MEMORANDUM

TO: The Honorable Members of the State Board of Education

FROM: Janet Barresi

DATE: March 29, 2012

SUBJECT: Statutory Waiver to Allow Two School Days in a 24-Hour Period

The following school is requesting a statutory waiver of 70 O.S. § 1-111 for the 2012-2013 school year; whereby, they can count a full day of school and six (6) hours of parent-teacher conferences as two school days. Approval is recommended.

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<th>District</th>
<th>County</th>
<th>Duration of Waiver (Years)</th>
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<td>Colbert Public Schools</td>
<td>Bryan (2)*</td>
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<td>Healdton Public Schools</td>
<td>Carter (4)*</td>
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<td>Marietta Public Schools</td>
<td>Love (4)*</td>
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<td>Navajo Public Schools</td>
<td>Jackson (3)*</td>
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<td>Porum Public Schools</td>
<td>Muskogee (2)*</td>
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* The number in the County category represents the Congressional District. See the attached map.

rr

Attachments
Section 12. School Day - Six Hours - Exceptions.

A. Except as otherwise provided for by law, a school day shall consist of not less than six (6) hours devoted to school activities. A district board of education may elect to extend the length of one (1) or more school days to more than six (6) hours and reduce the number of school days as long as the total amount of classroom instruction time is not less than one thousand eighty (1,080) hours per year as required pursuant to Section 1-109 of this title.

B. A school day for nursery, early childhood education, kindergarten, and alternative education programs shall be as otherwise defined by law or as defined by the State Board of Education. Not more than one (1) school day shall be counted for attendance purposes in any twenty-four-hour period.

C. Students absent from school in which they are regularly enrolled may be considered as being in attendance if the reason for such absence is to participate in scheduled school activities under the direction and supervision of a regular member of the faculty or to participate in an online course approved by the district board of education. The State Board of Education shall adopt rules to provide for the implementation of online courses which shall include, but not be limited to, provisions addressing the following:

1. Criteria for student admissions eligibility;
2. A student admission process administered through the district of residence, which provides the ability for the student to enroll in individual courses;
3. An electronic student transfer system which does not require the student desiring to transfer to another district for enrollment in an online course to personally appear in the district to which the transfer is sought;
4. A process by which students are not denied the opportunity to enroll in educationally appropriate courses by school districts;
5. Creation of a system which provides ongoing enrollment access for students throughout the school year;
6. A grace period of fifteen (15) calendar days from the first day of an online course for student withdrawal from an online course without academic penalty;
7. Establishment of an Individualized Learning Plan (ILP) for each student;
8. Mastery of competencies for course completion rather than Carnegie units;
9. Student participation in extracurricular activities in the district of residence;
10. Parent authorization for release of state test results to online course providers, on a form developed by the State Department of Education;
11. Student participation in assessments administered pursuant to Section 1210.508 of this title at a school in the district of residence;
12. Provision for ongoing weekly telephonic communication between teacher and student, and monthly telephonic communication between teacher and parent; and
13. A review process to identify and certify online course providers and a uniform payment processing system

D. Each district board of education shall adopt policies and procedures that conform to rules for online courses as adopted by the State Board. Such policies shall include criteria for approval of the course, the appropriateness of the course for a particular student, authorization for full-time students to enroll in online courses, and establishing fees or charges. No district shall be liable for payment of any fees or charges for any online course for a student who has not complied with the district's policies and procedures. School districts shall not deny students the opportunity to enroll in educationally appropriate courses and shall provide an admissions process which includes input from the student, the parent or guardian of the student, and the school faculty.

E. Districts shall require students enrolled in online courses to participate in the Oklahoma School Testing Program Act. Students participating in online courses from a remote site will be responsible for providing their own equipment and Internet access, unless the district chooses to provide the equipment. Credit may not be granted for such courses except upon approval of the State Board of Education and the district board of education.

