PART I: TYPES OF AVAILABLE CERTIFICATES: Check the area/s which you wish to pursue in your degree field.

Certificates offered for grades 5-12

- Business
- Driver/Safety Education
- English
- Journalism
- Technology Engineering
- Mathematics
- Science
- Social Studies
- Computer Science

Certificates offered for grades PK-12

- Art
- Counselor
- Dance
- English as a Second Language
- Foreign Language
- Reading Specialist
- Music
- Physical Education/Health/Safety
- Speech/Drama/Debate
- Library Media Specialist
- Career and Technology Family and Consumer Sciences
- Career and Technology Business
- Trade/Industrial Education

Career and Technology Education Certificates: Grades 5-12

- Agricultural Education
- Marketing Education
- Family and Consumer Sciences
- Career and Technology Business

PART II: EDUCATIONAL INFORMATION

- Last College Attended
- Dates of Last Semester in Attendance
- Highest Degree Conferred

PART III: SUBJECT-MATTER WORK EXPERIENCE

Subject-related work experience must be documented by a current résumé which includes telephone numbers of references who can verify the work experience to be considered.

- Have you served in the military?  ☐ Yes  ☐ No  If yes, how many years?  ___________

The completed application packet should include the following:

- Completed application
- Official transcripts from all universities attended
- Current Résumé
- $50 application fee

Please mail the complete application packet to

Oklahoma State Department of Education
2500 North Lincoln Boulevard – Room 212
Oklahoma City, Oklahoma 73105

November 3, 2016
PART IV: CRIMINAL HISTORY DISCLOSURE STATEMENT AND STATEMENT OF INTENT

Pursuant to legislation, Title 70 O.S. 1991, § 3-104 and 3-104.1, every applicant is required to answer each of the following questions:

1. During the preceding ten-year period, have you been convicted of a felony? ................................................................. Yes __ No __
2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude? ................................................................. Yes __ No __
3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ................................................................. Yes __ No __
4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction? ................................................................. Yes __ No __
5. Have you ever had adverse action taken against any educator certificate or license in Oklahoma or any other state or jurisdiction? ................................................................. Yes __ No __
6. Is any action now pending against you for alleged misconduct in any school district, court, or before any educator licensing agency in Oklahoma or any other state or jurisdiction? ................................................................. Yes __ No __
7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction? ................................................................. Yes __ No __

If the answer to any of the preceding questions is “Yes,” state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education, official certified copies of all court and/or police records.

The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant’s expense.

Are you a United States citizen? ................................................................................................................................. Yes __ No __

Falsification of any information pertaining to certification can result in denial, withdrawal, or revocation of the Oklahoma teaching credential.

Signature of Applicant ____________________________ Date ____________

FOR STATE DEPARTMENT OF EDUCATION USE ONLY

This is to certify that this applicant for certification through the Oklahoma Alternative Placement Program is required to obtain the number of professional education hours listed below as a part of the requirements of the program. The evaluation is based on the degree level and experience presented for review.

<table>
<thead>
<tr>
<th>Degree</th>
<th>Professional Education Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baccalaureate</td>
<td>18 semester hours or 270 clock hours</td>
</tr>
<tr>
<td>Master’s</td>
<td>12 semester hours or 180 clock hours</td>
</tr>
<tr>
<td>Doctorate</td>
<td>6 semester hours or 90 clock hours</td>
</tr>
</tbody>
</table>

ATTENTION:
There are two college credit courses required before you may qualify for standard certification. One in classroom management and one in pedagogical principles.

Other Suggested Professional Education Courses

- Developmental Psychology
- Educational Technology Evaluation
- Foundations of Education Psychology of Learning
- Reading in the Content Area Substance Abuse Symptoms Identification Teaching Methods