



2. X Wave Requirements

Student Information Systems

School Interoperability Framework Code Set

02/09/2022
VERSION 1.1

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1 - Code Tables

This section identifies code tables showing how SIF Codes provided by your SIS SIF Agent will be mapped by *The Wave* to acceptable OSDE codes. It also provides the expected codes for an element that does not have a standard SIF code. Wherever applicable in the SIF Specification, always use the appropriate SIF code. For elements in Section 6 - SIF Object Mappings that did not include a reference to a table in this section the tables identified in the SIF specification are to be utilized.

*****Any code in red is no longer a valid code.*****

Code Tables Key

This table identifies the columns being utilized for the Code Tables.

SIF Code	SIF Description	OSDE Code	OSDE Description
As Identified by the SIF 2.0r1 Specification	SIF 2.0r1 Specification description	Code utilized by OSDE that the SIF Specification Code will map to	OSDE code description Note the following definitions: Not utilized by the OSDE: Indicates the code is acceptable and will not result in an error or warning, but the data itself is not used by the OSDE. Not valid in Oklahoma: Though the code is an acceptable SIF code, if received, the result will be a data error or warning that will require correction by the district end user.

1.1 Address Type

Note: Source of SIF codes is SIF 2.0 Specification [6.2.1 NCES0025AddressTypeType].

SIF Code	SIF Description	OSDE Code	OSDE Description
0123	Mailing address	01	Mailing/Shipping Address - other address or P.O. Box address
0124	Shipping address	01	Mailing/Shipping Address - other address or P.O. Box address
0765	Physical location address	02	Physical location address
1073	Other home address	x	Not utilized by the OSDE
1074	Employer's address	x	Not utilized by the OSDE
1075	Employment address	x	Not utilized by the OSDE
2382	Other organization address	x	Not utilized by the OSDE

1.2 Basis of Admission (Entry Type Code/Other Code List)

Note: This element is to be supplied in the Student School Enrollment Entry Type Other CodeList with a Codeset = “StateProvince”

OSDE Code	OSDE Description
ACCEPT	Part time. A student denied a standard diploma by the school district due to a lack of required credits in either College Preparatory/Work Ready Curriculum or Core Curriculum that reenrolls in that same school district on a part-time basis to meet the unfulfilled graduation requirements. This is in accordance with Senate Bill 1105 (70 O.S. § 11-103.6). Students can only enroll in courses or periods necessary to meet the graduation requirements. These students should NOT be included on your First Quarter Statistical (FQSR) or your Annual Statistical Report (ASR). They are reported through the Graduation Part-Time report.
BDR	This code should ONLY be used by the School for the Deaf or School for the Blind in their student information system for the purposes of reporting students to The Wave. This code should NOT be used by other public-school districts.
BORDER-NR	This student is a resident of a bordering state. The district will not receive any state aid for membership or attendance for this student and will not receive any state funded weights. This district may receive Federal funding where applicable for the services they provide to the students. Texhoma Only Previously called “Border”. (70 O.S. § 5-117.3.)
BORDER-R	This student resides within the boundaries of a school district located in Oklahoma but is attending school in a contiguous school district located in an adjacent state. The student will be included in the average daily attendance of the school district located in Oklahoma for the purpose of calculation and payment of all state aid and for the distribution of all other revenue required by law to be apportioned on an average daily attendance basis. There should be a contract between the two districts. Please reference (70 O.S. § 5-117.3.) for further details. New Basis of Admission Code
CHSP	Charter Sponsor. This student is being reported to The Wave by the school district that is the sponsor district for this student. The purpose of using this Basis of Admission is for tracking purposes only by the sponsoring district. The student is also being reported by the charter directly using a different basis of admission code. Note: This code will result in no conflict of ownership, but students reported with this code will not be counted on any report for funding or other state or federal reporting. The actual charter school should not use this code. Any student enrollment with this code will not be used for any report.
COOP	Co-op Student. (This student is NOT a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
COOPVOFF	Co-op student who is attending a virtual online school OFF campus (This student IS a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
COOPVON	Co-op student who is attending a virtual online school ON campus (This student IS a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
ET01	Emergency Transfer, Destruction or partial destruction of a school building. (This student is NOT a virtual student as defined by law)
ET02	Emergency Transfer, Inability to offer the subject a pupil desires to pursue, if the pupil becomes a legal resident of a school district after February 1 of the school year immediately prior to the school year for which the pupil is seeking the transfer. (This student is NOT a virtual student as defined by law)

ET03	Emergency Transfer, Catastrophic medical problem of a student, meaning an acute or chronic serious illness, disease, disorder or injury which has a permanently detrimental effect on the body's system or renders the risk unusually hazardous. (This student is NOT a virtual student as defined by law)
ET04	Emergency Transfer, Total Failure of Transportation Facilities. (This student is NOT a virtual student as defined by law)
ET05	Emergency Transfer, Concurrence of both the sending and receiving school district. (This student is NOT a virtual student as defined by law)
ET06	Emergency Transfer, Unavailability of a specialized deaf education program for a student who is deaf or hearing impaired. (This student is NOT a virtual student as defined by law)
ET07	Emergency Transfer, Unavailability of remote on-site or Internet-based instruction by course title in the district of residence for a student identified as in need of drop-out recovery or alternative education services, provided such student was enrolled at any time in a public school in this state during the previous three (3) years [70 O.S. § 8-104]. (This student is NOT a virtual student as defined by law)
ET08	Emergency Transfer, when a student has been the victim of harassment, intimidation and bullying as defined in Title 70 O.S. § 24-100.3, upon verification by the Receiving District that the student has been the victim of harassment, intimidation or bullying, and that the Sending District was notified of the incident(s) prior to the filing of the application for transfer. (This student is NOT a virtual student as defined by law)
FOY	Finishing Out the Year. This student is no longer a resident of this school district but was at one point a resident during this school year. This student is NOT on an Open or Emergency transfer. The student is finishing out the school year as authorized by 70 O.S. § 18-111 and Oklahoma Administrative Code 210:10-1-17The student is finishing out this school year as allowed by 70 OS 18-111 and written in the Accreditation of Oklahoma Schools 210:10-1-17 Student Residency.
FRGN	A foreign exchange student that is temporarily being educated in the United States and has plans to return to his/her home country.
IEPSA	IEP Service Agreement. Student who is on an IEP and is NOT the resident of this district, but there is instead an agreement to provide service in place between this district and the resident district of this student. Note: This would NOT be considered an Emergency Transfer. Any student enrollment with this code will not be used for any report.
IEPSAVOFF	IEP Service Agreement Virtual OFF campus. Student who is on an IEP and is NOT the resident of this district, but there is instead an agreement to provide service in place between this district and the resident district of this student and the student is attending a virtual online school OFF campus. Note: This would NOT be considered an Emergency Transfer. (This student IS a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
IEPSAVON	IEP Service Agreement Virtual ON campus. Student who is on an IEP and is NOT the resident of this district, but there is instead an agreement to provide service in place between this district and the resident district of this student and the student is attending a virtual online school ON campus. Note: This would NOT be considered an Emergency Transfer. (This student IS a virtual student as defined by law) Any student enrollment with this code will not be used for any report.
LTSS	A student that is on a Long-Term Suspension, but the district is still providing services. A long term suspension is defined as more than 10 days suspended
NR	Non-Resident. The student is a Non-Resident, and no other Basis of Admission code applies. Any student enrollment with this code will not be used for any report.
NRISP	A Non-Resident Student who is being served by a district of which the student is NOT a resident on an Individualized Service Plan (ISP). The district DOES NOT receive state aid membership, transportation, or attendance funding for this student (e.g. A student receiving speech services, who is a resident of another public school district, but attends a private school in this school district.)

OSDE Code	OSDE Description
OHP1	Out-of-home placement 1. The student is a resident by virtue of placement or address. Out-of-home placement for students who are not residents of the school district in which they are receiving educational services (1.5 Grade Weight)
OHP2	Out-of-home placement 2. The student is a resident by virtue of placement or address. Out-of-home placement in a ten (10) bed Juvenile Detention Facility (1.8 Grade Weight)
OHP3	Out-of-home placement 3. The student is a resident by virtue of placement or address. Out-of-home placement in an eight (8) bed Juvenile Detention Facility (2.3 Grade Weight)
OHP4	Out-of-home placement 4. The student is a resident by virtue of placement or address. Out-of-home placement in a six (6) bed Juvenile Detention Facility (3.0 Grade Weight)
OT	Transfer - Open transfer. (This student is NOT a virtual student as defined by law)
OTH	Other. None of the other categories above apply for the reason why this student is attending or is being tracked with an enrollment in the local student information system. Note: This code will result in no conflict of ownership, but students reported with this code will not be counted on any report for funding or other state or federal reporting.
PK3	<p>This code will be utilized for all students who are age 3 and are enrolled in a general education program and are not eligible under IDEA.</p> <p style="text-align: center;">AND</p> <p>Additionally, this code will be utilized as a temporary code for determining IDEA eligibility for students that are under the age of 5 when:</p> <ul style="list-style-type: none"> A. a general education program is not available B. an LEA would not typically enroll the student using standard procedures. <p>If the student is determined to be eligible for services, the basis of admission code must be changed to R or another appropriate code. Any student enrollment with this code will not be used for any report</p>
Pre-ISP	<p>This code will be utilized as a temporary code while determining IDEA eligibility for a student who attends a private school in your district.</p> <p>If the student is determined to be eligible for services, the basis of admission code must be changed to RISP or NRISP. Any student enrollment with this code will not be used for any report.</p>
R	Resident – legal. (This student is NOT a virtual student as defined by law)