F. The school day for kindergarten may consist of six (6) hours devoted to school activities.

(70-1-111)

Note: Amended by SB 2319, Sec 1 of the 2010 Reg. Sess.
February 13, 2012

Dr. Bob Neel
Executive Director
State Department of Education
2500 N. Lincoln Blvd.
Oklahoma City, OK 73105

Dear Dr. Neel:

Colbert Public Schools is requesting a Statutory Waiver for Parent Teacher conference to be held from 3:00 p.m. to 9:00 p.m. on a school day to better serve our patrons. The forms for that request are included.

Thank you,

Jarvis Dobbs
Superintendent
SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 2012 - 2013 SCHOOL YEAR

Name of Site(s): Colbert High School & Colbert Middle School
Colbert East Ward
Colbert West Ward

Name of School District: Colbert Public School

Signature of Principals:*
Andy Holton Date 2/14/2012
Deirdre D'Armond Date 2/14/2012
Kenneth Hughes Date 2/14/2012

Signature of Superintendent:*"Liola Dobbs"

County Name: Bryan

- I hereby certify that this deregulation application was approved by our
local board of education at the meeting on February 13, 2012.

Signature of Board President:*
Wanda J. Williams

Date Received: __________
70 O.S. ________

Statement of the Statute to be Waived: (specify statutory citation)
Except school operating under an extended day schedule as provided for in Section 1-109
of this title, not more than one (1) school day shall be counted for attendance purposes in any
school year hour period. (70-1-111)

*Original signatures are required.
COLBERT PUBLIC SCHOOL
EDUCATIONAL IMPROVEMENT PLAN

5. A. A description of the educational benefits to be derived;

More parents would be served in this time frame to check on their children’s progress.

B. A definition of the standards of the plan;

This applies only to apparent-teacher conference time and will not disrupt or change the educational plan.

C. Development of definitive work products, such as site improvement plans and progress reports;

This will not impact site improvement plans, only the positive relations with parents

D. Demonstration of collaboration by teacher, administrators, higher education representatives, students, parent/families, and the community;

We asked parents and teachers how they felt about our present parent-teacher conference after school and they really like it.

E. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan;

Parental, teacher, administrator, student, and community feedback.

F. Development of an inservice training plan to be provided to personnel at the site who will participate in the project;

N/A

G. Report on the results of the plan to the State board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required;

As needed

H. Explanation of how the plan will affect other schools, programs or sites in the district;

More parental involvement
I. Period of public review on the proposed plan;

This is an ongoing review from 2001 to present

J. Notification and comments from the district bargaining agent, or if no bargaining agent exists, the teachers directly affected;

K. All comments, recommendations and objections made by the bargaining agent and others to the local board of education shall be forward to the State Board of Education for consideration prior to review of the plan;

As needed.

L. Timeline for implementing the Statutory Waiver, specifying the period request (one to three years).

School year 2012-13 for all parent-teacher conference dates as shown on the school calendars.
OSDE/Accreditation/Standards,

The Healdton Public Schools would like to request an extended normal school day and restructure the time for Parent/Teacher Conferences from 3:15 pm to 9:15 pm. It was determined by the parents, teachers, and board members that many parents were unable to attend PTC Conferences because of employment hours. Through discussion it was determined that extending the time period to 9:15 pm would allow a greater number of parents to be involved in this process and would be far more valuable to the student/teacher/parental educational process. The educational benefits to be derived from this plan would be that the district would have greater parental participation by moving the PTC from the traditional time to the requested time of 3:15 pm to 9:15 pm. As a result the district would expect to increase student performance as well as improved collaboration with all those involved in the educational process of our students.

