5133	Materials Selection	2023FA	3
Registered	EDLBS-5913	Advanced Children's Lit	2023FA	3
Registered	LIBSC-5923	Young Adult Literature	2023FA	3
Registered	EDUC-5003	Multimedia Technology	2023FA	3
Not Started	LIBSC-5213	Catalog & Classif		
Not Started	LIBSC-5233	Information Resources		
Not Started	LIBSC-5973	Curriculum & the Schl Library		
Not Started	LIBSC-5952	Prac & Capstone in Lib Media		
Not Started	EDLBS-5333	Adm & Use of Instr Media		
Not Started	EDUC-5363	Prin of Instructional Design		
Not Started	EDUC-5933	Survey of Emerging Technologie		
Not Started	LIBSC-5353	Literacy in the School		

Status	Course	Grade	Term	Credits
		Library		
Not Started	EDUC-5082	Spec Educ Assistive Tech		
Not Started	EDUC-5233	Survey of Teaching Reading		
Not Started	EDUC-5263	Rsch & Instr: El Lang Arts		
Not Started	EDUC-5603	Survey of Intellectual Pro		
Not Started	LIBSC-5981	Seminar-		
Not Started	LIBSC-5982	Seminar-		
Not Started	LIBSC-5983	Seminar-		
Not Started	LIBSC-5984	Seminar-		

#### Other Courses

There are no Other Courses to display

# GUYMON PUBLIC SCHOOLS

Dixie Purdy, Superintendent  
Melissa Watson, Assistant Superintendent  
Julie Edenborough, Assistant Superintendent



P.O. Box 1307  
Guymon, OK 73942  
580-338-4340

July 26, 2023

Oklahoma State Department of Education  
Accreditation Standards Division  
2500 North Lincoln Blvd., Suite 210  
Oklahoma City, OK 73105

To Whom It May Concern,

Guymon Public Schools is requesting a three-year waiver, beginning the school year 2023-2024 for Library Media Specialist/waive certification only, 70 O.S. § 3-126. This waiver is for our elementary libraries, Academy Elementary, Homer Long Elementary, and Northeast Elementary. Guymon Public Schools has been unable to fill the vacated position of the LMS who served these sites.

Our previous Library Media Specialist returned to the regular classrooms due to health concerns at the end of the 22-23 school year.

Cassidy Edenborough, a Guymon Teacher, is currently working on her LMS certification through East Central University. We have deemed Ms. Edenborough a qualified candidate for this position and would like to assign her to this role, pending this waiver.

Sincerely,

Dixie Purdy  
Superintendent

# SCHOOL SITE STATUTORY WAIVER/DEREGULATION APPLICATION

## for 20 24 - 20 26 school year

Tulsa

COUNTY

Union Public Schools 1009

SCHOOL DISTRICT

8506 E. 61st Street

SCHOOL DISTRICT MAILING ADDRESS

Tulsa

CITY

74133

ZIP CODE

Cedar Ridge Elementary

NAME OF SITE

*Michele Sporer*

PRINCIPAL SIGNATURE\*

*8/1/2023*

DATE

PRINCIPAL SIGNATURE\*

DATE

PRINCIPAL SIGNATURE\*

DATE

Dr. Kirt Hartzler

SUPERINTENDENT NAME (PLEASE PRINT)

hartzler.kirt@unionps.org

SUPERINTENDENT E-MAIL ADDRESS

*Kirt D. Hartzler, Ed.D.*

SUPERINTENDENT SIGNATURE\*

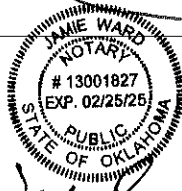
*8-2-23*  
DATE

I hereby certify that this waiver/deregulation application was approved by our local board of education at the meeting on *Aug. 14*, 20 *23*