OSDE Code	OSDE Description
RBD	This student attends the School for the Deaf or School for the Blind. This student boards at the School for the Deaf and School for the Blind during the week.
RBDTD	This student attends the School for the Deaf or School for the Blind. This student is transported daily to and from the School for the Deaf or School for the Blind. Only transportation and special education weights will be counted for this student.
RISP	Resident Student who is being served by the district on an Individualized Service Plan (ISP). The district DOES NOT receive state aid membership, transportation, or attendance funding for this student. (E.g. A student receiving speech services, but attends a private school.)
ROP	Resident other placement is a resident student who is placed in a state juvenile or full-time residential facility within their resident district. For students who not residents of that district but are placed in a state juvenile or full-time residential facility, the appropriate OHP basis of admission code should be used.
RVOFF	Resident student who is attending a virtual online school OFF campus (This student IS a virtual student as defined by law). This should be used by Virtual schools, not brick-and-mortar sites.
RVON	Resident student who is attending a virtual online school ON campus (This student IS a virtual student as defined by law)
STSS	A student that is on a short term (less than or equal to ten days) of suspension, but the district is still providing services.
TO	Transportation Only. This student is only tracked because the district will receive transportation only funding for this student. The student is not educated by this district, but they are transported by this district. This student would not appear on any report for this district with the exception of the First Quarter and Annual Statistical Report for the purpose of reporting Transportation only.
TU	Tuition student – The student is NOT a resident and is NOT on an Open or Emergency Transfer. The student is paying tuition to attend school here. This is NOT the code that would be used when a contract or “bill back” has been made with another district to provide services. (This student is NOT a virtual student as defined by law)
TUVOFF	Tuition student who is attending a virtual online school OFF campus (This student IS a virtual student as defined by law)
TUVON	Tuition student who is attending a virtual online school ON campus (This student IS a virtual student as defined by law)

1.3 Basis of Admission (Entry Type Code/Other Code List) Reporting Use

The following table provides an indication of how the state will interpret the Basis of Admission code being supplied on an enrollment for a student for the purposes of state reporting. The Basis of Admission code describes the involvement of the school reporting the code and indicates to the state system how to use the data supplied. In some instances, more than one district may send student data to the state on the same student. Some examples would include a student in a cooperative. The resident district will have the student enrolled with a Basis of Admission code of “R” while the cooperative will be tracking courses and period attendance for the student in their own system for the purpose of reporting it back to the resident district. The cooperative district could supply the student to The Wave as well with a Basis of Admission code of COOP. Another example would be two districts that have an IEP Service Agreement in place. The resident district would supply the student with a Basis of Admission code of “R” while the district serving the student may also send data to The Wave as well. The district serving the student on the IEP Service Agreement would supply a Basis of Admission code of IEPSA.

The table below will contain either a Yes or No indicating how The Wave will use the enrollment record for reporting purposes. If further explanation is needed beyond Yes or No, the column will contain the text “Explanation” followed by a number that will correspond to the explanation below the table

OSDE Code	Transportation	Membership / Attendance	State Aid Weights Applied	October 1 Count & ASR Report	October 1 Special Education Child Count	State Testing	State Dropout Report	Federal Graduation Rate
ACEPT	No	Explanation 1	No	Yes	No	Yes	Yes	Yes
BDR	No	No	No	Yes	Yes	Yes	Yes	Yes
BORDER-NR	No	No	No	Explanation 2	Explanation 3	Yes	Yes	Yes
BORDER-R	No	Yes	Yes	Yes	No	No	No	No
CHSP	No	No	No	No	No	No	No	No
COOP	No	No	No	No	No	No	No	No
COOPVOFF	No	No	No	No	No	No	No	No
COOPVON	No	No	No	No	No	No	No	No
ET01	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET02	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET03	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET04	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

[Type here]

OSDE Code	Transportation	Membership / Attendance	State Aid Weights Applied	October 1 Count & ASR Report	October 1 Special Education Child Count	State Testing	State Dropout Report	Federal Graduation Rate
ET05	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET06	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET07	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
ET08	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
FOY	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
FRGN	Explanation 5	Explanation 5	Explanation 5	Yes	Yes	Yes	No	No
IEPSA	No	No	No	No	No	No	No	No
IEPSAVOFF	No	No	No	No	No	No	No	No
IEPSAVON	No	No	No	No	No	No	No	No
LTSS	No	No	No	No	No	Explanation 4	No	Yes
NR	No	No	No	No	No	No	No	No
NRISP	No	No	No	No	Yes	No	No	No
OHP1	Yes	Yes	No	Yes	Yes	Yes	No	Yes
OHP2	No	Yes	No	Yes	Yes	Yes	No	Yes
OHP3	No	Yes	No	Yes	Yes	Yes	No	Yes
OHP4	No	Yes	No	Yes	Yes	Yes	No	Yes
OT	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
OTH	No	No	No	No	No	No	No	No
PK3	No	No	No	No	No	No	No	No
Pre-ISP	No	No	No	No	No	No	No	No
R	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
RBD	Yes	No	No	No	No	No	No	No
RBDTD	Yes	No	Yes	No	Yes	No	No	No
RISP	No	No	No	No	Yes	No	No	No
ROP	Explanation 6	Yes	Yes	Yes	Yes	Yes	Yes	Yes
RVOFF	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
RVON	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes

OSDE Code	Transportation	Membership / Attendance	State Aid Weights Applied	October 1 Count & ASR Report	October 1 Special Education Child Count	State Testing	State Dropout Report	Federal Graduation Rate
STSS	No	No	No	No	No	Explanation 4	No	Yes
TO	Yes	No	No	No	No	No	No	No
TU	No	No	No	Yes	No	No	No	No
TUVOFF	No	No	No	Yes	No	No	No	No
TUVON	No	No	No	Yes	No	No	No	No

Explanation 1 (ACEPT – Membership/Attendance)

The Basis of Admission Code ACEPT indicates an ACE part time student denied a standard diploma by the school district that re-enrolls in that same school district on a part-time basis to meet the unfulfilled ACE graduation requirements. The district is NOT paid state aid for membership and attendance through the First Quarter Statistical Report (FQSR) or the Annual Statistical Report (ASR) for this student but can receive funding for this student by completing the ACE Part Time Report indicating the total number of hours the student is enrolled and the length of time.

Explanation 2 (BORDER-NR – October 1 Accreditation Count)

The Basis of Admission Code BORDER NR indicates a student who is a resident of a bordering state, but who attends school full time in a public district in the state of Oklahoma. This student cannot be funded with any state funding. This student WILL appear on the October 1 Consolidated report for the purpose of the overall enrollment count and for reporting in the following categories: EL (English Learner) and Immigrant. This student will NOT be reported for Gifted Talented or Bilingual Counts. Federal funding and reporting will apply where applicable for this student. The School District will NOT receive state aid weights for these students.

Explanation 3 (BORDER- NR – October 1 Special Education Child Count)

The Basis of Admission Code BORDER NR indicates a student who is a resident of a bordering state, but who attends school full time in a public district in the state of Oklahoma. This student cannot be funded with any state funding. This student WILL be reported on the Special Education Child Count report if the student is on an IEP and Oklahoma services the IEP. The School District will NOT receive state aid weights for this student.

Explanation 4 (LTSS & STSS – State Assessments)

The Basis of Admission Code LTSS or STSS indicates a student that has been suspended for a given amount of time, but the districts are still providing educational services. It is at the districts discretion on whether they include this student for state testing. Some certain students on an Individualized Education Plan (IEP) may have a statement in their IEP to require state testing. These students will NOT be included in the pre-code of testing labels and should be added manually once data is transferred to the state assessment vendor's portal.

Explanation 5 (FRGN)

A student that is on being educated in an Oklahoma school district that is in the country on a J-1 Visa and has no tuition restrictions as long as the school district/site is certified through the Student and Exchange Visitor Information System (SEVIS) to count the student for attendance and membership. According to, *70 O.S. § 1-114.1 Right to Accept or Reject Exchange Students or Sponsoring Organizations Unless otherwise prohibited by federal law, school districts may: Only have to accept exchange students on J-1 visas, issued pursuant to paragraph (a) (15) (J) of Section 1101 of Title 8 of the United States Code, which hold the sponsoring organization responsible.* If a J-1 Visa student is included in membership and attendance, the student is eligible to count in transportation if legally transported and lives 1.5 miles or further from the school.

Explanation 6 (ROP- Transportation)

ROP students can be used in transportation counts only if the district is providing transportation between the school and facility.

1.4 County Code

Note: Use OSDE codes.

OSDE Code	OSDE Description
01	Adair County
02	Alfalfa County
03	Atoka County
04	Beaver County
05	Beckham County
06	Blaine County
07	Bryan County
08	Caddo County
09	Canadian County
10	Carter County
11	Cherokee County
12	Choctaw County
13	Cimarron County
14	Cleveland County
15	Coal County
16	Comanche County
17	Cotton County
18	Craig County
19	Creek County
20	Custer County
21	Delaware County
22	Dewey County

OSDE Code	OSDE Description
23	Ellis County
24	Garfield County
25	Garvin County
26	Grady County
27	Grant County
28	Greer County
29	Harmon County
30	Harper County
31	Haskell County
32	Hughes County
33	Jackson County
34	Jefferson County
35	Johnston County
36	Kay County
37	Kingfisher County
38	Kiowa County
39	Latimer County
40	LeFlore County
41	Lincoln County
42	Logan County
43	Love County
44	Major County
45	Marshall County

OSDE Code	OSDE Description
46	Mayes County
47	McClain County
48	McCurtain County
49	McIntosh County
50	Murray County
51	Muskogee County
52	Noble County
53	Nowata County
54	Okfuskee County
55	Oklahoma County
56	Okmulgee County
57	Osage County
58	Ottawa County
59	Pawnee County
60	Payne County
61	Pittsburg County
62	Pontotoc County
63	Pottawatomie County
64	Pushmataha County
65	Roger Mills County
66	Rogers County
67	Seminole County

OSDE Code	OSDE Description
68	Sequoyah County
69	Stephens County
70	Texas County
71	Tillman County
72	Tulsa County
73	Wagoner County
74	Washington County
75	Washita County
76	Woods County
77	Woodward County

1.5 Gender

Note: Source of SIF codes is SIF 2.0 Specification [6.2.24]

SIF Code	SIF Description	OSDE Code	OSDE Description
F	Female	F	Female
M	Male	M	Male

1.6 Grade Level

Note: Source of SIF codes is SIF 2.0 Specification [6.2.26].

