ACCESSING THE WAVE

USERNAME/PASSWORD

- If you have not received your username and password from sdewavezscalerregistration@sde.ok.gov, please check your spam/junk/trash folder. You may have received an email from postmaster@omes.ok.gov. The postmaster email will redirect you to mimecast. You will be required to create a password to retrieve the secure email. The secure email will contain your username and password needed in step 3.
- If the message is not there please contact OMES for assistance at servicedesk@omes.ok.gov

STEP 1 – SINGLE SIGN ON

- Navigate to the Single Sign On (SSO) Website, https://sdeweb01.sde.ok.gov/SSO2/Signin.aspx
- Enter your existing username and password and press the sign in button.

Figure 1: Picture of Signing in to SSO

STEP 2 – THE WAVE

- Once logged in scroll to The Wave Portal and click to select.

The Wave's portal --> UPDATE as of 8/31/2020: "The Wave is still undergoing required maintenance. Although an ETA cannot be given at this time, we are working as quickly as possible to restore access to all users."

- ACE Report Access
- A-F Advanced Coursework Access
- Comprehensive Exit Report Access
- Data Validation Wizard Access
- Direct Certification Download
- District Administrator
- District Ownership Wizard Access
- District Ownership Wizard Contact
- Dropout Report Access
- EWI Access
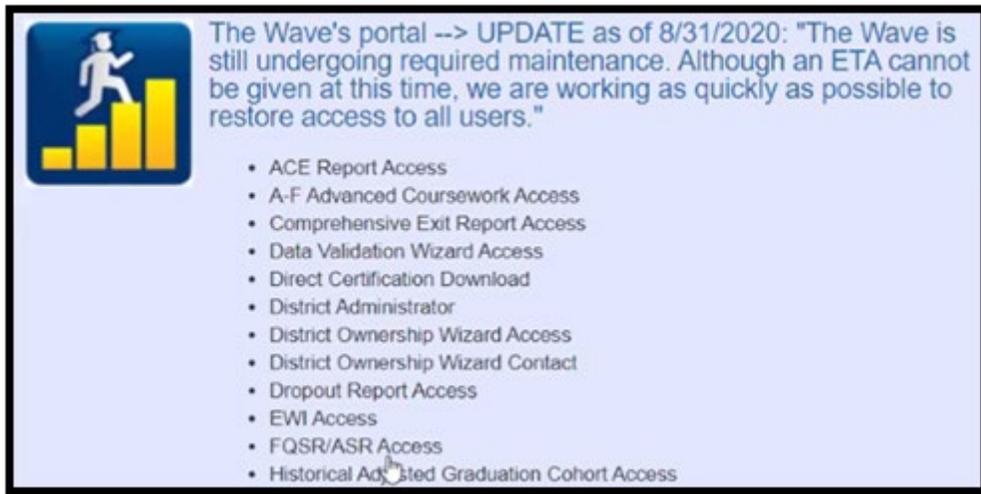- FQSR/ASR Access
- Historical Adjusted Graduation Cohort Access

Figure 2: Picture of Accessing the Wave's Portal

STEP 3 – ZSCALER SECONDARY LOGIN

- You will be prompted to log in through ZScaler.

→] Enter your username to sign in.
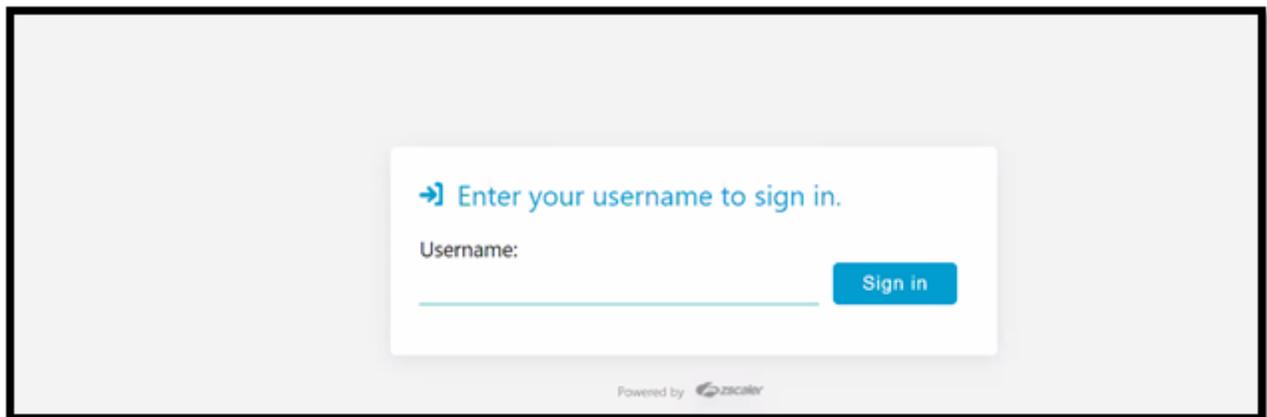
Username:

_____   Sign in

Powered by zscaler

Figure 3: Picture of ZScaler login in screen

- You will enter your Username @affiliates.ok.gov email address that you received from sdewavezscalerregistration@sde.ok.gov or postmaster@omes.ok.gov

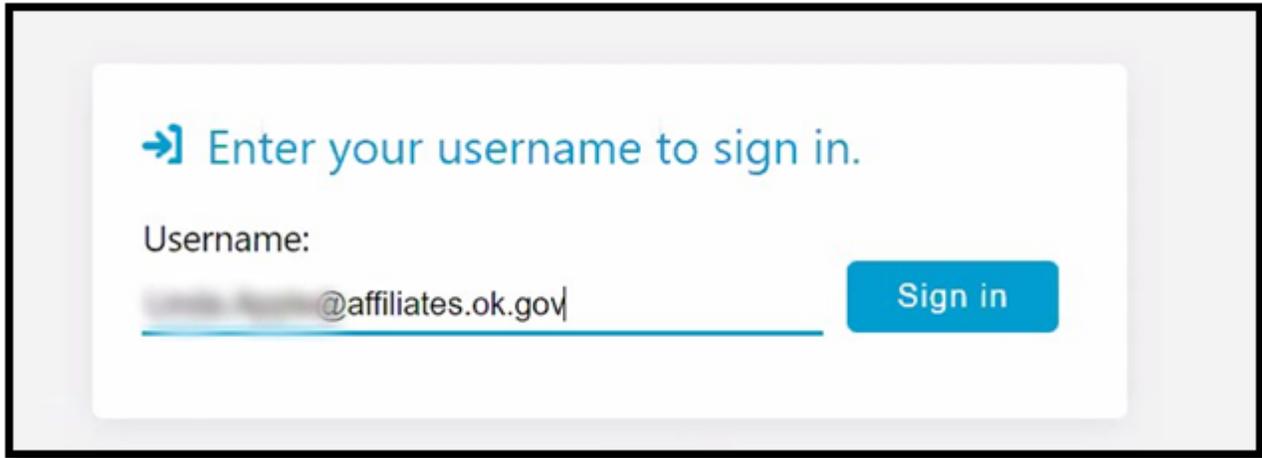- **Note**: This is a separate login from your Single Sign On account.

Figure 4: Picture of ZScaler login in screen

- Click Sign in

STEP 4 – MICROSOFT SIGN IN

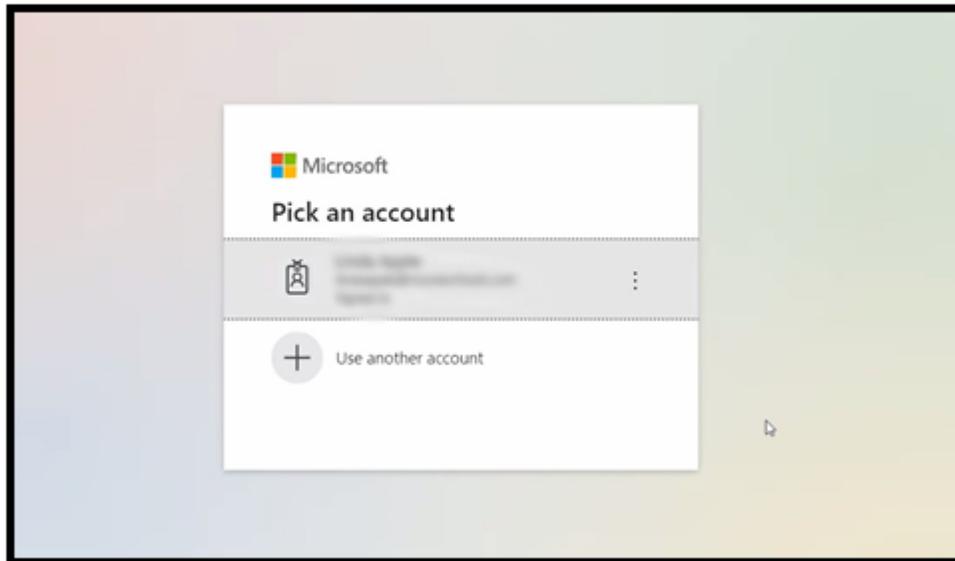- You will be redirected to a Microsoft Sign In page.