*[Signature]*

BOARD PRESIDENT SIGNATURE\*

NOTARY SEAL →



*Jamie Ward*

NOTARY

*8/14/23*  
DATE

*02/25/25*

COMMISSION EXPIRATION DATE

Statute/Oklahoma Administrative Code to be Waived: 70 O.S. § 3-126  
(specify statute or OAC (deregulation) number: (see instructions))

\*Original signatures are required. The attached questionnaire must be answered to process.\*\*

### THE WAIVER/DEREGULATION IS REQUESTED FOR:

☐ One Year Only

☒ Three Years\*

\*Please see instruction page for additional requirements for a three year request

### SDE USE ONLY

PROJECT YEARS

*1* of *1*

#### ENROLLMENT

☐ High School

☐ Jr./Middle High

☐ Elementary

☐ District Total

*8/23/2023*  
DATE RECEIVED

70 O.S. *3-126*

OAC \_\_\_\_\_

*Library media Specialist*  
NAME OF WAIVER

## Library Media Specialist/Waiver Certification

- A. Reason for the Waiver request. Please include circumstances which necessitate hiring a non-certified library media specialist. What alternative means will be employed if your waiver is denied? Where is the applicant as it pertains to their pursuit of their course of study? What percentage of your student population will benefit from the waiver if approved?

Due to the lack of certified and qualified Library Media Specialist candidates, the Union Public School District is requesting a waiver to the Library Media Specialist certification requirement at Cedar Ridge Elementary.

If the waiver is denied, the Union Public School District will place a substitute in the media center until a certified and qualified Library Media Specialist can be hired.

The candidate is a current certified teacher at Cedar Ridge Elementary and employed by Union Public Schools since 2007. The candidate is currently enrolled in the Library Media Specialist program of study at Northeastern State University with 6 hours completed. The candidate is enrolled in 6 hours for the fall semester.

100% of the student population will benefit from the waiver if approved.

- B. List alternate strategies/plans which the district/site proposes. How does this plan best serve the students of your district, i.e., a description of the educational benefits to the students and learning achievement? Please list any negative impact if the waiver were to be denied.

Union Public Schools will employ a full-time Digital Literacy Specialist (DLS) at Cedar Ridge Elementary School until the DLS has received a Library Media Specialist certification and will then become the full-time Library Media Specialist at Cedar Ridge Elementary. The DLS at Cedar Ridge Elementary will meet monthly with Union Library Media Specialists for collaboration and curriculum development.

The students will benefit from this plan by having a full-time certified teacher serving in the media center to meet the needs of students and teachers to support Oklahoma Academic Standards.

The negative impact if the waiver is denied would mean the students and teachers will not have a dedicated certified teacher providing support in the media center, and a substitute teacher would be employed.

- C. Educational impact to the district: Results of the Statutory Waiver/Deregulation, i.e., effect on student performance levels, impact of plan on other sites in the district.

The educational impact will be positive with the approval of the waiver. The DLS will work collaboratively with all teachers at Cedar Ridge Elementary to support the Oklahoma Academic Standards for 100% of the students. The media center will be supported by a full-time certified teacher continually for student access to the books and materials located in the media center.

- D. Timeline: Please submit class schedule, calendars, assessment forms and other attachments as necessary.

See attached documents.

- E. Any financial impact to the District (positive or negative) for the proposed waiver/deregulation? If positive, please describe where the available would be reallocated.

The cost impact to Union Public Schools is neutral with the approval of the waiver.

- F. Describe method of assessment or evaluation of effectiveness of the plan both for staff and students, I.E., TLE, ACT scores, graduation rates, RSA, School Report Card, etc.

Quantitatively, Union Public Schools will monitor book/resources/materials circulation for both students and teachers through our library management system, Destiny Cloud.



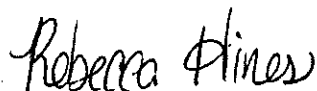
July 10, 2023

Oklahoma Department of Education  
Attn: Accreditation Division  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Dear Board Members,

This letter is to state my intent to obtain my library media specialist (LMS) certification. I am currently enrolled at Northeastern State University.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca Hines".