SIF Code	SIF Description	OSDE Code	OSDE Description
PK	Pre-Kindergarten/Preschool	PK3F/PK3H	Pre-Kindergarten Full-day/Half-day 3-year-old <ul style="list-style-type: none"> • <i>Determined based on age</i> • <i>Full-day/Half-day based on StudentSchoolEnrollment/FTPTStatus</i> <p>*Three (3) year old students authorized to attend public school under the Individuals with Disabilities Education Act (IDEA) should not be indicated as absent if they are in attendance for their scheduled education program, including partial school day or partial school week instructional schedules.</p>
		PKF/PKH	Pre-Kindergarten Full-day/Half-day <ul style="list-style-type: none"> • <i>Full-day/Half-day based on StudentSchoolEnrollment/FTPTStatus</i>
KG	Kindergarten	KG/KGH	Kindergarten Full-day/Half-day <ul style="list-style-type: none"> • <i>Full-day/Half-day based on StudentSchoolEnrollment/FTPTStatus</i>
01	First Grade	01	First Grade
02	Second Grade	02	Second Grade
03	Third Grade	03	Third Grade
04	Fourth Grade	04	Fourth Grade
05	Fifth Grade	05	Fifth Grade
06	Sixth Grade	06	Sixth Grade
07	Seventh Grade	07	Seventh Grade
08	Eight Grade	08	Eight Grade
09	Ninth Grade	09	Ninth Grade
10	Tenth Grade	10	Tenth Grade
11	Eleventh Grade	11	Eleventh Grade
12	Twelfth Grade	12	Twelfth Grade
PG	Postgraduate/Adult	x	Not valid for Oklahoma
UN	Ungraded	x	Not valid for Oklahoma
Other	Other	x	Not valid for Oklahoma
Unknown	Unknown	x	Not valid for Oklahoma

1.7 NameType

Note: Source of SIF codes is SIF 2.0 Specification [6.2.47].

SIF Code	SIF Description	OSDE Code	OSDE Description
01	Given Name (Name at Birth)	02	Current Legal Name
02	Current Legal	02	Current Legal Name
03	Alias	03	Alias Name
04	Name of Record	02	Current Legal Name
05	Previous Name (sometimes called Maiden Name of Female Persons)	03	Alias Name
07	Married Name	02	Current Legal Name
08	Professional Name	x	Not valid for Oklahoma

1.8 RaceList

Note: Source of SIF codes is SIF 2.0r1 Specification [6.2.64-1 NCES0849RaceType].

SIF Code	SIF Description
0998	American Indian or Alaska Native
0999	Asian
1000	Black or African American
1001	Native Hawaiian or Other Pacific Islander
1002	White

1.9 Student Contact Relationship

Note: Source of SIF codes is SIF 2.0 Specification [6.2.65 NCES0609RelationshipToStudentType]. Codes not utilized by the OSDE will not result in an error as they may be utilized by horizontal implementations at the district level. StudentContact messages with SIF relationship codes that have an OSDE equivalent will be utilized.

SIF Code	SIF Description	OSDE Code	OSDE Description
1552	Employer	x	Not utilized by the OSDE
1720	Aunt	04	Extended Family
1721	Brother, half	06	Sibling
1722	Brother, natural/adoptive	06	Sibling
1723	Brother, step	06	Sibling
1724	Cousin	x	Not utilized by the OSDE
1725	Daughter	x	Not utilized by the OSDE
1726	Father, foster	02	Legal Guardian
1727	Father, natural/adoptive	01	Parent
1728	Father, step	01	Parent
1729	Friend	x	Not utilized by the OSDE
1730	Grandfather	03	Grandparent
1731	Grandmother	03	Grandparent
1732	Husband	x	Not utilized by the OSDE
1734	Mother, foster	02	Legal Guardian
1735	Mother, natural/adoptive	01	Parent
1736	Mother, step	01	Parent
1737	Nephew	x	Not utilized by the OSDE
1738	Niece	x	Not utilized by the OSDE
1739	Significant other	x	Not utilized by the OSDE
1740	Sister, half	06	Sibling
1741	Sister, natural/adoptive	06	Sibling

SIF Code	SIF Description	OSDE Code	OSDE Description
1742	Sister, step	06	Sibling
1743	Son	x	Not utilized by the OSDE
1744	Uncle	04	Extended Family
1745	Ward	x	Not utilized by the OSDE
1746	Wife	x	Not utilized by the OSDE
1747	Adopted son	x	Not utilized by the OSDE
1749	Adoptive parents	01	Parents
1750	Advisor	x	Not utilized by the OSDE
1751	Agency representative	x	Not utilized by the OSDE
1752	Brother-in-law	x	Not utilized by the OSDE
1753	Court appointed guardian	02	Legal Guardian
1754	Daughter-in-law	x	Not utilized by the OSDE
1755	Dependent	x	Not utilized by the OSDE
1757	Former husband	x	Not utilized by the OSDE
1758	Former wife	x	Not utilized by the OSDE
1759	Family member	04	Extended Family
1760	Father's significant other	05	Significant other of Parent
1761	Father-in-law	x	Not utilized by the OSDE
1762	Fiancé	x	Not utilized by the OSDE
1763	Fiancée	x	Not utilized by the OSDE
1764	Foster daughter	x	Not utilized by the OSDE
1765	Foster parent	02	Legal Guardian
1766	Foster son	x	Not utilized by the OSDE
1767	Granddaughter	x	Not utilized by the OSDE
1769	Grandson	x	Not utilized by the OSDE
1770	Great aunt	04	Extended Family

SIF Code	SIF Description	OSDE Code	OSDE Description
1771	Great uncle	04	Extended Family
1772	Life partner	x	Not utilized by the OSDE
1773	Life partner of parent	05	Significant other of Parent
1774	Minister or priest	x	Not utilized by the OSDE
1775	Mother's significant other	05	Significant other of Parent
1776	Mother-in-law	x	Not utilized by the OSDE
1777	Partner	x	Not utilized by the OSDE
1778	Partner of parent	x	Not utilized by the OSDE
1779	Probation officer	x	Not utilized by the OSDE
1780	Sister-in-law	x	Not utilized by the OSDE
1781	Son-in-law	x	Not utilized by the OSDE
1782	Stepson	x	Not utilized by the OSDE
9998	None	x	Not utilized by the OSDE
9999	Other	x	Not utilized by the OSDE

1.10 Supplemental Native American Indian LanguageCode

Note: This is an "OtherCode" to be used when StudentPersonal/Demographics/LanguageList/ Language/Code= "nai". The OtherCode Codeset must be "StateProvince"

OSDE Code	OSDE Description
AC	Alabama-Coushatta
AT	Athbaecan
CH	Chippewa
CK	Chickasaw
CM	Comanche
CN	Chinook (Traditional)
CR	Crow
CW	Chiwere
KE	Keres
KI	Kiowa
KP	Kickapoo
LU	Lutuamian
MI	Miami
MU	Muskogean
NK	Nakoda (Stoney)
OP	Omaha-Poncan
OT	Otoe
OW	Ottawa
PA	Pawnee
PW	Potawatomi
PT	Patois
PU	Pueblo
QU	Quapaw
SC	Seneca-Cayuga
SF	Sac and Fox
SH	Shawnee

2. X Wave Requirements

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SM	Seminole
TK	Tonkawan
WC	Wichita
WY	Wyandot
YU	Yuchi, Uchean

1.11 Supplemental Miscellaneous Language Code

Note: This is an "OtherCode" to be used when StudentPersonal/Demographics/LanguageList/ Language/Code= "mis". The OtherCode Codeset must be "StateProvince"

OSDE Code	OSDE Description
(Three characters Upper Case)	The user will supply an upper case, three letter code (below) approved by the State Department of Education for use in reporting a language that is not found in the Native Language Codes list (available on the SDE website) or on the Supplemental Native American (nai) Language Code list (available in this document). The upper case codes listed below are only to be used as an "other" code when "Miscellaneous languages" (mis) is selected from the Native Language Code List. If the user is unable to locate a the student language in the supplied codes, please use Native Language Code "mis" and contact the OSDE for assistance.
URH	Urhobo
ZOM	Zomi
ASL	American Sign Language
LIB	Liberian English

1.12 Program Code

Note: This is an "OtherCode" to be used in the StaffAssignment object.

OSDE Code	OSDE Description
01	GENERAL
02	SELF-CONTAINED
03	ALTERNATIVE EDUCATION
04	CONCEPTS/PORTFOLIO/CARG A
05	ESSENTIALS/CARG M
06	NON TEACHING ASSIGNMENT

1.13 Entry and Exit Code Descriptions

Below are the Entry and Exit Codes *The Wave* will receive from your district Student Information System (SIS) whenever a student enters or exits your district and the district end user places the appropriate code. The codes available in your SIS may not be exactly the same as the SIF Code listed below, but the descriptions should be similar. Your SIS Vendor will translate your codes into the SIF Codes below when the data is transmitted to *The Wave*. Be certain your SIS Vendor has at least 20 entry codes and 33 exit codes. This will ensure accurate entry and exit information is provided to *The Wave*. The shaded areas below represent some of the more common codes districts will utilize. It is important to read through the codes and select the most appropriate reason for the student entry or exit.

