

Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Norwood Public School County District Code: 11-C014

Superintendent: Diana Garnatz

Address of SFA: 7966 West 790 Road City: Hulbert Zip Code: 74441

Consultant(s) Conducting Review: Pat Gower

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance Noncompliance

Date of Review: 12/9, 14-16/2016 Date Review Closed: pending

Number of Schools In SFA: 1 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Norwood Elementary

School Breakfast Program (SBP): Norwood Elementary

After-School Snack Program (ASSP): Norwood Elementary

Special Milk Program (SMP): NA

Fresh Fruit and Vegetable Program (FFVP): NA

Seamless Summer Food Program (SSFP): NA

Does the SFA operate under any special provisions: (Select any that apply)

- Provision 1
- Provision 2
- Provision 3
- Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- PS-1 Violations
- PS-2 Violations
- Resource Management Violations
- General Area Violations
- Recalculation required

YES	NO	REVIEW FINDINGS			
<input data-bbox="285 205 334 254" type="checkbox"/>	<input checked="" data-bbox="513 205 561 254" type="checkbox"/>	A. Program Access and Reimbursement			
		YES	NO		
		<input type="checkbox"/>	<input checked="" data-bbox="724 243 773 285" type="checkbox"/>	Certification and Benefit Issuance	
		<input type="checkbox"/>	<input checked="" data-bbox="724 285 773 327" type="checkbox"/>	Verification	
		<input type="checkbox"/>	<input checked="" data-bbox="724 327 773 369" type="checkbox"/>	Meal Counting and Claiming	
Finding(s) Details:					

YES	NO	REVIEW FINDINGS	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/> Dietary Specifications and Nutrient Analysis
Finding(s) Details:			

YES	NO	REVIEW FINDINGS																
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<p>C. School Nutrition Environment</p> <table border="1" data-bbox="657 212 781 394"> <thead> <tr> <th data-bbox="657 212 716 247">YES</th> <th data-bbox="716 212 781 247">NO</th> <th data-bbox="781 212 1395 247"></th> </tr> </thead> <tbody> <tr> <td data-bbox="657 247 716 283" style="text-align: center;"><input type="checkbox"/></td> <td data-bbox="716 247 781 283" style="text-align: center;"><input checked="" type="checkbox"/></td> <td data-bbox="781 247 1395 283">Food Safety</td> </tr> <tr> <td data-bbox="657 283 716 319" style="text-align: center;"><input checked="" type="checkbox"/></td> <td data-bbox="716 283 781 319" style="text-align: center;"><input type="checkbox"/></td> <td data-bbox="781 283 1395 319">Local School Wellness Policy</td> </tr> <tr> <td data-bbox="657 319 716 354" style="text-align: center;"><input type="checkbox"/></td> <td data-bbox="716 319 781 354" style="text-align: center;"><input checked="" type="checkbox"/></td> <td data-bbox="781 319 1395 354">Competitive Foods</td> </tr> <tr> <td data-bbox="657 354 716 394" style="text-align: center;"><input type="checkbox"/></td> <td data-bbox="716 354 781 394" style="text-align: center;"><input checked="" type="checkbox"/></td> <td data-bbox="781 354 1395 394">Other</td> </tr> </tbody> </table> <p data-bbox="657 401 1395 436">Finding(s) Details:</p> <p data-bbox="657 443 1395 478">Requirement:</p> <p data-bbox="657 478 1395 611">The minimum required elements which should be addressed in a district's school wellness policy include goals for Nutrition Education, Nutrition Promotion, Physical Activity, Nutrition Guidelines to promote student health and reduce childhood obesity for all Foods Available on Campus, and Other School-Based Activities.</p> <p data-bbox="657 646 1395 682">Findings:</p> <p data-bbox="657 682 1395 730">The Local School Wellness Policy was completed at the time of review, but has not been approved by school board.</p> <p data-bbox="657 766 1395 802">Corrective Action Required:</p> <p data-bbox="657 802 1395 877">Ensure Local School Wellness Policy contains required elements and is approved by the school board. Provide documentation of Wellness Policy approved by the school board.</p> <p data-bbox="657 913 1395 949">Requirement:</p> <p data-bbox="657 949 1395 997">Inform and update the public (including parents, students, and others in the community) about the content and implementation of local wellness policies.</p> <p data-bbox="657 1033 1395 1068">Findings:</p> <p data-bbox="657 1068 1395 1117">The Local School Wellness Policy and the Wellness Policy Assessment has not been made available to the Public.</p> <p data-bbox="657 1152 1395 1188">Corrective Action Required:</p> <p data-bbox="657 1188 1395 1264">Make the Local School Wellness Policy and the Wellness Policy Assessment available to the Public according to the Off-Site Assessment Tool and provide documentation of compliance.</p> <p data-bbox="657 1299 1395 1335">Requirement:</p> <p data-bbox="657 1335 1395 1432">The Local School Wellness Policy must be measured periodically on the extent to which schools are in compliance with the local wellness policy, the progress made in attaining the goals, and how the policy compares to model school wellness policies, and make this assessment available to the public.</p> <p data-bbox="657 1467 1395 1503">Findings:</p> <p data-bbox="657 1503 1395 1551">The Wellness Policy Assessment was completed at the time of review, but the Assessment has not been made available to the Public.</p> <p data-bbox="657 1587 1395 1623">Corrective Action Required:</p> <p data-bbox="657 1623 1395 1661">Make Wellness Policy Assessment available to the public. Provide documentation of compliance with public notice.</p>		YES	NO		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
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<input type="checkbox"/>	<input checked="" type="checkbox"/>	<p>D. Civil Rights</p> <p data-bbox="657 1703 1395 1738">Finding(s) Details:</p>																

Comments/Recommendations:

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): 1/16/2017

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

2/15/2017 (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 12/16/2016

with Diana Garnatz, Superintendent *Diana Garnatz* (Name and Title of School Representative)

CNP Consultant(s): Pat Gower

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: 12/21/16