

ATTACHMENT 1:

What is a DUNS, and How Do I Obtain One?

What is a ***DUNS NUMBER***, and how do I obtain one?

The Data Universal Numbering System (**DUNS**) number is a unique nine-digit identification number provided by the company **Dun & Bradstreet (D&B)**. Call D&B at 866-705-5711, or via e-mail to <govt@dnb.com>, if you do not have a ***DUNS NUMBER***.

D&B assigns ***DUNS NUMBERS*** for each physical location of a business. The process to request a ***DUNS NUMBER*** takes about 10 minutes. All entities doing business with the United States government can receive a ***DUNS NUMBER FREE*** of charge and, under normal circumstances, within 1-2 business days when using the D&B Web form process.

If you already have a ***DUNS NUMBER***, a D&B representative will advise you over the phone.

When entering your ***DUNS NUMBER***, enter only the numbers; do not include dashes. As a result of obtaining a ***DUNS NUMBER***, you might be included on D&B's marketing list that is sold to other companies. If you do not want your name/entity included on this marketing list, you must contact D&B at the number noted above to request removal.