

## TEACHING ASSIGNMENT INSTRUCTIONS

## SELECT THE CLASS PROPERTIES:

- Subject Code
- Total Sections (Self-Contained Is 1 Section)
- Units (Number Of High School Credits Given)
- Semesters
- Schedule Type (Traditional Or Block)
- Title I
- Avid (Advancement Via Individual Determination)
- Lab (Not Learning Lab Or Resource Room)
- Adjunct (This Certified Teacher is Adjuncting This Subject)
- Pre-AP
- Head Start
- Honors
- Gifted \& Talented


## SELECT A CLASS TYPE:

- Single Grade
- Multiple Grade


## SELECT A CLASS CATEGORY:

- General
- Self-Contained
- Alternative Program
- Alternative Academy
- CCR Concepts
- CCR Basics
- Non-teaching Assignment

DO NOT
TRANSCRIPT
CONCEPTS

## CHOOSE THE GRADE:

- Pre-Kindergarten
- Transitional Kindergarten
- Kindergarten
- Transitional First Grade
- First Grade
- Complete The Entries
- Transitional Second Grade
- Second Grade
- Transitional Third Grade
- Third Grade
- Transitional Fourth Grade
- Fourth Grade
- Fifth Grade
- Sixth Grade
- Seventh Grade
- Eighth Grade


## CO-TEACHERS:

Enter The Six Digit Teacher Certification Number:
Co-Teacher Type: Alternative Education; Gifted \& Talented; Title I; General Education; Special Education Complete The Entries

## TEACHER AIDES:

- Highlight the assistant's name
- Select the teacher aide type
- If the name is not on the list contact school personnel records.
- If the assistant is a volunteer, enter their name in the "volunteer" box.


## DISTANCE LEARNING:

- Select the technology type.
- Enter the name of the sender/receiver select the sender type.
- Enter the name of the person monitoring the class.


## HIGH SCHOOL CREDIT:

Middle school courses taken for high school credit must be taught by a teacher certified to teach the course and the course must be taught at the same rigor as the high school course. The course must be coded to the high school subject codes.

| Self-Contained Grade Code |  | 8831 | PLTW Gateway I (Semester) | Language Arts |  |
| :---: | :---: | :---: | :---: | :---: | :---: |
| 1012 | Pre-K (Half Day) | 8832 | PLTW Gateway I (1 Year) | 1114 | Language Arts |
| 1013 | Pre-K (Full Day) | 8835 | PLTW Gateway II (9 Weeks) | 1115 | Spelling/Vocabulary |
| 1021 | Transitional Kindergarten (Half Day) | 8836 8837 | PLTW Gateway II (Semester) PLTW Gateway II (1 Year) | 1116 | Title I Language Arts |
| 1022 | Transitional Kindergarten | 8838 | PLTW Gateway III (9 Weeks) | Library Science |  |
|  | (Full Day) | 8839 | PLTW Gateway III (Semester) | 1145 | Library Science |
| 1023 | Kindergarten (Half Day) | 8840 | PLTW Gateway III (1 Year) |  |  |
| 1024 | Kindergarten (Full Day) | 8841 | Tech Engineering II | Mathematics |  |
| 1041 | Transitional First Grade |  | (9 Weeks) | 2204 | Mathematics |
|  | ( K To 1) | 8842 | Tech Engineering II | 2217 | Pre-Algebra |
| 1051 | First Grade |  | (Semester) | 2227 | Algebral (Not For High |
| 1042 | Transitional Second Grade | 8843 | Tech Engineering II (1 Year) |  | School Credit) |
|  | (1 To 2) | 8844 | Tech Engineering III | 2230 | Geometry (Not For High |
| 1052 | Second Grade |  | (9 Weeks) |  | School Credit) |
| 1043 | Transitional Third Grade | 8845 | TE Technology Systems Tech | 2231 | Title I Math |
|  | (2 To 3) |  | Engineering III (Semester) | 2232 | Combined G |
| 1053 | Third Grade | 8846 | TE Technology Systems |  | (Not For High School Credit) |
| 1044 | Transitional Fourth Grade (3 To 4) |  | Tech Engineering III (1 Year) | 2234 | Math Remediation |
| 1054 | Fourth Grade | English As Second Language |  | Newspaper/Yearbook |  |
| 1055 | Fifth Grade | 1313 | English As Second Language | 1155 | Newspaper/Yearbook |
| 1056 | Sixth Grade |  |  |  |  |
| 1057 | Seventh Grade | Family | And Consumer Science | Perso | al Financial Literacy |
| 1058 | Eighth Grade | 1165 | Family And Consumer Science | 1451 | Personal Financial Literacy |
| Careers/Exploration |  | 1167 | Life Management | Physical Education |  |
| 1354 | Careers/Exploration | 1168 | Teen Ecology | 1363 | Physical Education |
|  |  | 1169 | Personal Development | 1370 | Competitive Athletics |
| Computer/Technology Education |  |  |  |  |  |
| 1324 | Computer/Technical Ed | Careertech Courses |  | Reading |  |
|  |  | 8411 | Tween Life | 1132 | Reading |
| Caree | Tech Courses Business | 8412 | Investigate Facs | 1134 | Remediation Reading |
| 8101 | Business \& Computer | 8438 | Investigate Facs 30 | 1139 | Title I Reading |
|  | Technology (1/2 Credit) For | 8439 | Investigate Facs 60 |  |  |
|  | Computer Technology | 8440 | Tween Life 30 |  |  |
| 8169 | Fundamentals Of | 8441 | Tween Life 60 | Science |  |
|  | Technology (Counts For | 8456 | Tween Life With | 2254 | General Science |
|  | Computer Technology |  | Financial Literacy | 2266 | 6th Grade Science |
|  | Credit) | Fine Arts |  | 2276 | 7th Grade Science |
| 8254 | Business Foundations | 1173 | Art | 2286 | 8th Grade Science |
|  |  | 1183 | General Music |  |  |
| Career Tech Courses Agriculture |  | 1184 | Music Appreciation | Social Studies |  |
| Scien |  | 1186 | Dance | 2303 | Civics |
| 8001 | Agricultural Exploration And | 1187 | Vocal Music | 2304 | Social Studies |
|  | Orientation (One Year | 1189 | Drama (Not For High School | 2315 | World Studies |
|  | Program) |  | Credit) | 2316 | Geography (Not For High |
| 8002 | Agriscience Exploration And | 1195 | Band |  | School Credit) |
|  | Orientation (1 Semester) | 1196 | Music History | 2325 | United States History (Not |
| 8003 | Agriscience Exploration And |  |  |  | For High School Credit) |
|  | Orientation (1 Quarter Year) | Health/Nutrition |  | $\begin{aligned} & 2357 \\ & 2367 \end{aligned}$ | History of Religion |
| 8004 | Introduction To Agriscience | 1343 | Health/Nutrition |  | Oklahoma History (Not For High School Credit) |
| CareerTech Courses (STEM) |  | Humanities |  |  |  |
| 8801 | Tech Engineering I (9 Weeks) | 1207 | Humanities | Speech (Not Speech Therapy) |  |
| 8802 | Tech Engineering I |  |  | 1125 | Speech (Not For High School |
|  | (Semester) | Keyboarding |  |  | Credit) |
| 8803 | Tech Engineering I ( 1 Year) | 1335 | Keyboarding |  |  |
| 8830 | PLTW Gateway l (9 Weeks) |  |  |  |  |