Entry Codes

SIF Code	SIF Description - Entry	OSDE Description - Entry
1821	Transfer from a public school in the same local education agency	Entry - Student is changing sites in the same district. This can occur during the school year. This code would also be utilized at the beginning of the school year if a student is changing sites (e.g. Student is changing from Junior High to High School).
1822	Transfer from a public school in a different local education agency in the same state	Entry - Student is entering the district, coming from another public district in Oklahoma.
1823	Transfer from a public school in a different state	Entry - Student is entering the district, coming from another public school in a different state.
1824	Transfer from a private, non-religiously-affiliated school in the same local education agency	Entry - Student is entering the district, coming from a non-religious private school located inside the public district's boundaries.
1825	Transfer from a private, non-religiously-affiliated school in a different local education agency in the same state	Entry - Student is entering the district, coming from a non-religious private school located outside of the public district's boundaries in the state of Oklahoma.
1826	Transfer from a private, non-religiously-affiliated school in a different state	Entry - Student is entering the district, coming from a non-religious private school located in a different state.
1827	Transfer from a private, religiously-affiliated school in the same local education agency	Entry - Student is entering the district, coming from a religiously-affiliated private school located inside the public district's boundaries.

SIF Code	SIF Description - Entry	OSDE Description - Entry
1828	Transfer from a private, religiously-affiliated school in a different local education agency in the same state	Entry - Student is entering the district, coming from a religiously-affiliated private school located outside of the public district's boundaries in the state of Oklahoma.
1829	Transfer from a private, religiously-affiliated school in a different state	Entry - Student is entering the district, coming from a religiously-affiliated private school located in a different state.
1830	Transfer from a school outside of the country	Entry - Student is entering the district, coming from a school outside of this country, but has been educated in the United States previously (Note: If the student has not received some form of education in the United States prior to this entry, the appropriate code would be either 1839 or 1840).
1831	Transfer from an institution	Entry - Student is entering the district having formerly been educated in an institution other than the following: Charter school, private school, home school, public school.
1832	Transfer from a charter school	Entry - Student is entering the district, coming from a charter school (Note: If the charter school is sponsored by the same district, utilize this code rather than 1821).
1833	Transfer from home schooling	Entry - Student is entering the district, coming from home schooling.
1835	Re-entry from the same school with no interruption of schooling	Entry - Student is re-entering the same district (Note: This is the code for rollover from one year to the next. This is also the code used if a student changes grade levels in the same district but does not change sites. This is also the default code to be used anytime a new entry date is created and none of the other entry reasons are applicable if the student is remaining in the same district and is not changing sites. Also use when a student is going from Brick and Mortar to Virtual and vise-versa.)

SIF Code	SIF Description - Entry	OSDE Description - Entry
1836	Re-entry after a voluntary withdrawal	Entry - Student is re-enrolled after exiting, but did not attend a different district, private school, charter school, or home schooling. For this entry code to be applicable, an interruption of schooling has to have taken place. Example: The parent/guardian indicates to the district they are leaving. The district drops the student from membership. Later the student returns, but was not schooled anywhere else. This code would be indicated on the enrollment.
1837	Re-entry after an involuntary withdrawal	Entry - Student is re-enrolled after a suspension from the same district. The previous exit code for this entry should be 1925.
1838	Original entry into a United States school	Entry - Student is being educated for the first time in the United States. <u>Prior to this entry, the student has had no other form of education (charter school, private school, home school, institution) anywhere in the world.</u> This would primarily be placed on Pre-Kindergarten or Kindergarten students.
1839	Original entry into a United States school from a foreign country with no interruption in schooling	Entry - Student is being educated for the first time in the United States. Prior to this entry, the student has had no other form of education (charter school, private school, home school, institution) in the United States, but has been educated in another country. There has been no interruption of schooling for this student for any reason. This code is used for newly arrived Foreign Exchange Students. If the student is entering the country, but has been schooled in the US before, they would use 1830.
1840	Original entry into a United States school from a foreign country with an interruption in schooling	Entry - Student is being educated for the first time in the United States. Prior to this entry, the student has had no other form of education (charter school, private school, home school, institution) in the United States, but has been educated in another country. There has been an interruption of schooling for this student prior to this entry.
9999	Other	<u>OSDE does not expect to receive code 9999-Other. This code is reserved for emergency legislative updates or mid-year policy changes and is not valid for any other reason.</u> If you cannot find a code that fits a scenario, Please call OSDE. This code is not processed by EdPlan and will NOT be passed on to EdPlan.

Exit Codes

SIF Code	SIF Description - Exit	OSDE Description - Exit
1907	Student is in a different public school in the same local education agency	Exit - Student is changing sites in the same district (Note: If the student is changing sites from a regular site to a charter school site in the same district, utilize code 3508). This code is not processed by EdPlan and will NOT be passed on to EdPlan.
1908	Transferred to a public school in a different local education agency in the same state	Exit - Student is exiting the district, going to another public school district in Oklahoma.
1909	Transferred to a public school in a different state	Exit - Student is exiting the district, going to another public school district in a different state.
1910	Transferred to a private, non-religiously-affiliated school in the same local education agency	Exit - Student is exiting the district, going to a non-religious private school located inside the public school district boundaries.
1911	Transferred to a private, non-religiously-affiliated school in a different local education agency in the same state	Exit - Student is exiting the district, going to a non-religious private school located outside of the public-school district's boundaries in the state of Oklahoma.
1912	Transferred to a private, non-religiously-affiliated school in a different state	Exit - Student is exiting the district, going to a non-religious private school located in a different state.
1913	Transferred to a private, religiously-affiliated school in the same local education agency	Exit - Student is exiting the district, going to a religiously-affiliated private school located inside the public school district boundaries.
1914	Transferred to a private, religiously-affiliated school in a different local education agency in the same state	Exit - Student is exiting the district, going to a religiously-affiliated private school located outside of the public school district's boundaries in the state of Oklahoma.
1915	Transferred to a private, religiously-affiliated school in a different state	Exit - Student is exiting the district, going to a religiously-affiliated private school located in a different state.
1916	Transferred to a school outside of the country	Exit - Student is exiting the district, going to a school in a different country. This exit code is used for Foreign Exchange students who are returning to their home country.

SIF Code	SIF Description - Exit	OSDE Description - Exit
1917	Transferred to an institution	Exit - Student is exiting the district, going to an institution. (Note: This code is used if the student is going to an institution and will no longer be counted on the membership of any public school district. If the student will still be counted on the membership of a public school district, a different code will be utilized). In addition, this code should only be utilized if the institution the student is transferring to CANNOT offer a state certified diploma. If a diploma can be achieved by the student while attending this institution, a different exit code should be used.
1918	Transferred to home schooling	Exit - Student is exiting the district, going to be home schooled.
1919	Transferred to a charter school	Exit - Student is exiting the district, going to be attending a charter school in a different district. (Note: If the student will be attending a charter school in the same district, utilize code 3508.)
1921	Graduated with regular, advanced, International Baccalaureate, or other type of diploma	Exit - Student is exiting the district. The student has graduated or received a diploma and is no longer going to be counted on membership or attendance. An Exit Type Other Code is expected with this code to indicate the number of years it took the student to graduate. Oklahoma currently offers a regular diploma only.
1922	Completed school with other credentials	Exit - The student has completed high school, but NOT by obtaining a diploma.
1923	Died or is permanently incapacitated	Exit - The student has died or is permanently incapacitated. Note: There should be an additional Exit Other Code associated with this determining whether the reason is "Died" or is "Permanently Incapacitated."
1924	Withdrawn due to illness	Exit - Student is exiting the district. The student has withdrawn due to illness and is no longer being counted on membership or attendance.
1925	Expelled or involuntarily withdrawn	Exit - The student has been suspended.
1926	Reached maximum age for services	Exit - Student is exiting the district. The student has reached the maximum age for services.
1927	Discontinued schooling	Exit - Student is exiting the district. The student is a drop out as defined by Oklahoma State Law.

SIF Code	SIF Description - Exit	OSDE Description - Exit
1928	Completed grade 12, but did not meet all graduation requirements	Exit - Student is exiting the district. The student has left school having completed grade 12 but does not meet all of the requirements necessary to receive a diploma and graduate.
1930	Enrolled in a postsecondary early admission program, eligible to return	Exit - Student is exiting the district. The student is enrolled in a postsecondary early admission program, but is not receiving services from the district.
1931	Not enrolled, unknown status	Exit - Student is exiting the district. The student is not presently enrolled and the reason for the exit is not yet known. This code will commonly be used only for a short period of time. A student may have exited and the district is not yet aware of the reason. A request for records may not have been received. After the district is made aware of the reason for the exit, the exit code must be changed to reflect an accurate description of the reason for exit. Note: This is not a valid code for the end of the school year. <u>A student with this code will be flagged with a warning at the end of school requiring this exit code to be modified.</u>
3499	Student is in the same local education agency and receiving education services, but is not assigned to a particular school	Exit - The student is receiving education services from the district, but not from a specific accredited site. <u>Note: This is not presently valid in Oklahoma.</u>
3500	Enrolled in an adult education or training program	Exit - Student is exiting the district. The student has left the district and is now enrolled in an adult education or training program (Student is working toward a state approved GED program.)
3501	Completed a state-recognized vocational education program	Exit - The student is exiting the district by completing a state-recognized vocational education program.
3502	Not enrolled, eligible to return	Exit - The student is exiting the district, but is eligible to return. This code may be used temporarily but does not reflect accurately the movement of the student. <u>A student with this code will be flagged with a warning at the end of school requiring this exit code to be modified to reflect an accurate description of the reason for the exit.</u>
3503	Enrolled in a foreign exchange program, eligible to return	Exit - The student is exiting the district to participate in a foreign exchange program. Note: These are American students exiting the country for a foreign exchange program.