Thank You,

Don Lewis (Superintendent)

Greg Raper (HS & MS Principal)

Jason Midkiff (ES Principal)
OKLAHOMA STATE DEPARTMENT OF EDUCATION

ACCREDITATION DIVISION
2500 North Lincoln Boulevard, Suite 210
Oklahoma City, Oklahoma 73105-4599
(405) 521-3333

SCHOOL SITE DEREGULATION APPLICATION
FOR 2012 - 2013 SCHOOL YEAR

Name of Site(s): Healdton High School

Healdton Middle School

Healdton Elementary School

Name of School District: Healdton

Signature of Principal(s):

Date 2/14/12

Date 2/14/12

Signature of Superintendent:

County Name: Carter

SDE USE ONLY

PROJECT YEARS

5 of 5

ENROLLMENT

High School 131

Jr./Middle High 104

Elementary 259

District Total 314

Date Received

OAC:

I hereby certify that this deregulation application was approved by our
local board of education at the meeting on

Signature of Board President:

Notary:

Date: 2-13-12 My Commission Expires: 06-11-14

1. Statement of the Regulation (specify OAC code):

Section 12. School Day – Six Hours – Exceptions (70-OS1-111)

A. A school day shall consist of not less than six (6) hours devoted to school activities, except that a school day for nursery, early childhood education, kindergarten, extended day program, and alternative education programs shall be as otherwise defined by law or as defined by the State Board of Education. Except for schools operating under an extended day schedule as provided for in Section 1-109 of this title, not more than one (1) school day shall be counted for attendance purposes in any twenty-four-hour period.

*Original signatures are required.
2. **Alternate Strategy:** (Clearly state alternative strategy (ies) which the district proposes and what results are to occur.)

The education benefits to be derived from this plan would be that the district would have greater parental participation by moving the PTC from the traditional time to the requested time of 3:13pm to 9:15pm. As a result the district would expect to increase student performance as well as improved collaboration with all those involved in the educational process of our students.

3. **Resources Needed:** (Outline materials, supplies, staff, etc. that will be needed for this new approach.)

No in-service training is required for this process.

4. **Student and/or School Site Performance Levels to be Demonstrated:**

The expected student performance levels to be demonstrated will be an increase in academic performance levels in the classroom as well as more parental involvement with the teacher and student. The result should be a higher performing school district.
5. **Evaluation Procedures and/or Process:** (Outline procedures/process to be followed and submit follow-up report to SDE at the end of the school year.)

   The method of evaluation will be to keep track of the current (2011-12) school year PTC Conference attendance by the parents and compare it to the new time period for the 2012-13 school year. The results of these finding will be made available to anyone who request this information.

6. **Financial Impact to the District of the Proposed Deregulation:**

   NONE

7. **Timeline(s):** (Please submit class schedule, calendars, assessment forms, and other attachments as necessary.)

   Attached
### HEALDTON SCHOOL CALENDAR 2012 - 2013

#### July 2012

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**Students Return (Jan. 3)**

**1st Sem. Grades Due (Jan. 9)**

**Report Cards Sent (Jan. 11)**

**OCA Coaches Clinic (July 22-27)**

**MLK Day & PD (Jan. 21)**

#### August 2012

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**FB Practice Starts (Aug. 7)**

**HS, MS, ES Enrollment (Aug. 6 & 7)**

**Meet the bulldogs & fall Sport Pics (Aug. 16)**

**PD (Aug 20, 21, 22) Classes Start (Aug. 23)**

**OPEN HOUSE (August 21) 6:00-8:00**

**P/T Con (Feb.28) 3:15-9:15**

#### September 2012

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**PD-Zone Mtg. & End 3rd Qtr (March 1)**

**Labor Day (Sept. 3)**

**Spring Break (March 18-22)**

**Easter (March 31)**

#### October 2012

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**P/T Con (Nov. 1) 3:15-9:15**

**End 1st Qtr. (Oct 19)**

**Fall Break (Oct. 19 & 22)**

**PROM (April 13)**

**HS 2nd Sem. Finals (May 16 & 17)**

**Last Day of Class & Graduation (May 17)**

**Thanksgiving Break (Nov. 19-23)**

**2nd Sem Grades Due (May 22)**

**Memorial Day (May 27)**

**Report Cards Sent (May 29)**

#### November 2012

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**HS 1st Sem. Finals (Dec. 18-19)**