Rebecca Hines  
605 S. Indianwood Ave.  
Broken Arrow, OK 74012

## Concise Student Schedule

**N00051049 Rebecca J. Hines**  
**Summer 2023**  
**Jul 06, 2023 02:05 pm**



This page lists the classes for which you are registered for the term. Detailed information about the class is included. **Days of the week: M-Monday / T-Tuesday / W-Wednesday / R-Thursday / F-Friday / S-Saturday / U-Sunday.**

**Name:** Rebecca J. Hines

**Address:** 605 S. Indianwood Ave.  
 Broken Arrow, Oklahoma 74012  
 United States

**Classification:** Graduate Master

**Level:** Graduate

**College:** Education

**Major:** Library Media and Info Tech,MS  
 Education

<u>CRN</u>	<u>Course</u>	<u>Title</u>	<u>Campus</u>	<u>Credits</u>	<u>Level</u>	<u>Start Date</u>	<u>End Date</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Instructor</u>
10134	LIBM 5013 01	INTRODUCTION TO LIBRARIANSHIP	Broken Arrow	3.000	GR	Jun 05, 2023	Jul 27, 2023		<u>TBA</u>	Online-Education-Tahl 100	Baker
10135	LIBM 5413 01	COLLECTION DEVELOPMENT AND MANAGEMENT OF SCHOOL LIBRARIES	Broken Arrow	3.000	GR	Jul 03, 2023	Jul 27, 2023		<u>TBA</u>	Online-Education-BA 100	Baker
				<b>Total Credits:</b>	<b>6.000</b>						

**RELEASE: 8.7.1**

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# Concise Student Schedule

**N00051049 Rebecca J. Hines**  
**Fall 2023**  
**Jul 06, 2023 02:04 pm**



This page lists the classes for which you are registered for the term. Detailed information about the class is included. **Days of the week:** **M**-Monday / **T**-Tuesday / **W**-Wednesday / **R**-Thursday / **F**-Friday / **S**-Saturday / **U**-Sunday.

**Name:** Rebecca J. Hines

**Address:** 605 S. Indianwood Ave.

**Classification:** Graduate Master

Broken Arrow, Oklahoma 74012

United States

**Level:** Graduate

**College:** Education

**Major:** Library Media and Info Tech,MS

Education

<u>CRN</u>	<u>Course</u>	<u>Title</u>	<u>Campus</u>	<u>Credits</u>	<u>Level</u>	<u>Start Date</u>	<u>End Date</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Instructor</u>
20939	LIBM 5023 01	ADVANCED MATERIALS FOR CHILDREN	Broken Arrow	3.000	GR	Aug 14, 2023	Dec 08, 2023		TBA	Online-Education-BA 100	Schwark
20937	LIBM 5573 01	TECHNOLOGY FOR SCHOOL LIBRARIANS	Broken Arrow	3.000	GR	Aug 14, 2023	Dec 08, 2023		TBA	Online-Education-BA 100	Baker
				<b>Total Credits:</b>	<b>6.000</b>						

**RELEASE: 8.7.1**

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**Union Public Schools**  
*Independent District #9*

**Kirt Hartzler, Ed.D.**  
*Superintendent*

August 8, 2023

Oklahoma Department of Education  
Attn: Accreditation Division  
2500 N. Lincoln Blvd.  
Oklahoma City, OK 73105

Dear State Board Members,

Please consider the attached request for a statutory waiver (70 O.S. 3-126) for the Library Media program at Cedar Ridge Elementary School. Under the proposed plan, we wish to employ a certified teacher as a Digital Literacy Specialist in place of the Library Media Specialist position. The certified teacher is enrolled in the Library Media Specialist Certification Program at Northeastern State University.

We ask that you consider our application as a solution to the growing shortage of credentialed Library Media Specialists and as a means of using existing, funded positions to increase the level of service and support to our students and teachers in the ever-increasing use of digital media resources.

Sincerely,

Kirt Hartzler, Ed.D.  
Superintendent