

Example Parental Notification/Opt-out Form – School Climate Survey: Elementary

The *School Climate Survey* is an anonymous survey used to identify school climate issues within our school. The survey for students includes 15 questions and should take no more than 10–15 minutes to complete. The survey is anonymous, but parents/guardians should be given the option to opt-out if desired.

The data collected from the survey will be used to identify student perceptions of school climate issues within our school. School staff uses the results to inform our efforts at improving our school climate. Responses are housed securely in an anonymous format. All evaluation research projects are in compliance with the Family Education Rights and Privacy Act, (343 CFR 99.31 (6)) and human subjects regulations (Protection of Human Subjects 45 CFR 46).

Our desire is to involve parents in their children’s education. If you do not wish for your child to participate in this activity, please sign and return this form to the school by [redacted]. If you would like to examine the survey, please come by the school between [redacted] and [redacted], and we will be happy to provide you with a copy for your review.

If you would like to see a copy of the questions beforehand, please contact: [redacted]

DO NOT return this form if your child CAN participate in this survey.
If you do not wish your child to participate in this survey,
Please sign this form and return it to school by [redacted].

I would prefer that my child NOT participate in the School Climate Survey.

School Name: [redacted]

Student Name: _____ Student Grade: _____

Parent Signature: _____ Date: _____

Thank you for your participation.

Example Parental Notification/Opt-out Form – School Climate Survey: Middle/High

The *School Climate Survey: Middle/High* is an anonymous survey used to identify school climate issues and prevention areas within our school. The survey for middle/high school students includes 26 questions and should take no more than 15 - 20 minutes to complete. The survey is anonymous, but parents/guardians should be given the option to opt-out if desired.

The data collected from the survey will be used to identify student perceptions of school climate issues within our school. School staff use the results to inform our efforts at improving our school climate. Responses are housed securely in an anonymous format. All evaluation research projects are in compliance with the Family Education Rights and Privacy Act, (343 CFR 99.31 (6)) and human subjects regulations (Protection of Human Subjects 45 CFR 46).

Our desire is to involve parents in their children's education. If you do not wish for your child to participate in this important activity, please sign and return this form to the school by _____. If you would like to examine the survey, please come by the school between _____ and _____, and we will be happy to provide you with a copy for your review.

If you would like to see a copy of the questions beforehand, please contact: _____

DO NOT return this form if your child CAN participate in this survey.

If you do not wish your child to participate in this survey,
Please sign this form and return it to school by _____.

I would prefer that my child NOT participate in the School Climate Survey: Middle/High

School Name: _____

Student Name: _____ Student Grade: _____

Parent Signature: _____ Date: _____

Thank you for your participation.