SIF Code	SIF Description - Exit	OSDE Description - Exit
3504	Withdrawn from school, under the age for compulsory attendance; eligible to return	Exit - The student is exiting the district and is under the age for compulsory attendance (the student is age 5 or younger).
3505	Exited	Exit - This code is a general code to be used when modifying a student's record in the district. Examples: 1. The student is changing grade levels in the same site. This requires an exit and a new entry at the new grade level. The exit code will be 3505. 2. The student was a Full Time Kindergarten student and is now a Part Time Kindergarten student in the same site. This requires an exit and a new entry. The exit code will be 3505. 3. Use of 3505 as an exit code will NOT process to EdPlan and will not exit a student in the EdPlan application. Also use when a student is going from Brick and Mortar to Virtual and vice-versa.
3508	Student is in a charter school managed by the same local education agency	Exit - The student is exiting one site and is going to attend a charter school in the same district.
3509	Completed with a state-recognized equivalency certificate	Exit - The student is exiting the district having received a state-recognized equivalency certificate (Example. G.E.D.)
9999	Other	OSDE does not expect to receive code 9999 – Other. This code is reserved for emergency legislative updates or mid year policy changes and is not valid for any other reason. If you cannot find a code that fits a scenario, please call OSDE.

1.14 Gifted Talented Indicator

Note: This is an Oklahoma SIF_ExtendedElement. Use State Department of Education Codes.

OSDE Code	OSDE Description
DNMCR	Does Not Meet Criteria for Gifted/Talented
THREE	Identified as Gifted/Talented by scoring in the top 3% on any national standardized test of intellectual ability” (Gifted and Talented Regulations and Program Approval Standards, Subchapter 23, 210: 15-23)
MULTI	Identified as Gifted/Talented by one or more of the following multi-criteria: Creative Thinking Ability Leadership Ability Visual/Performing Arts Ability Specific Academic Ability

1.15 Homeless Primary NightTime Residence Indicator

Note: This is an Oklahoma SIF_ExtendedElement. Use State Department of Education Codes.

OSDE Code	OSDE Description
SHL	Shelters or transitional housing
DBL	Doubled-up (including runaway youth or unaccompanied youth who live with relatives or friends due to being homeless)
UNS	Unsheltered (cars, parks, campgrounds, abandoned buildings, temporary trailer, substandard or inadequate housing, etc.)
HTL	Hotels/Motels
NIH	Not Identified as Homeless

1.16 Exit Type Code/Other CodeList

Note: This element is to be supplied in the StudentSchoolEnrollment.ExitType.OtherCodeList with a Codeset = “StateProvince”

OSDE Code	OSDE Description
HS2	Student has graduated from high school and has completed high school (grades 9-12) in two or less years.
HS3	Student has graduated from high school and has completed high school (grades 9-12) in three years.
HS4	Student has graduated from high school and has completed high school (grades 9-12) in four years.
HS5	Student has graduated from high school and has completed high school (grades 9-12) in five years.
HS6	Student has graduated from high school and has completed high school (grades 9 – 12) in six or more years.
ESY	End of School Year. This exit is the result of the end of school. This student has NOT graduated, is not considered a drop out, and is expected to enroll in either summer school or the next school year at this district. This code is expected to be received with an ExitCode of 3505.
NA	None of the available codes in this list apply to this student’s exit.
1923D	Died - If the ExitType/Code supplied is 1923 which is defined as “Died or is Permanently Incapacitated”, this will further break that definition down to “The Student has Died”
1923P	Permanently Incapacitated - If the ExitType/Code supplied is 1923 which is defined as “Died or is Permanently Incapacitated”, this will further break that definition down to “The Student is permanently incapacitated”

1.17 English Proficiency

Note: Source of SIF codes is SIF 2.0r1 Specification [6.2.10].

SIF Code	SIF Description	OSDE Description
1633	Native English speaker	<p>This student has never been designated as EL and one of the following conditions apply:</p> <ol style="list-style-type: none"> 1. The student is in a home where English is the only language spoken as identified on the Home Language Survey and has spoken the English language all of his/her life. <p>OR</p> <ol style="list-style-type: none"> 2. A language other than English is spoken LESS OFTEN in the home as identified on the Home Language Survey. <p>AND</p> <p>The student has a satisfactory or above reading test score on an Oklahoma School Testing Program (OSTP) or a score above the thirty-fifth percentile on a Norm-Referenced Test (NRT).</p>
1634	Fluent English speaker	<p>This student is designated as Bilingual and has never been designated as EL. One of the following conditions will apply:</p> <ol style="list-style-type: none"> 1. A language other than English is spoken MORE OFTEN in the home as identified on the Home Language Survey. <p>AND</p> <p>This student has been administered the Oklahoma Pre-K Screening Tool (PKST), the WIDA K-WAPT, WIDA W-APT, WIDA MODEL, or WIDA Screener and was determined to be proficient.</p> <p>OR</p>

SIF Code	SIF Description	OSDE Description
		<p>2. A language other than English is spoken LESS OFTEN in the home as identified on the Home Language Survey.</p> <p>AND</p> <p>The student has an unsatisfactory or a limited knowledge reading test score on an Oklahoma School Testing Program (OSTP) ELA assessment or a score at or below the thirty-fifth percentile on a state approved norm-referenced test (NRT) BUT has been administered the Oklahoma Pre-K Screening Tool (PKST), the WIDA K-WAPT, WIDA W-APT, WIDA MODEL, or WIDA Screener and determined to be proficient.</p>
1635	Non-English speaking	Not valid for Oklahoma. Do not use this code.
1636	Redesignated as fluent English proficient	The student was previously identified as an English Learner (EL), but has tested proficient on the ACCESS for ELLs 2.0 for EL’s Test. The Wave will expect to receive an EnglishProficiency/OtherCode along with this code of 1636. The six possible expected OtherCodes are “01”, “02”, “03”, “04”, “05”, “06” (Refer to Section 7.16 for descriptions and definitions of the Codes).
2349	Limited English proficient/English language learner	<p>The student is designated as an English Learner (EL) because they have been identified for services with one of the state’s English language proficiency placement tests. This student is designated as Bilingual AND EL.</p> <p>Definition: A student is identified as EL if all of the following conditions are met:</p> <p>A language other than English is spoken MORE OFTEN than English in the home OR a language other than English is spoken LESS OFTEN than English in the home, and the student has an unsatisfactory or a limited knowledge reading test score on the Oklahoma School Testing</p>

SIF Code	SIF Description	OSDE Description
		<p>Program (OSTP) ELA assessment or a score below the thirty-fifth percentile on a Norm-Referenced Test (NRT)</p> <p>AND</p> <p>This student has been administered the Oklahoma Pre-K Screening Tool (PKST), the WIDA K-WAPT, WIDA W-APT, WIDA MODEL, or WIDA Screener and was determined NOT to be proficient.</p> <p>Note: The student will continue to be designated as EL if they take the ACCESS for ELLs 2.0 in the spring and score less than the required proficiency level on Tier B or C (Refer to the guidance released by the OOSDE Office of Federal Programs current proficiency levels).</p>
9997	Unknown	<p>The English Proficiency of this student has either not been determined or the Home Language Survey has not been received. This code is a temporary code to be used while the student's English Proficiency is being assessed. This code will only be valid during the first 30 days of school or during the first 14 days of a student who enrolls after the school has been in session for more than 30 days.</p>

1.18 English Proficiency/Other Code List

Note: This element is to be supplied in the StudentPersonal.Demographics.EnglishProficiency. OtherCodeList with a Codeset = “StateProvince”

SIF Code	OSDE Description	OSDE Definition
01	Former EL-1 st Year Proficient/Bilingual	This code applies to a former EL student who has attained proficiency and has exited the program within the last year. AND This student is designated as Bilingual.
02	Former EL-2 nd Year Proficient/Bilingual	This code applies to a former EL student who has attained proficiency and has exited the program within the last two years. AND This student is designated as Bilingual.
03	Former EL-1 st Year Proficient/Not Bilingual	This code applies to a former EL student who has attained proficiency and has exited the program within the last year. AND This student is NOT designated as Bilingual.
04	Former EL-2 nd Year Proficient/Not Bilingual	This code applies to a former EL student who has attained proficiency and has exited the program within the last two years. AND This student is NOT designated as Bilingual.
05	Former EL-3 or More Years Proficient/Bilingual	This student is no longer designated as an EL. This student has tested proficient and has exited the program for a period of longer than two years. AND

		This student is designated as Bilingual.
06	Former EL-3 or More Years Proficient/Not Bilingual	This student is no longer designated as an EL. This student has tested proficient and has exited the program for a period of longer than two years. AND This student is NOT designated as Bilingual.
NA	Not Applicable	The EnglishProficiency/OtherCodeList is Mandatory. This code will be supplied with all EnglishProficiency codes except for the code of 1636. For the code of 1636, one of the above codes will be supplied.

1.19 Medium Of Instruction

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.10].

SIF Code	SIF Description	OSDE Description
0603	Technology-based instruction in the classroom	The majority of the instruction time involves the student's use of electronic devices such as computers, smart boards, or electronic tablets.
0604	Correspondence instruction	The student is being instructed via email, typed or hand-written correspondence. It is possible that face-to-face time or online study will take place, but the majority of the instruction or education is done via email, typed or hand-written work and instruction.
0605	Face-to-Face instruction	The student is being taught by a teacher located in the classroom with the student. The teacher is NOT using technology-based instruction the majority of class time to educate the students.
0608	Virtual/On-line Distance learning	Both of the following definitions qualify as Distance Learning: (1) students who receive Web-based instruction, which is the use of the World Wide Web as the primary medium of instruction, with a computer serving as the primary tool of instruction, may be synchronous (real time) or asynchronous (2) Two-way interactive video means synchronous interaction between student (s) and instructor by means of an electronic medium that provides for both audio (sound) and video (sight) signal.
0609	Center-based instruction	The majority of the classroom time is spent in directed study at various "centers" located in or out of the classroom. The mix between Independent study and Face-to-Face instruction is about 50/50. Students are directed to study various topics on their own or provided with instructions for accomplishing different tasks. If more than 50% of the time is spent in the student hands on with technology, the code of 0603 (Technology-based instruction in the classroom will be used instead of this code).

