



Special Education Provisional Certificate Application For Severe/Profound Endorsement

NAME _____

FEE:

ADDRESS _____

DAYTIME TELEPHONE # _____

EVENING TELEPHONE # _____

OTHER PHONE # _____

EMAIL _____

SOCIAL SECURITY NUMBER: _____

Please Note: Under the Oklahoma *Open Records Act*, the address, telephone number, and email address you provide may be subject to disclosure if OSDE receives an Open Records Request for this Highest information. Your Social Security Number is not an open record and will never be disclosed.

**Highest Degree
Conferred**

**PLEASE LEAVE
THIS SPACE BLANK**

CRIMINAL HISTORY DISCLOSURE STATEMENT

Pursuant to legislation, 70 O.S. §§ 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

1. During the preceding ten-year period, have you been convicted of a felony? Yes No
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude?
..... Yes No
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? Yes No
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? Yes No
5. Have you ever had adverse action taken against any educator certificate, or any other professional licensure, in Oklahoma or any other state or jurisdiction? Yes No
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any licensing agency in Oklahoma or any other state or jurisdiction? Yes No
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? Yes No

If the answer to any of the preceding questions is "Yes," state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant's expense

Are you a United States citizen? Yes No

If the answer is no, the following applies to you: Noncitizens of the United States are required to submit documentation proving lawful presence with the application before an Oklahoma teaching credential may be issued or reissued. The Oklahoma teaching credential may be issued/reissued for no longer than the validity of the documentation proving lawful presence. If the documentation proving lawful presence does not have an expiration date that affects the duration of a noncitizen's lawful presence, then the teaching credential shall have the same validity period as the teaching credential of a U.S. citizen.

Are you a United States military spouse? Yes No

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.

SIGNATURE OF APPLICANT

DATE

GENERAL INFORMATION

Special education provisional certificate for severe/profound endorsement, valid for two years, is issued to applicants who meet the following requirements:

- Provide proof of current standard certification with mild/moderate endorsement.
- Submit a letter of intent to complete the OSDE micro-credential severe/profound program or external provider.
- Must have on file with the Oklahoma State Board of Education (OSBE) a fingerprint-based Oklahoma State Bureau of Investigation (OSBI) and Federal Bureau of Investigation (FBI) (70 O.S. § 6-190; OAC 210:20-9-91) If you already have a certification background check on file another one is not required to obtain this certificate.
- Application and \$50 fee

RENEWAL REQUIREMENTS

- This two-year provisional credential is not renewable.
- Individuals may apply for a standard credential with a certificate of completion from the OSDE micro-credential program or external provider.
- Additional fees may apply.

RemoPROCESSING INSTRUCTIONS

Mail application packet to:

Oklahoma State Department of Education
Teacher Certification Section - Room 212 2500
North Lincoln Boulevard, Oklahoma City, Oklahoma 73105-4599

Telephone: (405) 521-3337
Oklahoma State Department of Education Web site:
<http://www.ok.gov/sde>

Did you include:

- Proof of current certification
- Letter of intent to complete a micro-credential program
- Signature/date on Criminal Background Check
- History Disclosure Statement
- Completed fingerprint cards and criminal record search fee if applicable.
- Completed application with \$50 fee?