

ACE End of Course Projects  
Evaluation Requirements

OKLAHOMA LAW, RULES, and REGULATIONS

The End of Course Projects must be evaluated in accordance with the expectations of the *Achieving Classroom Excellence Act (ACE)* and the Oklahoma Administrative Code. Because funds have not been appropriated to evaluate the projects at the state level, all End of Course Projects will be evaluated at the local school district level according to requirements of the State Board of Education.

- A. Except as provided in subsections C and D of this section, beginning with students entering the ninth grade in the 2008-2009 school year, every student shall demonstrate mastery of the state academic content standards in the following subject areas in order to graduation from a public high school with a standard diploma:
  1. Algebra I;
  2. English II; and
  3. Two of the following five:
    - a. Algebra II,
    - b. Biology I,
    - c. English III,
    - d. Geometry, and
    - e. United States History. **(70 O.S. § 1210.523)**
- B. School districts, shall submit completed student End of Course Project(s) to the State Department of Education by April 1, August 1, or November 1 of each year. Projects will be evaluated and returned within 45 business days. Subject to the availability of funds, the State Department of Education may contract with individuals, educational institutions, or companies to evaluate these End of Course Projects. Evaluators shall use rubrics approved by the State Board of Education for determining student mastery of state academic content standards through End of Course Projects. If funds are not available, End of Course Projects will be evaluated at the local school district level according to requirements of the State Board of Education.
- C. End of Course Projects must be retained for a minimum of 5 years from completion. **(OAC 210:10-13-16 (b)(2))**

EVALUATION REQUIREMENTS

Projects must be evaluated as follows:

1. School districts must establish a Project Evaluation Panel for each student project. This panel may differ for each project evaluated in a district, or it may consist of the same members for several projects.
2. The Project Evaluation Panel must consist of at least three certified educators.
3. The Project Evaluation Panel must include at least one highly qualified teacher in the content area of the project. To the extent possible, it is *recommended* that all panel members be highly qualified in the content area of the project.

4. It is *recommended* that Project Evaluation Panel members participate in professional development related to the use of the ACE End of Course Projects prior to evaluation of a project. This professional development is available through videoconferences, Web casts, and on-site training conducted by the Oklahoma State Department of Education staff.
5. It is *recommended* that the Project Evaluation Panel include at least one educator who does not currently have the student in class and at least one administrator.
6. Schools and districts are *encouraged* to work collaboratively with other schools and districts to develop Project Evaluation Panels that include qualified individuals who can provide a fair assessment of student mastery of content.
7. The Project Evaluation Panel must follow the directions provided in the Project Coordinator and Evaluation Panel Guide for assessing the student's completion and accuracy of the project.
8. The Project Evaluation Panel must use the Performance Level Rubric to determine the student's mastery of state academic content standards through and End of Course Project.
9. The Project Evaluation Panel must complete the Panel Recommendation Form, verifying that the evaluation was made without bias and that all procedures and guidelines for evaluation were followed.
10. District superintendents must report to the Oklahoma State Department of Education the Performance Level of each student who completes an End of Course Project based on the criteria established and the recommendation of the Project Evaluation Panel.
11. Completed project documentation must be submitted to the Oklahoma State Department of Education for verification purposes.
12. Completed projects or digital copies of completed projects must be retained at the school or district for a minimum of five years from completion.