



JANET BARRESI
STATE SUPERINTENDENT OF PUBLIC INSTRUCTION
STATE OF OKLAHOMA

MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Janet C. Barresi

DATE: October 23, 2014

SUBJECT: Teacher Certificate backdating

Teacher certificate backdating has been a practice of the OSDE for, at minimum, the last 25 years to aid districts, teachers and students when a lapse in certification has occurred.

How it has worked: If a teacher applies for their renewed certificate more than a month after it expires the renewed certificate will show a gap in certification. If it is not dated active before their first day of instruction the school administration may choose to send a written request to backdate the credential to cover the teacher for the full time of instruction to the OSDE Teacher Certification section. The requests are only granted if the teacher qualified for renewal of their credential on the date instruction began.

js