**Christmas Break (Dec. 20 - Jan. 3)**

**School Day: 8:00am - 3:10pm**

#### December 2012

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**1st Semester: August 23, 2012**

**NO SCHOOL**

**PD: Professional Development Days - 5**

**PT: Parent Teacher Conference Days - 2 (3:15pm - 9:15pm)**

**Last Day of School - May 17, 2013**

### June 2013

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**2nd Semester: May 27, 2013**

**Total Days: 163**

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**Calendar 5**
February 13th\textsuperscript{th}, 2012

State Department of Education  
Accreditation/Standards Section—Room 210  
Attention: Dr. Robert Neel  
2500 North Lincoln Boulevard  
Oklahoma City, Ok 73105-4599

Dear Dr. Neel,

The Marietta Public School District 43 I-016 is requesting a statutory waiver/exemption for the 2012-13 school term in regard to Parent Teacher Conferences.

This arrangement is more accommodating for a large number of parents who commute to work. They have an opportunity to participate without taking off work, which many will not do.

Participation is expected to decrease if we revert back to the 8:00 a.m. to 3:00 p.m. schedule.

Respectfully,

Joel K. Neely  
Superintendent  
Marietta Public Schools
SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 2012 - 2013 SCHOOL YEAR

Name of Site(s): 
Marietta Elementary
Marietta Middle School
Marietta High School

Name of School District: 
Marietta Public Schools

Signature of Principal(s): 
Date 2-16-12
Date 2-16-12
Date 2-16-12

Signature of Superintendent: 

County Name: 
Love County

I hereby certify that this deregulation application was approved by our
local board of education at the meeting on March 5, 2012.

Signature of Board President:

Notary: Charlotte Alley # 0001400
Date: 3-5-12 My Commission Expires: 1-24-2016

1. Statement of the Statute to be Waived: (specify statutory citation)
Except for schools under an extended day schedule as provided for in section 1-109 of this title,
not more than one (1) school day shall be counted for attendance purposes in any twenty-four hour period. (70-1-111)

*Original signatures are required.
EDUCATIONAL IMPROVEMENT PLAN

A. The district is proposing a change from the normal day to an extended day for Parent Teacher conference. The proposed time will be from 3:00 p.m. to 9:00 p.m. The district is hoping to maintain greater participation from parents.

B. A waiver has been granted for this purpose since the 2006-07 year. As a result, we have had a significant increase in parent participation at Parent Teacher Conferences.

C. N/A

D. The calendar committee is composed of teachers, administrators and parents.

E. Data from the current year will be compared to previous years to determine the level of parental participation.

F. N/A

G. The district will provide the State Department of Education and the State Board of Education and any other district with results from the comparison upon request.

H. All three sites will concurrently participate with the proposed times for Parent Teacher Conferences. This will allow parents to participate at all three sites after returning from their place of employment.

I. Attendance records for the Parent Teacher Conferences will be reported by administration to the local Board of Education at the next regular meeting. Sign in sheets and parental comments will be kept for each Parent Teacher Conference.

J. N/A

K. N/A

L. The Marietta Public School District is requesting permission for Parent Teacher Conferences from 3:00 p.m. to 9:00 p.m. for the following dates:

   September 27, 2012
   February 7, 2013
Oklahoma State Department of Education
Accreditation Division
2500 N Lincoln Boulevard, Room 210
Oklahoma City, OK 73105-4599

RE: Statutory Waiver, 70 O.S. 1-111, for Navajo Public Schools

To Whom It May Concern:

I would like to notify the Accreditation Division of the Oklahoma State Department of Education that Navajo Public Schools (I-001) in Jackson County, Oklahoma (33) would like to request a Statutory Waiver for 70 O.S. 1-111. This request is based on the needs of our District and parents in order to improve attendance at Parent/Teacher Conferences. Our conference schedule has always been the standard, one evening 3:30-6:00 PM followed by the next morning 8:30 AM to Noon, twice a year. Navajo is a PK-12 Rural school, which is about 15-20 minutes from the nearest town of Altus. A large majority of our parents work in Altus. Based on recent surveys from Teachers and Parents, it is our belief that changing Parent/Teacher conference times to be held all in one evening from 3:00-9:00 PM, two times a school year, will better serve the needs of our District, Parents and Staff. With this change, it is my understanding that we count this as a full school day PLUS 6 hours of Parent/Teacher conferences within a 24 hour period, basically 2 days; therefore we plan to be out of school the following day each semester.

The Navajo Board of Education voted to approve this change at the February 14 Regular Monthly School Board Meeting. I have included the School Site Statutory Waiver/Exemption Application for the 2012-2013 School Year.

Thank you,

Vicki Nance
Superintendent
Navajo Public Schools

February 15, 2012
SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 2012 - 2013 SCHOOL YEAR

Name of Site(s): NAVAJO SCHOOL ELEMENTARY
NAVAJO SCHOOL JUNIOR HIGH
NAVAJO SCHOOL HIGH SCHOOL

Name of School District: NAVAJO PUBLIC SCHOOL

Signature of Principal(s):

Signature of Superintendent:

County Name: JACKSON

I hereby certify that this deregulation application was approved by our local board of education at the meeting on FEBRUARY 14TH, 2012.

Signature of Board President:

Notary:

Date: 2-14-2012 My Commission Expires: 7-1-2015

1. Statement of the Statute to be Waived: (specify statutory citation)

70 O.S. 1-111 Count a full school day PLUS 6 hours of Parent/Teacher conference within a 24 hour period as 2 (6) hour days in 1 day.

*Original signatures are required.
A. A description of the educational benefits to be derived (i.e., describe specific benefits to learning/achievement).

Better time frame for working parents to attend Parent Teacher Conferences.

B. A definition of the standards of the plan (i.e., alternate strategies proposed).

Replacing former schedule for Parent/Teacher Conferences from one evening 3:30 - 6:00 p.m. and one morning 8:30 – noon, to: one evening 3:00 – 9:00 p.m. This day would be a full school day PLUS 6 hours of Parent/Teacher Conferences within a 24 hour period. This would count as 2 days for our school calendar. We will also schedule to be out of school on the following day after the regular school day and 6 hours of Parent/Teacher Conferences day each semester.

C. Development of definitive work products, such as site improvement plans and progress reports (i.e., describe the expected student performance levels to be demonstrated or results of the Statutory Waiver).

Expect to have more parents participate in Parent/Teacher conferences.
D. Demonstration of collaboration of teachers, administrators, higher education representatives, students, parents/families, and the community.

Discussion and input from staff. District wide concluded overwhelmingly that they felt the change would help more parents to be able to attend Parent/Teacher conferences.

Parent survey also concluded that the majority of parents would like conferences to be held from 3 p.m. to 9 p.m. due to their work schedules.

E. Development and the use of an assessment mechanism to determine progress in meeting the goals and objectives of the plan (i.e., method of evaluation).

Discussion and input from PK-12 staff and parent surveys.

F. Development of an in-service training plan to be provided to personnel at the site who will participate in the projects.

None should be needed for this change.
G. Report on the results of the plan to the State Board of Education and provision of appropriate technical assistance to other school districts and the State Department of Education as required (i.e., describe how you will report to the State Board of Education annually).

As long as the time change is beneficial to the Navajo District, staff, and parents, we will continue with the plan.

No technical assistance will be needed.

H. Explanation of how the plan will affect other schools, programs or sites in the district.

The Parent/Teacher conferences time change will be District-wide PK-12.