SIF Code	SIF Description	OSDE Description
0610	Independent study	The education the student receives for this class is primarily the result of work conducted by the student alone. There may be a teacher directing the study, but the instruction received the majority of the time is done by the student instructing themselves, usually through reading and research.
0611	Internship	The education the student receives for this class is for the purpose of learning the trade or skill the instructor possesses. The education can be a mix of research and observation.
9999	Other	None of the above definitions apply

1.20 Language Type Code

Note: Source of SIF codes is SIF 2.0r1 Specification [6.2.10-1].

The 2022-2023 Home Language Survey should be utilized to determine the appropriate language type code. Question 1 corresponds with code 1036. Question 2 corresponds with code 1037. Question 3 corresponds with code 1038.

SIF Code	SIF Name	OSDE Description
1035	Correspondence Language	The language or dialect to be used when sending written communication (e.g., letters, facsimiles, or electronic mail) to an individual.
1036	Dominant Language	The language or dialect an individual best understands and with which he or she is most comfortable. A person may be dominant in one language in certain situations and other for others.
1037	Home Language	The language or dialect routinely spoken in an individual's home. This language or dialect may or may not be an individual's native language.
1038	Native Language	The language or dialect first learned by an individual or first used by the Parent/Guardian with a child. This term is often referred to as primary language.
1039	Other language proficiency	Any language or dialect, other than the dominant language, in which an individual is proficient.
9999	Other	Other

1.21 Discipline Incident Incident Time Type

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].

Describes “when” the incident took place.

SIF Code	SIF Description	OSDE Description
100	During School Hours	Only used if the incident is spread across more than one Incident Time and is during school hours.
110	Before classes	Indicates within 30 minutes before the first bell.
120	During class	Incident occurred during class.
130	During passing	Incident occurred during passing time between classes.
140	During lunch/recess	Incident occurred during lunch or recess.
150	After classes	Indicates within 30 minutes after the last bell.
197	Other time during school hours	Other time (e.g. During an Assembly)
200	In Transit	Incident occurred while the student was being transported by the school district.
210	On the way to school	Incident occurred on the way to school, but student was not being transported by the school district.
220	On the way from school	Incident occurred on the way from school, but the student was not being transported by the school district.
300	Outside School Hours	Greater than 30 minutes prior to the first bell or after the last bell, but it not during a school sponsored activity.
310	School-sponsored activity	Incident occurred during a school-sponsored activity.
320	Non-school-sponsored activity	Incident occurred during a non-school-sponsored activity.
397	Other	Other – None of the other descriptions fit the time this incident occurred.
999	Unknown	Unknown – It is not known when the incident occurred.

1.22 Discipline Incident Incident Location Type

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].

Describes “where” the incident took place.

SIF Code	SIF Description	OSDE Description
3011	On Campus	Only used if the incident occurred in more than one location on-campus (including both an outside and inside location) and is not described below.
3012	Administrative offices area	Administrative offices area
3013	Cafeteria area	Cafeteria area
3014	Classroom	Classroom
3015	Hallway or stairs	Hallway or stairs
3016	Locker room or gym areas	Locker room or gym areas
3017	Restroom	Restroom
3018	Library/media center	Library/media center
3019	Computer lab	Computer lab
3020	Auditorium	Auditorium
3021	On-campus other inside area	Only used if the incident occurred on-campus (inside only) and no other description applies.
3022	Athletic field or playground	Athletic field or playground
3023	Stadium	Stadium
3024	Parking lot	Parking lot
3025	On-campus other outside area	Only used if the incident occurred on-campus (outside only) and no other description applies.
3026	Off campus	Incident occurred off-campus, but NOT while walking to or from school and not at a school bus stop or on the school bus.
3027	Bus stop	Bus stop – Note: Fills in Annual Incident Report “Bus-related.”
3028	School bus	School bus – Note: Fills in Annual Incident Report “Bus-related.”
3029	Walking to or from school	Walking to or from school

3030	Off-campus at other school	Incident occurred off-campus at another school site (e.g. at an away football game, there was an incident that occurred across the street from the stadium). The incident itself did NOT take place on any school's campus.
3031	Off-campus at other school district facility	The incident occurred on-campus but at another school making it an off-campus incident for the school reporting the incident.
3413	Online	Incident occurred online (e.g. through an E-mail or on a blog posting)
9997	Unknown	Unknown – It is not known where the incident occurred.

1.23 Discipline Incident Description Type

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].

SIF Code	SIF Description
0126	Student
0850	Parent/guardian
3054	Law enforcement officer
3059	Non-school personnel
3060	Representative of visiting school
3061	Other adult
3062	Other nonstudent youth
3168	Former student
3422	Staff member
9997	Unknown; NOT valid for offender type

1.24 Discipline Incident Weapon Type

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].
Identifies the type of weapon used during an incident.

SIF Code	SIF Description	OSDE Description
0010	Firearm	Firearms that are not handguns, rifles or shotguns (examples: a starter gun, the frame or receiver of any such weapon, a firearm muffler, a firearm silencer, a bomb, a grenade, a rocket having a propellant charge of more than 4 ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine). (Use either code 0010 or 0013). DO NOT include toy guns, cap guns, BB Guns and/or pellet guns.
0011	Handgun	Handgun
0012	Shotgun/rifle	Shotgun/rifle
0013	Other type of firearm	Firearms that are not handguns, rifles or shotguns (examples: a starter gun, the frame or receiver of any such weapon, a firearm muffler, a firearm silencer, a bomb, a grenade, a rocket having a propellant charge of more than 4 ounces, a missile having an explosive or incendiary charge of more than one-quarter ounce, a mine). (Use either code 0010 or 0013). DO NOT include toy guns, cap guns, BB Guns and/or pellet guns.
0020	Knife	For annual incident report, this category will be "Knives"
0021	Knife with blade less than 2.5 inches	For annual incident report, this category will be "Knives"
0023	Knife with blade greater than or equal to 2.5 inches	For annual incident report, this category will be "Knives"
0029	Other knife	For annual incident report, this category will be "Knives"

2. X Wave Requirements

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0030	Other Sharp Objects	For annual incident report, this category will be considered "Other Weapons"
0040	Other Object	For annual incident report, this category will be considered "Other Weapons"

0050	Substance Used as Weapon	For annual incident report, this category will be considered "Other Weapons"
0097	Other	For annual incident report, this category will be considered "Other Weapons" – This should only be used if the weapon does not fall under Knives or Firearms.
0098	No Weapon	There was no weapon for this incident.
0099	Unknown Weapon	For annual incident report, this category will be considered "Other Weapons" – This should only be used if the weapon does not fall under Knives or Firearms.

1.25 Discipline Incident Incident Category Code

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].

Describes the actual incident itself by telling “what” took place.

SIF Code	SIF Description	OSDE Description
1000	Alcohol (liquor law violations: possession, use, sale)	Substance Related Incident - Possession, use, sale of Alcohol (only use this code if more than one code related to Alcohol applies; otherwise, use the code that specifically explains the incident)
1010	Sale of alcohol	Substance Related Incident - Possession, use, sale of Alcohol
1020	Distribution of alcohol	Substance Related Incident - Possession, use, sale of Alcohol
1030	Drinking alcohol	Substance Related Incident - Possession, use, sale of Alcohol
1040	Possession of alcohol	Substance Related Incident - Possession, use, sale of Alcohol
1050	Suspicion of alcohol use	Suspicion of alcohol use – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1097	Other alcohol	Suspicion of alcohol use – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1100	Arson (Setting a Fire)	Property Related Incident - Arson
1200	Attendance Policy Violation (Not Attending School or Classes as Required)	An attendance policy violation that is NOT considered Truancy.
1210	Forging absence excuse	Forging absence excuse – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1220	Skipping class	Skipping class – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1230	Tardiness	Tardiness – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1240	Truancy	Other Incidents – Truancy - Absence from school without valid excuse when the parent/guardian and/or school do not know the child’s whereabouts during the school day. A truant is a student who has accumulated 10 (ten) or more unexcused absences in a school year.
1297	Other attendance policy violation	An attendance policy violation that is NOT considered Truancy.

SIF Code	SIF Description	OSDE Description
1300	Battery (Physical Attack/Harm)	Violent Incident – Aggravated Assault (When great bodily injury is inflicted upon the person assaulted; Great bodily injury means bone fracture, protracted and obvious disfigurement, protracted loss or impairment of the function of a body part, organ, or mental faculty or substantial risk of death.)
1400	Burglary/Breaking and Entering (Stealing Property/Unlawful Entry)	Burglary/Breaking and Entering (Stealing Property/Unlawful Entry) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1500	Disorderly Conduct (Disruptive Behavior)	Disorderly Conduct (Disruptive Behavior) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1600	Drugs Excluding Alcohol and Tobacco (Illegal Drug Possession, Sale, Use/Under the Influence)	Substance Related Incident – Possession, use, sale of Illicit drugs
1610	Sale of illegal drug	Substance Related Incident – Possession, use, sale of Illicit drugs
1620	Sale of substance represented as an illegal drug	This is NOT considered a Substance Related Incident. This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1630	Distribution of illegal drug	Substance Related Incident – Possession, use, sale of Illicit drugs
1640	Distribution of substance represented as an illegal drug	This is NOT considered a Substance Related Incident. This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1650	Use of illegal drug	Substance Related Incident – Possession, use, sale of Illicit drugs
1660	Possession of illegal drug	Substance Related Incident – Possession, use, sale of Illicit drugs
1670	Possession of drug paraphernalia	Substance Related Incident – Possession, use, sale of Illicit drugs
1680	Suspicion of use	Suspicion of use – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1697	Other drug offense	Substance Related Incident – Possession, use, sale of Illicit drugs – Use this code if the incident involves the illegal use of prescription medication.
1700	Fighting (Mutual Altercation)	Violent Incident – Fighting (Mutual participation in an altercation.)
1800	Harassment, Nonsexual (Physical, Verbal, or Psychological)	Violent Incident - Bullying
1810	Bullying	Violent Incident - Bullying

SIF Code	SIF Description	OSDE Description
1820	Hazing	Hazing – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
1897	Other nonsexual harassment	Violent Incident - Bullying
1900	Harassment, Sexual (Unwelcome Sexual Contact)	Violent Incident - Bullying
2000	Homicide (Murder or Manslaughter)	Violent Incident – Aggravated Assault
2100	Inappropriate Use of Medication (Prescription or over-the-counter)	Inappropriate Use of Medication (Prescription or over-the-counter) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).
2110	Sale of medication	Sale of medication – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).
2120	Distribution of medication	Distribution of medication – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).
2130	Use of medication in violation of school rules	Use of medication in violation of school rules – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).
2140	Possession of medication in violation of school rules	Possession of medication in violation of school rules – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).
2150	Suspicion of use of medication in violation of school rules	Suspicion of use of medication in violation of school rules – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2197	Other inappropriate use of medication	Other inappropriate use of medication – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves the illegal use of prescription drugs, report it as 1967 (Other drug offense).

