

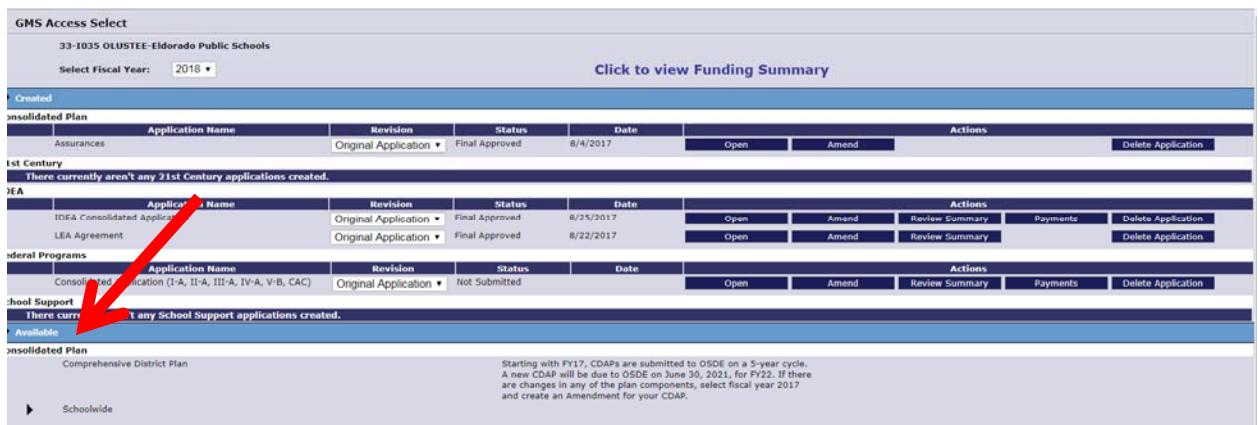
Creating a Schoolwide/School Improvement Plan in GMS

How to create a new (blank) SW/SI Plan:

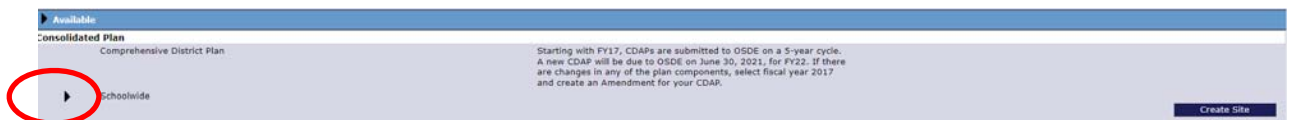
1. Click "GMS Access/Select" link



2. Scroll down to the "Available" section to view the "Consolidated Plan" section.



3. Click the black ► to expand the section and review the blue "Create Site" button.



4. Check mark the "Yes" box.



5. This will reveal the option to create a new SW/SI Plan.

Applicant: 33-1035 OLUSTEE-Eldorado Public Schools

Application Select - Schoolwide Plan

Would you like to create a Schoolwide Plan plan for the current year? ☒ Yes

Year: 2018 New Project Title: Select a Project... Or: AO - 0105 OLUSTEE ES

Roll Existing Project Forward:

6. Select site from the drop down menu and click the blue “Create New Project” button.

Applicant: 33-1035 OLUSTEE-Eldorado Public Schools

Application Select - Schoolwide Plan

Would you like to create a Schoolwide Plan plan for the current year? ☒ Yes

Year: 2018 New Project Title: 0105 OLUSTEE ES Create New Project

Roll Existing Project Forward:

How to roll forward an existing approved SW/SI Plan

Follow Steps 1 through 4 above. When given the option to select a site, choose the site from the “Roll Existing Project Forward” menu. If the site does NOT appear in this menu, they DO NOT have a final approved SW/SI Plan and therefore, this option cannot be used.

Applicant: 33-1035 OLUSTEE-Eldorado Public Schools

Application Select - Schoolwide Plan

Would you like to create a Schoolwide Plan plan for the current year? ☒ Yes

Year: 2018 New Project Title: Select a Project... Or: AO - 0105 OLUSTEE ES

Roll Existing Project Forward:

Click the blue “Roll Existing Forward” button.

The screenshot shows the Oklahoma State Department of Education's application portal. At the top center is the state seal and the text "OKLAHOMA STATE DEPARTMENT of EDUCATION". On the left, it says "Applicant: 33-0105 OLUSTEE-Eldorado Public Schools". On the right, there are links for "Click to Return to Menu List / Sign Out" and "Click for Instructions". Below the header, the section is titled "Application Select - Schoolwide Plan". The main content area asks, "Would you like to create a Schoolwide Plan plan for the current year?" with a "Yes" checkbox. Below this, there are two options: "Year: 2018" and "New Project Title: Select a Project..." with a "Create New Project" button. An "Or" separator is present. Below the separator, there is a dropdown menu showing "AD - 0105 OLUSTEE ES" and a "Roll Existing Project Forward:" label. A blue button labeled "Roll Existing Forward" is located to the right of the dropdown. Two red arrows are overlaid on the image: one points to the dropdown menu, and the other points to the "Roll Existing Forward" button.

Applicant: 33-0105 OLUSTEE-Eldorado Public Schools

Click to Return to Menu List / Sign Out

Application Select - Schoolwide Plan

Click for Instructions

Would you like to create a Schoolwide Plan plan for the current year? ☒ Yes

Year: 2018 New Project Title: Select a Project... Create New Project

Or

AD - 0105 OLUSTEE ES

Roll Existing Project Forward: Roll Existing Forward