

Advanced Coursework Report – Frequently Asked Questions (FAQ)

Question	Answer
What should I expect to see in this report?	This report will contain all of the students enrolled in our school. If you expand the student record (using the ‘+’ sign on the far left side of the record), you will see any course that are eligible to count towards advanced coursework.
What types of courses will show on this report?	<p>For High Schools, you should see any AP courses, IB courses, or concurrent enrollment courses (CareerTech courses are provided by CareerTech and not through the WAVE).</p> <p>If any of these courses are missing from the report, it is most likely due to an error in the way the course is coded in the WAVE. Please double check the coding in your local student information system or consult any of the report training manuals for troubleshooting.</p>
If I make a change in my Student Information System, will it update the report?	<p>Yes. This report is linked to the WAVE. Any changes you make in your SIS will be reflected in this report after the nightly WAVE update.</p> <p>However, if you begin making edits via the on screen data entry, this report will be disconnected from the WAVE so that your changes will not be overwritten. In order to restore the connection, you may click the button that says “Restore original file.”</p>
If the data is not correct, can I change it?	Yes. We recommend that all corrections are done in your local Student Information System so that the courses can be auto-populated through the WAVE. However, you do have the option of downloading the pre-populated report to make any edits and then re-upload the complete report. Please keep in mind that the upload will fail if any records contain invalid data.
I’m pretty sure this course should count for advanced coursework, why is it not showing?	<p>Only courses that meet the definition of advanced coursework are pre-populated in the report. This definition can be found on page 10 of the A-F Advanced Coursework Manual.</p> <p>If a course is not appearing on the report, it either does not meet one of the criteria listed in the manual, or course data is being submitted incorrectly to the WAVE.</p> <p>If you still need assistance determining why a course was not included in the report, please contact the Office of Accountability at 405-522-5169.</p>
Why is a course not receiving any credit for participation?	If a student is not receiving participation points for a course, the reason will be displayed in the “Reason not received column.”

<p>Why is a course not receiving any credit for performance?</p>	<p>Performance points are no longer included in the Advanced Coursework calculation.</p>
<p>What does “Not Applicable/Missing Grade” mean?</p>	<p>Each course record has four fields to hold a grade (T1 to T4). However, depending on the length of the course (e.g., two semesters, four quarters, etc.), not every field may be used.</p> <p>“Not Applicable” means that a grade is not expected for that field. “Missing Grade” means that a grade is expected but has not yet been provided. A record is considered complete when there are no grade fields that say “Missing Grade.”</p>
<p>Why is the “Length of Course” not correct?</p>	<p>The WAVE does not have data that identifies the length of course. Therefore, the Advanced Coursework Report must make its best guess given the data available (e.g., most courses are a full year long, college and block courses are usually 1 semester long. If the pre-populated value for “Length of Course” is not correct, you may choose the correct length from the list of available options.</p>