I. Period of public review on the proposed plan.

Parent surveys from Parent/Teacher conferences in the 2011-2012 school term.
J. Notification and comments from the district bargaining agent, or if no bargaining agent exists, the teachers directly affected.

Building Principals polled teachers affected. Results were overwhelming for the change with anticipation of increasing parental involvement at Parent/Teacher conferences.

K. All comments, recommendations and objections made by the bargaining agent and others to the local board of education shall be forwarded to the State Board of Education for consideration prior to review of the plan.

None available.

L. Timeline for implementing the Statutory Waiver, specifying the period requested.

Beginning for Parent/Teacher conferences 2012/2013 school term.
December 13, 2011
Ms. Sharon Lease
Office of Accreditation
Oklahoma State Department of Education

Porum Public Schools would like to request that you grant us an extended day waiver for the 2012-2013 school year. We plan to use this for our two parent-teacher conference days. We have found, with previous experiences, that the extended day is the best way to make contact with our Porum parents.

Thank you, in advance, for your consideration on this matter.

For the Kids,

Rick Antle
Superintendent
Porum Public Schools
SCHOOL SITE STATUTORY WAIVER/EXEMPTION APPLICATION
FOR 20__12__ - 20__13__ SCHOOL YEAR

Name of Site(s): Porum Elementary School
Porum High School

Name of School District: Porum Public School

Signature of Principal(s) * Date 12-12-11

Date 12-12-11

Date __________

Signature of Superintendent:* __________

County Name: Muskogee

I hereby certify that this deregulation application was approved by our
local board of education at the meeting on December 12, 2011.

Signature of Board President* __________

Notary: Jamie Peace
Date: 12-12-11 My Commission Expires 8/29/15

1. Statement of the Statute to be Waived: (specify statutory citation)

70 1-111

*Original signatures are required.
5. Educational Improvement Plan

A. Porum School is in an area where the overwhelming majority of people work jobs that do not allow them to attend a parent/teacher conference to allow all parents to come during the evening. Many of our teachers' end up staying an extended time on Thursday and having no one come in the following morning.

B. Propose that you allow Porum School to have parent/teacher conference from 3:00 p.m. to 9:00 p.m. following a regular school day and that you would allow us to count this as two (2) days on our school calendar.

C. This schedule was evaluated during the 2012-2013 calendar year for parent participation where we had evening and day conferences and found parent participation considerably lower. Porum Public Schools would like to go back to the previous scheduled, for the 2012-2013 school year, as it has been very successful with parent participation in the 4 previous years prior to the 2012-2013 school year.

D. Administration, teachers, and the board of education each feel that this will help with participation during parent/teacher conference.

E. Porum School Administration will evaluate the participation during parent/teacher conferences and compare it with past parent/teacher conference participation.

F. Parent/Teacher conferences are items of discussion during regular principal meetings and our annual in-service held before the 2012-2013 school year. The proposed plan will not alter methods for parent/teacher relationships; it will only alter the time for the conferences, in the hope that it will increase participation.

G. Parent/Teacher conference participation will be discussed with our local school board and a decision will be made as to the success of the change in time.

H. The change in time will be for all grades PK-12. The majority of our participation has been in the elementary grades. It should not have a negative effect with any particular age group or school site.

I. This plan has been discussed by the administration, teacher's organization and presented during an open meeting of the Porum Board of Education. A public notice will be posted 48 hours prior to the meeting of the board.

J. The proposal has been discussed by the Porum Association of Classroom Teachers and they have given the administration approval to request that the State Board of Education allow this waiver.

K. The Porum Association of Classroom Teachers met and discussed the extended school day. The only negative responses were those that discussed the following workday and the late time that teachers would get home. The proposed 2012-2013 calendar will be modified to allow for no school on the following day.

L. Porum School would like to implement this plan for the 2012-2013 school year and will include an attached proposed school calendar to our request.