SIF Code	SIF Description	OSDE Description
2200	Insubordination (Disobedience)	Insubordination (Disobedience) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2300	Kidnapping (Abduction)	Kidnapping (Abduction) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2400	Obscene Behavior	Obscene Behavior – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2410	Displays of affection in violation of school policy	Displays of affection in violation of school policy – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2420	Obscene written messages	Obscene written messages – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2430	Drawing obscene pictures	Drawing obscene pictures – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2440	Obscene electronic communication	Obscene electronic communication – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2450	Obscene gestures	Obscene gestures – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2460	Obscene language/profanity	Obscene language/profanity – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2497	Other obscene behavior	Other obscene behavior – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms. Note: If this involves threat or intimidation, codes related to bullying should be used.
2500	Physical Altercation, Minor (Pushing, Shoving)	Violent Incident – Fighting

SIF Code	SIF Description	OSDE Description
2600	Robbery (Taking of Things by Force)	Robbery (Taking of Things by Force) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2700	School Threat (Threat of Destruction or Harm)	School Threat (Threat of Destruction or Harm) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2710	Bomb threat	Property Related Incidents – Bomb threat
2720	Fire alarm	Fire alarm – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2730	Chemical/biological threat	Chemical/biological threat – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2740	Terroristic threat	Terroristic threat – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2797	Other school threat	Other school threat – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2800	Sexual Battery (Sexual Assault)	Sexual Battery (Sexual Assault) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
2900	Sexual Offenses, Other (Lewd Behavior, Indecent Exposure)	Sexual Offenses, Other (Lewd Behavior, Indecent Exposure) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3000	Suicide	Other Incidents – Suicides completed
3010	Suicide	Other Incidents – Suicides completed
3020	Attempted suicide	Other Incidents – Suicides attempted
3097	Other suicide offense	Other suicide offense – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3100	Theft (Stealing Personal or Other Property)	Theft (Stealing Personal or Other Property) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3110	General theft, Person	General theft, Person – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3120	General theft, Other entity	General theft, Other entity – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3197	Other theft	Other theft – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.

SIF Code	SIF Description	OSDE Description
3200	Threat/Intimidation (Causing Fear of Harm)	Violent Incident - Bullying
3210	Physical threat	Violent Incident - Bullying
3220	Verbal threat	Violent Incident - Bullying
3230	Written threat	Violent Incident - Bullying
3240	Electronic threat	Violent Incident - Bullying
3297	Other threat	Violent Incident - Bullying
3300	Tobacco (Possession or Use)	Substance Related Incident – Possession, use, sale of Tobacco
3310	Sale of tobacco	Substance Related Incident – Possession, use, sale of Tobacco
3320	Distribution of tobacco	Substance Related Incident – Possession, use, sale of Tobacco
3330	Use of tobacco	Substance Related Incident – Possession, use, sale of Tobacco
3340	Possession of tobacco	Substance Related Incident – Possession, use, sale of Tobacco
3350	Suspicion of use of tobacco	Suspicion of use of tobacco – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3397	Other tobacco offense	Other tobacco offense – Only use this code if the offense was related to tobacco, but did not involve the possession, use or sale of tobacco.
3400	Trespassing (Unlawful or Unauthorized Presence)	Trespassing (Unlawful or Unauthorized Presence) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3500	Vandalism (Damage to School or Personal Property)	Property Related Incidents – Vandalism
3510	Vandalism of school property	Property Related Incidents – Vandalism
3520	Vandalism of personal property	Property Related Incidents – Vandalism
3597	Other vandalism	Property Related Incidents – Vandalism
3600	Violation of School Rules (Disobeying School Policy)	Violation of School Rules (Disobeying School Policy) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.
3700	Weapons Possession (Firearms and Other Weapons)	Possession or use of some form of weapon. None of the other Incident Categories apply. Note: Do not use this category if other categories apply. There is another location to report weapons involved in this incident. If however the incident is solely related to the weapon, this category will be used.

SIF Code	SIF Description	OSDE Description
9000	Other Offenses (e.g., Forgery, Extortion)	Other Offenses (e.g., Forgery, Extortion) – This incident is not reported on the Annual Incident Report unless it involves weapons or firearms.

1.26 Discipline Incident Action Code

Note: Source of SIF codes is SIF 2.0r1 Specification [6.14.4].

This describes the action taken with the offender. Multiple actions can be reported.

SIF Code	SIF Description	OSDE Description
3071	Bus suspension	The offender has been suspended from riding the bus.
3072	Change of placement (long-term)	Change of placement (long-term). Example: Change in class, schedule, bus route, alternative education services, etc.
3073	Change of placement (reassignment), pending an expulsion hearing	Change of placement (reassignment), pending an expulsion hearing. Example: Change in class, schedule, bus route, alternative education services, etc.
3074	Change of placement (reassignment), resulting from an expulsion hearing	Change of placement (reassignment), resulting from an expulsion hearing. Example: Change in class, schedule, bus route, alternative education services, etc.
3075	Change of placement (reassignment), temporary	Change of placement (reassignment), temporary. Example: Change in class, schedule, bus route, alternative education services, etc.
3076	Community service	The offender is required to perform community service
3077	Conference with and warning to student	A conference with the student was held and a warning given to the student
3078	Conference with and warning to student and parent/guardian	A conference with the parent/guardian was held and a warning was given to the parent/guardian regarding this incident.
3079	Confiscation of contraband	Confiscation of Contraband
3080	Conflict resolution or anger management services mandated	The individual has been mandated to attend and receive conflict resolution and/or anger management.
3081	Corporal punishment	The offender received corporal punishment
3082	Counseling mandated	The offender is required to receive counseling
3083	Demerit	The offender received a demerit
3084	Detention	The offender received detention
3085	Expulsion recommendation	Not Valid in Oklahoma – Use suspension codes
3086	Expulsion with services	Not Valid in Oklahoma – Use suspension codes
3087	Expulsion without services	Not Valid in Oklahoma – Use suspension codes
3088	Juvenile justice referral	Offender has been referred to juvenile justice

SIF Code	SIF Description	OSDE Description
3089	Law enforcement referral	Offender has been referred to law enforcement
3090	Letter of apology	Offender is required to write a letter of apology
3091	Loss of privileges	Offender has lost privileges
3092	Physical activity	Offender was/is required to perform a physical activity as reprimand
3093	Reprimand	Offender has been reprimanded
3094	Restitution	Offender has been required to provide restitution
3095	Saturday school	Offender has been required to attend Saturday school
3096	School probation	Offender has received school probation
3097	Substance abuse counseling mandated	Offender is required to receive substance abuse counseling
3098	Substance abuse treatment mandated	Offender is required to receive substance abuse treatment
3099	Suspension after school	Offender is required to attend after school suspension
3100	Suspension, in-school	Offender has received an in-school suspension
3101	Suspension, out-of-school, with services	Offender has received an out-of-school suspension WITH services.
3102	Suspension, out-of-school, without services	Offender has received an out-of-school suspension WITHOUT services.
3103	Unsatisfactory behavior grade	Offender has received an unsatisfactory behavior grade
3104	Work detail	Work detail
3105	No action	No action has been taken in reference to this particular offender in this incident.
3154	Suspension, out of school, greater than 10 consecutive school days	As a result of this incident, the student will receive a suspension (out of school) greater than 10 consecutive school days.
3155	Suspension, out of school, separate days cumulating to more than 10 school days	As a result of this incident, the student will receive a suspension (out of school) of separate days cumulating to more than 10 school days, but they are not consecutive.
3156	Unilateral removal - weapon incident	Unilateral removal - weapon incident
3157	Unilateral removal - drug incident	Unilateral removal - drug incident
3158	Removal by a hearing officer	Removal by a hearing officer

SIF Code	SIF Description	OSDE Description
9997	Unknown	This code may only be utilized if it is currently unknown whether an Action has been taken or not. Eventually, this code must be changed to either one of the other codes listed in this list.
9998	None	Not a Valid Code. Do NOT Use. Instead use code 3105 if No Action was taken.
9999	Other	None of the codes above represent the action taken.

1.27 Financial Literacy Reporting

The Financial Literacy information for a student will be reported using the StudentAcademicRecord object through the AdditionalGraduationRequirementPerformanceHistory elements.

Reporting All Fourteen Areas Separately

Below is the standard for reporting the “Name” and “Method” of the fourteen financial literacy elements when reporting them separately.