Figure 5: Picture of signing in through Microsoft

- Note if you are currently signed in to a Microsoft account, please select "Use another Account" to continue.
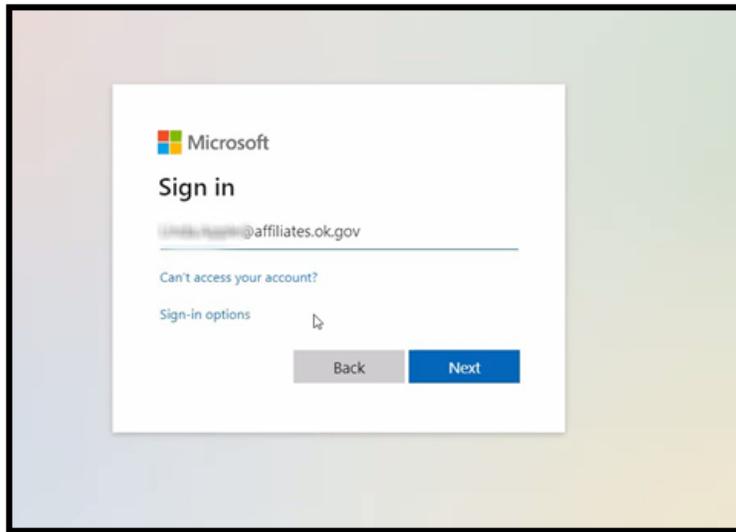
Figure 6: Picture of signing in through Microsoft

- Enter your affiliates.ok.gov email as established in Step 3, not your school email.
- Click Next to continue

STEP 5 – CREATING A SECURE PASSSWORD

- Enter your current password from the email that you received from sdewavezscalerregistration@sde.ok.gov or postmaster@omes.ok.gov
- Create a new secure password and confirm. If you need further instructions on this step please see the guidance in the OMES email that you received.
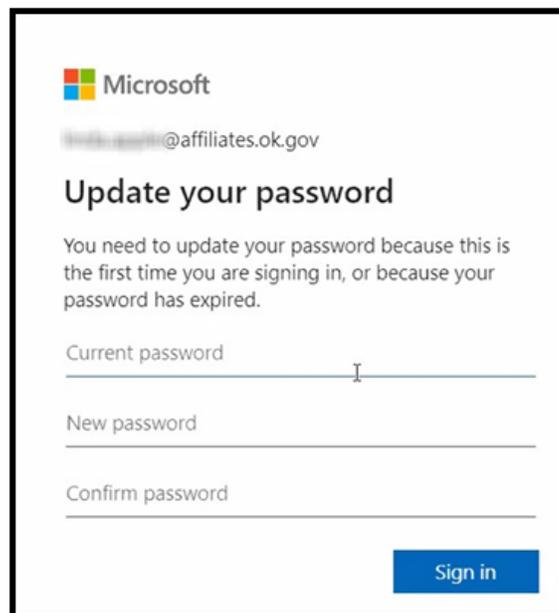

Figure 7: Picture of changing Microsoft password

Last Updated 09/11/2020

- Click Sign In and you will be redirected to the Wave's Portal.

STEP 6 – LOGGING IN AFTER INITIAL SETUP

- When logging into the Wave on subsequent visits:
  - Log in to SSO
  - Click the Wave
  - You will be prompted to select a Microsoft Account, if you have more than one choose the @affiliates.ok.gov account, and log in with the password you created in Step 5.
  - You will need to do this each time you log in to The Wave after you've been away for more than one hour.
  - If needed, you can reset your password at passwordreset.ok.gov
  - A guide is available if you need further instructions for resetting password.

Change your O365 account password or computer account password.

First time here? Sign up for Oklahoma O365 and computer password reset service.

Please Note:
If you are already locked out and have not signed up for this service yet, contact the OMES Service Desk.

[Sign up for service.

Reset or unlock your Oklahoma O365 and computer password.

Already signed up for this service? Click below.

C Reset or Unlock my password.