



**Oklahoma State Department of Education**  
**Nita M. Lowey, 21<sup>st</sup> Century Community Learning Centers**  
**Non-District Applicant Verification of School Collaboration**

USDE 21<sup>st</sup> CCLC guidance contains several provisions outlining the importance of school and community collaboration. The grant application requires each applicant to provide a detailed description as to how the 21<sup>st</sup> CCLC program was developed and how it will be carried out in active collaboration between the school(s) and non-district applicant(s). We recommend a Memorandum of Understanding (MOU) between the organizations be established.

This document is to be signed and included with all non-district applications as evidence of new and/or ongoing collaboration with any school site to be served in the grant application. **A copy of this form must be submitted for each school site to be served.**

Non-District Applicant Name: \_\_\_\_\_

Name of School to be Served: \_\_\_\_\_

Name of School District: \_\_\_\_\_

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It is my understanding that the above-named applicant will serve the students who attend my school with comprehensive out-of-school time services. A representative of the school will work with this program to ensure coordination and collaboration of services to these students and their families. In addition, I certify that my school meets the eligibility requirements specified in the grant application and **will provide data to the above applicant for the purposes of the local and state evaluations.**

\_\_\_\_\_  
Print Name of District Superintendent Date

\_\_\_\_\_  
Signature of District Superintendent Date

\_\_\_\_\_  
Print Name of Building Principal Date

\_\_\_\_\_  
Signature of Building Principal Date