

**SCHOOL AGREEMENT TO MEDIATE
AND REQUEST FOR MEDIATION**

I, _____ representing _____ school, request mediation in the matter of _____ (student's name) to try to reach an agreement on some or all of the issues regarding educational services for the student. I understand that the mediation process will involve the mediator speaking privately to the parent(s) and the school representative(s). I understand the mediator, acting as a neutral third party, will work with each of the parties to develop an agreement that is mutually satisfactory.

If an agreement is reached, I understand that the signed agreement will be shared with other individuals working with the student. I understand that discussions during the mediation session will be confidential and will not be used during subsequent proceedings. I, therefore, agree not to call the mediator as a witness in any future proceedings pertaining to the student's case.

The following is a summary of the issue(s) we would like discussed at the mediation with (name of parent(s)).

A copy of the parents' agreement to mediate is attached to this request. The parents have received a copy of "*Parents Rights in Special Education*" and have been informed of their right to a due process hearing.

Student _____ DOB _____
Parent(s) _____
School Representative _____
School _____
Address _____ (City) _____ (Zip) _____
Telephone ____ (____) _____ Email _____
Representative signature _____ Date _____

SUBMIT TO:
Special Education Resolution Center (SERC)
9726 East 42nd Street, Suite 203
Tulsa, Oklahoma 74146-3674
Phone: (888) 267-0028 toll free, or (918) 270-1849
Fax: (918) 270-2062