



*Oklahoma State Department of Education  
Office of Standards and Curriculum  
Title I, Part A*

**Committee of Practitioners (COP) Meeting**  
Public Law 107-110, Section 1903(b)  
Tuesday, November 30, 2010  
Videoconference Call  
**Minutes**

Dr. Cindy Koss, Assistant State Superintendent, Office of Standards and Curriculum, Oklahoma State Department of Education (SDE), called the meeting to order at 1:30 p.m.

Attending: Ms. Trudy Green, Ms. Jill Day, Dr. Cindy Koss, Ms. JoAnn Layne, Ms. Jennifer Mankins, Ms. Geneva Matlack, Ms. Lois Howard, Mr. Tom Sipe, Ms. Karen Nichols, Ms. Mary Pearson, Ms. Jackie Mania, Ms. Kerri White, Ms. Kathy Dunn, Ms. Lisa Johns, Ms. Kim Hale, Ms. Tara Fair, and Ms. Carol Wood

1) Welcome and Introductions:

Dr. Koss welcomed everyone and reminded the committee that the purpose of the meeting was to advise the SDE on Title I Programs and drew their attention to the goals of the meeting:

1. Provide an Overview for the School Improvement Grant
2. Describe the Proposed Timeline
3. Receive Feedback from the Committee of Practitioners. Please send comments by noon on December 2, 2010, to <[Jackie\\_Mania@sde.state.ok.us](mailto:Jackie_Mania@sde.state.ok.us)>

2) School Improvement Grants Application 1003 (g) overview:

Dr. Koss provided an overview of the School Improvement Grants (SIG). SIG applications are for identified schools in improvement, corrective action or restructuring that demonstrate the greatest need for funds with the strongest commitment to use the funds to provide resources in order to raise substantially the achievement of their students. Dr. Koss then addressed the proposed timeline beginning with Tuesday, January 4, 2011, LEAs will receive the application; Friday, February 25, 2011, LEA application will be due; Thursday, March 24, 2011, LEA applications will be approved by the State Board of Education; March 24, 2011, will start the preimplementation period; Monday, April 4, 2011; an implementation meeting will be held.

3) Description of Tier I, Tier II, and Tier III Schools:

Kerri White gave the definition of Tier I, II, and III Schools. Tier I schools are persistently lowest achieving Title I schools in improvement, corrective action, or restructuring. Tier II schools are persistently lowest achieving secondary schools that are eligible for, but do not receive Title I funds, schools that have had a graduation rate below 60 percent over a number of years and Title I schools that are in the lowest quintile of schools in the state. Tier III

schools are any Title I school that in school improvement, corrective action, or restructuring that have not be identified as Tier I school.

Kerri White then told the proposed list of Tier I, II and III Schools in Oklahoma. Please see the attached list of proposed schools.

4) On agenda item #4, Districts Apply for Competitive School Improvement Grants 1003(G)

Jackie Mania discussed what eligible, Tier I and Tier II districts should do to apply: first schools must choose one of four intervention models: a) Turnaround b) Transformation c) Restart d) Closure. Tier III districts do not have to follow one of the models. Ms. Mania reminded the committee of the rule of nine which is an LEA with nine or more Tier I and Tier II schools, including both schools that are being served with FY2009 funds and schools that are eligible to receive FY2010 funds, may not implement the transformation model in more than 50 percent of those schools.

The required components of the SIG application include: an LEA section, a school section to be duplicated for each Tier I and Tier II schools to be served and a budget section. Additional requirements are a turnaround office(r), collaboration time, at least five days of professional development, new teacher professional development and using resources along with attending meetings including statewide system of support, school support teams, WISE planning tool, implementation meetings, What Works in Schools, and other professional development as required.

Ms. Mania addressed other required components from the LEA section including the application cover sheet, signing the assurances, choosing waivers, listing schools to be served and how the LEA capacity will meet procedures/policies for external providers, integration of services chart, modification of policies and practices, sustainability efforts and application for Tier III Schools.

A major change to the FY2010 application is the addition of the preimplementation period. Ms. Mania defined this as LEAs will be able to use FY2010 SIG funds in the spring and summer of the 2010-2011 school year to begin implementation of the chosen model for the 2011-2010 school year. The preimplementation period will take place after the LEA applications are approved by the SEA and before the start of the 2011-2012 school year.

Another major change to the FY2010 application is the additional information related to evaluation of external providers. LEAs will provide a justification for each external provider that includes: history of success, alignment to LEA initiatives, capacity to serve identified schools and data-based evidence. Ms. Mania provided a list of external providers for the committee to consider.

OSDE has requested waivers related to the FY2010 SIG funds. The waivers are posted for public comment on the OSDE Web site at <[sde.state.ok.us](http://sde.state.ok.us)>. The requested waivers include: Tier II Waiver, n-Size Waiver, School Improvement Timeline Waiver, Schoolwide Program Waiver and Period of Availability Waiver.

The LEA application for 1003 (G) will undergo a rigorous review process by a review panel of external evaluators. The scoring rubric for evaluators will be found in the LEA application.

SEAs will receive less funding than in FY 2009 due to ARRA availability. Oklahoma estimates it will receive \$6,000,000 for the first year of the FY2010 competition. (This is compared to the three-year amount of \$37,000,000 in FY2009. Ms. Mania also pointed out this is much less than last year.) SEAs will be encouraged to award year one funds only, but LEAs will be required to submit three year budgets. Subsequent years will be funded on an annual basis.

Questions: The committee asked if the schools listed know they are eligible? Ms. Mania said, “No, this is only a proposed list and first the SEA application must be approved before schools will be notified officially.”

Committee member comment “This is a long list of Tier III and Tier I schools and the list of Tier I is short. Do you think more Tier II or III schools will be more likely to receive a grant?” Ms. Mania said “The Tier I list is much shorter, but the funds are much less.”

Committee member question “Should Tier II or III schools apply?” Ms. Mania answered “That is always up to the LEA to decide, we won’t know how many of the Tier I schools will apply or the amount of funds they will ask for. Each school can apply for up to \$2,000,000.”

Dr. Koss thanked everyone for coming and reviewing this application. She reminded members that if they had any suggestions to help make the application easier for districts to work with or if they saw things that were unclear to please notify or email either her or Jackie Mania.

The videoconference ended at 2:30pm.

kh