

Oklahoma State Department of Education (SDE)
Child Nutrition Programs (CNP)
ADMINISTRATIVE REVIEW (AR) SUMMARY

Name of School Food Authority (SFA): Seeworth Academy County District Code: 55-1002

Address of SFA: 12600 N. Kelly Ave City: Oklahoma City Zip Code: 73131

Consultant(s) Conducting Review: Carole Peters and Denise Wieland

An AR of your SFA's CNP operation has been completed. The SFA was found in:

Compliance Noncompliance

Date of Review: 1/30 - 2/1 2017 Date Review Closed: _____

Number of Schools in SFA: 2 Number of Schools Reviewed: 1 Number of Eating Sites Reviewed: 1

List schools reviewed for the following CNP:

National School Lunch Program (NSLP): Seeworth High School

School Breakfast Program (SBP): Seeworth High School

After-School Snack Program (ASSP): NA

Special Milk Program (SMP): NA

Fresh Fruit and Vegetable Program (FFVP): NA

Seamless Summer Food Program (SSFP): NA

Does the SFA operate under any special provisions: (Select any that apply)

- Provision 1
- Provision 2
- Provision 3
- Community Eligibility Provision (CEP)

This SFA had violations in the following areas:

- PS-1 Violations
- PS-2 Violations
- Resource Management Violations
- General Area Violations
- Recalculation required

YES	NO	REVIEW FINDINGS		
<input checked="" type="checkbox"/>	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Certification and Benefit Issuance
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Verification
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details:		
		<p>Requirement: #208 Confirmation reviews must be conducted unless the school is granted a waiver.</p> <p>Findings: A confirmation review was not done by the district.</p> <p>Corrective Action Required: Confirmation reviews must be conducted immediately after the Verification process begins by someone other than the determining official.</p>		
		<p>Requirement: #209 The SFA must select the accurate sample size for verification.</p> <p>Findings: SFA did not round up when selecting the sample size for verification.</p> <p>Corrective Action: When selecting the sample size the District must round up next time verification is conducted.</p>		
<input type="checkbox"/>	<input checked="" type="checkbox"/>	B. Meal Patterns and Nutritional Quality		
		YES	NO	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Meal Components and Quantities
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details:		

YES	NO	REVIEW FINDINGS			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	C. School Nutrition Environment			
		YES	NO		
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Food Safety	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Local School Wellness Policy	
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other			
		Finding(s) Details:			
<input type="checkbox"/>	<input checked="" type="checkbox"/>	D. Civil Rights			
		Finding(s) Details:			

Comments/Recommendations:

#1 The District must ensure that they use the appropriate non-discrimination statement on all program materials.

RESOURCE MANAGEMENT

Revenue from Non-Program Foods: According to expenditure and revenue reports from the District, the proportion of Non-Program food expense is more than the Non-Program food revenue proportion. Corrective action will need to take place to either increase adult meals or the general fund must supplement; however, since there were not revenues reported after Dec. 15, 2015, the State Agency is not certain that all adult meal revenue was coded correctly. This must be assessed and resolved to meet federal requirements.

CORRECTIVE ACTION REQUIRED TO BE COMPLETED BY (§210.68[k]): 3/1/2017

CORRECTIVE ACTION DOCUMENTATION REQUIRED IN STATE AGENCY BY (§210.18[K][1]):

4/1/2017 (30 days from the date the corrective action must be completed)

An exit conference was conducted (§210.18[i]) discussing the AR Review findings on: 2/1/2017

with Art Schofield, Academic Principal/Chld Nutrition Director (Name and Title of School Representative)

CNP Consultant(s): Carole Peters and Denise Wieland

Section 207 of the HHFKA amended section 22 of the NSLA (42 U.S.C. 1769c) to require state agencies to report the final results of the AR to the public in an accessible, easily understood manner in accordance with the guidelines promulgated by the Secretary. Regulations at 7 CFR 210.18(m) require the State Agency to post a summary of the most recent final AR results for each SFA on the State Agency's publicly available Web site no later than 30 days after the State Agency provides the final results of the AR to the SFA. The State Agency must also make a copy of the final AR report available to the public upon request.

Date Review Summary Was Publicly Posted: 3/20/2017