Personal Financial Literacy Area of Instruction	Requirement/Name	Requirement/Method (Select One)
Earning an Income	PFL01	There are three ways to report the method individually. Supplying the State Course Code is the preferred standard methodology. 1. State Course Code: Provide the four-digit state course code in which this area of personal financial literacy was taught. 2. Course Name – Not Online: If a state course code cannot be determined for the way in which the student fulfilled this particular level of financial literacy, supply the name of the course the student took to fulfill the requirement with the prefix “Course-“ Example: Course-Math Skills 3. CourseName – Online: If a state course code cannot be determined and if the course was taken online, supply the name of the course the student took to fulfill the requirement with the prefix “Online-“ Example: Online-Math Skills
State and Federal Income Taxes	PFL02	
Banking and Financial Services	PFL03	
Balancing a Checkbook	PFL04	
Savings and Investing	PFL05	
Planning for Retirement	PFL06	
Borrowing Money	PFL07	
Interest, Credit Cards, and Online Commerce	PFL08	
Identity Fraud and Theft	PFL09	
Renting/Buying a Home	PFL10	
Understanding Insurance	PFL11	
Impact & Consequences of Gambling	PFL12	
Bankruptcy	PFL13	
Charitable Giving	PFL14	

Reporting a Single Financial Literacy Course

Below is the standard when reporting the student has met all fourteen requirements of financial literacy by taking a single Financial Literacy course.

Personal Financial Literacy	Requirement/Name	Requirement/Method (Select One)
Personal Financial Literacy	PFL00	1451

1.28 Contact Info Position Title

Note: This element is the ContactInfo/PositionTitle and is supplied in the LEAInfo/LEAContactList and the SchoolInfo/SchoolContactList. This Codeset is NOT a list of the only PositionTitle’s that may be sent. This list seeks to represent the standard format for certain position titles. As such, the user should be allowed to enter other Position Titles for other contacts as they choose. When a directory is created using this contact information, this list below will represent the only acceptable PositionTitle codes the OSDE will use to represent the key contacts listed below. Example: PositionTitle = Superintendent. This title will represent the District Superintendent for the District. A school district providing a PositionTitle with the text “District Superintendent” and NOT providing a PositionTitle of “Superintendent” will NOT have a superintendent listed in their directory information and will receive a warning that the PositionTitle of “Superintendent” was not provided.

Object	Position Title	OSDE Description
LEAInfo	Superintendent	The District Superintendent. Note: One , and only one, Superintendent Contact MUST be supplied.
LEAInfo	Assistant Superintendent	The Assistant Superintendent. Note: More than one of these may be supplied.
LEAInfo	Interim Superintendent	The Interim Superintendent. Note: Only one Interim Superintendent Contact should be supplied and only if the Superintendent and Acting Superintendent is NOT supplied.
LEAInfo	Acting Superintendent	The Acting Superintendent. Note: Only one Acting Superintendent Contact should be supplied and only if the Superintendent and Interim Superintendent is NOT supplied.
LEAInfo	Board President	The President of the School Board. Note: Only one Board President Contact should be supplied.
LEAInfo	Acting Board President	The Acting President of the School Board. Note: Only one Acting Board President Contact should be supplied and only if the Board President and Interim Board President is NOT supplied.
LEAInfo	Interim Board President	The Interim President of the School Board. Note: Only one Interim Board President Contact should be supplied and only if the Board President and Acting Board President is NOT supplied.
SchoolInfo	Principal	The Principal of the School. Note: One , and only, one Principal Contact MUST be supplied per SchoolInfo object .

SchoolInfo	Acting Principal	The Acting Principal of the School. Note: Only one Acting Principal Contact should be supplied and only if the Principal and Interim Principal is NOT supplied.
SchoolInfo	Interim Principal	The Interim Principal of the School. Note only one Interim Principal Contact should be supplied and only if the Principal and Acting Principal is NOT supplied.
SchoolInfo	Assistant Principal	The Assistant Principal. Note: More than one of these may be supplied.

1.29 Lunch Eligibility Determination

Note: This is an Oklahoma SIF_ExtendedElement. Use State Department of Education Codes. This element answers the question, “How was this student identified as Free or Reduced?”

OSDE Code	OSDE Description
01	Identified through Direct Certification - SNAP Only
02	Identified as foster child (not subject to verification) – Foster Child who was directly certified.
03	Identified as foster child (categorically eligible) – Foster Child who was NOT directly certified.
04	Identified through homeless/migrant/runaway liaison list – Directly Certified
05	Identified through income-eligible Head Start
06	Identified through Even Start
07	Identified as residential students in RCCIs
08	Identified as non-applicants approved by local officials
09	Identified based on SNAP/TANF/FDPIR case number submitted on an application (categorically eligible)
10	Identified based on income/household size information submitted on an application (Do not include foster children).
12	Identified through Direct Certification – TANF Only
13	Identified through Direct Certification – FDPIR Only
14	Identified as Homeless, Migrant, Runaway based on Application (not directly certified)
15	Identified as Directly Certified Other (DO NOT INCLUDE these categories: SNAP, TANF, FDPIR, Foster, Homeless, Migrant, Runaway, Head Start, Even Start)
OT	Identified in some other way other than listed above. <u>OSDE does not ever expect to receive code OT for Lunch Eligibility Determination. This code is reserved for emergency legislative updates or mid year policy changes and is not valid for any other reason.</u>
NA	The student is NOT eligible for Free or Reduced lunch

1.30 Instructional Level

This code answers the question: “What is the general nature and difficulty of the instruction being provided?” If a class can be defined as more than one code (e.g. An Advanced Placement class set up specifically for English Learner students) a hierarchy of the choice to select is listed below. If the general nature and difficulty of the instruction is not listed below, either code selection will work.

- i. College Level
- ii. Advanced Placement
- iii. Honors Level
- iv. International Baccalaureate

SIF Code	SIF Description	OSDE Description
0568	Remedial	The content of this course is used primarily for remediation and is designed for that specific purpose.
0569	Special Education Course	The content of this course is used primarily for special education students and is designed for that specific purpose. If this course will have special education students in it, but the purpose of the course is not specifically for providing instruction at a level designed for special education students, this code will NOT be used.
0570	Basic	Not utilized by OSDE.
0571	General	The content of this course is designed specifically for the general population of students. This code can be used as the default for most classes the average student will take.
0572	Honors Level	This is an Honors Level course, but is NOT specifically an Advanced Placement or International Baccalaureate program. This would include a Pre-AP course.

0573	Gifted and talented level	The content of this course is used primarily for instructing Gifted and talented students and is designed for that purpose. If this course will have Gifted and Talented students in it, but the purpose of the course is not specifically for providing Gifted and Talented instruction, this code would NOT be used.
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SIF Code	SIF Description	OSDE Description
0574	International Baccalaureate program	This course is specifically part of an International Baccalaureate program. It should only be used with recognized IB course codes.
0575	Advanced placement	This course is an Advanced Placement course. It should only be used with recognized AP course codes.
0576	College level	This course is being taught at a college or university. Note: This code should NOT be used for Career Tech courses.
0577	Untracked	Do not use this code.
0578	English Language Learner (ELL)	The content of this specific course is used primarily for instructing English Language Learner (EL) students and is designed specifically for that purpose. If this course will have English Learners in it, but the purpose of the course is not specifically for EL instruction, this code would NOT be used.
0579	Accepted as a high school equivalent	The course being tracked in the student information system was not taught by the high school specifically, but rather by a different school, educational institution, or by other means and is considered by the school district to be instruction equivalent to what would be found in a general high school course. This code could be used for Career Tech courses unless another code listed in this code list will apply.
9999	Other	None of the other codes apply to the general nature or instructional level of this course. (Note: This may be used if a course must be set up as a schedule filler such as “recess” or “lunch”)

1.31 Calendar Date Type Code

This code indicates the type of school day. A unique code is supplied with each individual day of a school’s calendar year including weekends, holidays, non-school days, etc.

SIF Code	SIF Description	OSDE Description
INST	Instructional School Day	This is a day of instruction for students. This day DOES count toward membership and attendance and is included in Full Academic Year calculations. For a virtual instruction day the CalendarDateType should be reported as “INST” and a CalendarDateType_OtherCode of “03”. Otherwise, the CalendarDateType_OtherCode should be “NA”.
MKUP	Instructional day that is scheduled solely to make up for emergency days or early dismissal days.	This is a day of instruction for students. This day DOES count toward membership and attendance and is included in Full Academic Year calculations.
0845	Teacher only day - Any planned, non-instructional, whole day(s) when students are not present, for example, in-service, workshops, planning days, parent conferences, etc. and including teacher only days that occur on weekends and those prior to the first day of class or after the last day of class for the school session.	If this code is received, the system will check the CalendarDateType OtherCode provided (see section 6.3 for more information). -If the CalendarDateType OtherCode = NA, this day DOES NOT count toward membership or attendance and is NOT included in Full Academic Year calculations. -If the CalendarDateType OtherCode = 01 (Professional Day), this day DOES NOT count toward membership or attendance and is NOT included in Full Academic Year calculations. -If the CalendarDateType OtherCode = 02 (Parent/Teacher Conference), this day DOES count toward membership and attendance and is included in Full Academic Year calculations.
0846	Holiday - The scheduled absence of both students and staff for any whole weekday within the school session, which is not due to emergency closure of the school/facility.	Holiday. This day DOES NOT count toward membership or attendance and is excluded from Full Academic Year calculations.
0848	Student late arrival/early dismissal - Any part-day of instruction (whether planned or unplanned/emergency) which occurs on a weekday during the school session, and can include the first and/or last days of class (if less than full days).	This is a day of instruction for students. This day DOES count toward membership and attendance and is included in Full Academic Year calculations.

0849	Emergency day - Any whole weekday(s) on which the facility/school was closed due to emergency (e.g., tornado, snow, excessive illnesses). Emergency days may be any weekday(s) between, but not including, the last and first days of class for the school session.	This is NOT a day of instruction for students. This day DOES NOT count toward membership or attendance and is NOT included in Full Academic Year calculations.
3421	Strike	This day does NOT count toward membership or attendance and is excluded from Full Academic Year calculations.
9999	Other	The above codes do not apply. This day DOES NOT count toward membership or attendance and is NOT included in Full Academic Year calculations. This code should only be utilized for weekends, which includes schools with 4 day weeks, or for dates outside of the first and last days of instruction.