

**Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY**

Name of School Food Authority (SFA): Morris Public Schools County District Code: 56-I003

Superintendent: James Lyons

Address of SFA: 307 South 6th City: Morris Zip Code: 74445

Consultant(s) Conducting Review: Dana Parker

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance Noncompliance

Date of Review: December 5-7, 2016 Date Review Closed: December 7, 2016

Number of Schools in SFA: 2 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Elementary

School Breakfast Program (SBP): Elementary

After-School Snack Program (ASSP): Elementary

Special Milk Program (SMP): N/A

Fresh Fruit and Vegetable Program (FFVP): N/A

Seamless Summer Food Program (SSFP): N/A

Does the SFA operate under any special provisions: (Select any that apply)

- Provision 1
- Provision 2
- Provision 3
- Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- PS-1 Violations
- PS-2 Violations
- Resource Management Violations
- General Area Violations
- Recalculation required

YES	NO	REVIEW FINDINGS			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	<input type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details:					

YES	NO	REVIEW FINDINGS			
<input data-bbox="282 205 331 247" type="checkbox"/>	<input checked="" data-bbox="506 205 555 247" type="checkbox"/>	B. Meal Patterns and Nutritional Quality			
		YES	NO		
		<input type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities	
		<input type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve	
		<input type="checkbox"/>	<input type="checkbox"/>	Dietary Specifications and Nutrient Analysis	
Finding(s) Details:					

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	C. School Nutrition Environment		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		Finding(s) Details:		
		General Program Compliance:		
		Wellness Policy		
		Requirement: The Wellness Policy must contain when and how does the review and update of the Local Wellness Policy occur.		
		Finding: The district's Wellness Policy does not state a time frame when the review or the update of the policy will occur.		
		Corrective Action: The district will add to the policy when and how the review and update will occur, such as during the Safe, Healthy Kids Committee Meetings. The agenda and/or minutes of the meetings should show discussions of the Wellness Policy.		
		Requirement: The Wellness Policy must contain information on how potential stakeholders could participate in the development, review, update, and implementation of the Local Wellness Policy.		
		Finding: The district's policy does not contain how a potential stakeholder could participate in the process.		
		Correction Action: District will include how a potential stakeholder could participate in the development, review, update, and implementation of the Local Wellness Policy. Example: the policy might state that, "if you are interested in participating on a Wellness Committee, please contact the Child Nutrition Office."		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights		
		Finding(s) Details:		

Comments/Recommendations:

Resource Management

Finding: The district's nonprogram revenue percentage was not more than the district's non program food cost.

Corrective action: District will need to increase its percentage of nonprogram revenue so that it is more than the nonprogram food cost. The district will need to code expenses over the next 30 days to show their percentage of nonprogram revenue is greater than the nonprogram expenditures.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): January 6, 2017

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

February 6, 2017 (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: December 7, 2016

with Danielle Stacy, Child Nutrition Director Danielle Stacy (Name and Title of School Representative)

CNP Consultant(s): Dana Parker Dana L Parker

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: _____