



May 2014

Oklahoma State Department of Education
Special Education Paraprofessional Trainer Application

Name: _____

Address: _____ City _____ State _____ Zip Code _____

Daytime Phone: _____

Email Address: _____

Teacher Certificate (Type of Certificate and Number): _____

Part I: List Teaching Experience:

Start Date	End Date	District	Teaching Assignment	Administrator

Additional Comments: _____

Signature of the recommending LEA's Administrator (Superintendent, Special Education Director)

Administrator's Name _____ Title _____

Signature _____ Date _____

For Office Use Only:

Application Approved or Denied (Circle One)

Special Education Paraprofessional Trainer Number (SEPT): _____

Date Attended Train-the Trainer (TTT): _____

Signature of OSDE Personnel: _____

Date: _____



Part II: Criminal History Disclosure Statement:

Pursuant to legislation, title 70 O.S. 1991, 3-104.1, every applicant is required to answer each of the following questions:

- 1. During the preceding ten-year period, have you been convicted of a felony?
..... Yes ___ No ___
- 2. During the preceding ten-year period, have you been convicted of a crime involving moral turpitude?..... Yes ___ No ___
- 3. Have you ever been convicted in Oklahoma, whether upon a verdict or plea of guilty or upon a plea of nolo contendere (no contest), or received a suspended sentence for a crime or an attempt to commit a crime which is considered sexually related in nature? ...Yes ___ No ___
- 4. Have you ever been convicted, received a suspended sentence, or received a deferred judgment for a crime or attempted crime which was considered sexually related in nature in any other state or jurisdiction?..... Yes ___ No ___
- 5. Have you ever had adverse action taken against any educator certificate or license in Oklahoma or any other state or jurisdiction?..... Yes ___ No ___
- 6. Is any action now pending against you for alleged misconduct in any school district, court, or any educator licensing agency in Oklahoma or any other state/jurisdiction..... Yes ___ No ___
- 7. Do you currently have any outstanding criminal charges or warrants of arrest pending against you in Oklahoma or in any other state or jurisdiction?..... Yes ___ No ___

If the answer to any of the preceding questions is “Yes,” state on a separate sheet of paper the nature of the charge and in what court or jurisdiction you were charged/convicted. You may be required to obtain and provide to the Oklahoma State Department of Education official certified copies of all court and/or police records. The Oklahoma State Department of Education has the authority to require state and national (fingerprint-based) felony background checks on any applicant. If a background check is required, it will be at the applicant’s expense.

Candidate’s Name: _____

Candidate’s Signature: _____

Date: _____

