

Name: \_\_\_\_\_



# Portfolio Requirements

- 8 Community Service Hours** (Ideally 2 per year, but ALL students must complete 8 hours.) **\*ATTACH FORM(S)**

Freshman year – Community Service: Where? \_\_\_\_\_ Duration: \_\_\_\_\_

Sophomore year – Community Service: Where? \_\_\_\_\_ Duration: \_\_\_\_\_

Junior year – Community Service: Where? \_\_\_\_\_ Duration: \_\_\_\_\_

Senior year – Community Service: Where? \_\_\_\_\_ Duration: \_\_\_\_\_

- Be interviewed 4 times** (once each year)

Freshman Interview: By whom? \_\_\_\_\_

Sophomore Interview: By whom? \_\_\_\_\_

Junior Interview: By whom? \_\_\_\_\_ **\*ATTACH COMPLETED EVALUATION**

Senior Interview: By whom? \_\_\_\_\_ **\*ATTACH COMPLETED EVALUATION**

- Conduct 2 interviews** (Juniors interview Freshmen & Seniors interview Sophomores)

Junior Interview: Who? \_\_\_\_\_

Senior Interview: Who? \_\_\_\_\_

- Academic, Work, and Experience Resume** (Must be done in OK Career Guide) **\*ATTACH RESUME**

- 4 Student Led Parent/Teacher Conferences** (Ideally 1 per year, but ALL students must complete 4.)

Freshman Conference: Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

Sophomore Conference: Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

Junior Conference: Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

Senior conference: Date: \_\_\_\_\_ Teacher: \_\_\_\_\_

- Financial Literacy Certificate** **\*ATTACH PERSONAL FINANCIAL LITERACY PASSPORT**

(This could have been completed in Consumer Ed, Financial Literacy, Personal Finance (Edgenuity), Math of Finance, Economics A, Economics B, or at a previous school.)

- Career Roadmap** **\*ATTACH CAREER ROAD MAP**

(Complete Career Roadmap using OK Career Guide's 3 assessments: Career Interests Assessment, Skills Confidence Assessment, and Super's Work Values Inventory. Modify each year as needed.)

**\*Submit COMPLETED portfolio & ALL required documentation to your advisor for approval.**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_