

Instructions: Each Interlocal Cooperative (ILC) Board must select a director, four officers, and an auditor each fiscal year and report to the Oklahoma State Department of Education Accreditation by the June 15th due date.

ILC Auditor & Officers for Board of Directors FY 2018-19

Interlocal Co-op Name _____ **County Code** __ __ **ILC Code K-** __ __ __

No later than June 15, 2018, complete and return this form by mail to:
Accreditation, State Department of Education, 2500 N. Lincoln Blvd., Oklahoma City OK 73105-4599.

ILC Director

Name _____ **Signature** _____

Mailing Address _____ School District _____

Phone Numbers _____ Email _____

ILC Board President

Name _____ **Signature** _____

Mailing Address _____ School District _____

Phone Numbers _____ Email _____

ILC Board Clerk

Name _____ School District _____

Mailing Address _____

Phone Numbers _____ Email _____

ILC Encumbrance Clerk

Name _____ School District _____

Mailing Address _____

Phone Numbers _____ Email _____

ILC Board Treasurer

Name _____ School District _____

Mailing Address _____

Phone Numbers _____ Email _____

Independent Auditor

Name _____ Company _____

Mailing Address _____

Phone Numbers _____ Email _____

Please provide your SDE Financial Accounting/OCAS contact person:

SDE Employee Name: _____ . OCAS office number is (405) 521-2517.

Oklahoma State Department of Education – 2500 N. Lincoln Boulevard – Oklahoma City OK 73105-4599

School District ILC Participation Agreement for FY 2018-19

Interlocal Cooperative (ILC): _____.

ILC Name

ILC#

The **Interlocal Cooperative Director** must submit this required District Participation Agreement from each school district. This form is **due no later than July 15, 2018**. Mail original to: Accreditation, Oklahoma State Department of Education, 2500 N. Lincoln Boulevard, Oklahoma City OK 73105-4599.

Participating School District _____ County _____ Code No. ____ / ____

Superintendent _____ **Signature** _____
(PRINT NAME)

School Board President _____ **Signature** _____
(PRINT NAME)

1. Services Provided by ILC

2. Source of Funds for ILC Services

3. Additional Funds and Amount Provided to this ILC

4. Total Funds Projected to be Provided to this ILC

Oklahoma State Department of Education - Accreditation - 2500 N. Lincoln Boulevard - Oklahoma City OK 73105-4599

**FY 2018-19
School District Authorization to Pay Funds for
Designated Programs provided by an Interlocal Cooperative (ILC)**

The **Interlocal Cooperative Director** must submit an Authorization to Pay Funds from each participating school district which is due **no later than July 15, 2018**. Mail original to: Accreditation, State Department of Education, 2500 N. Lincoln Boulevard, Oklahoma City OK 73105-4599.

Interlocal Cooperative (ILC): _____

ILC Name ILC#

Participating School District _____ County _____ Code No. ____ / ____

Programs: The School Board of the School District on this form requests the State Department of Education to allocate and pay funds for:

- Yes: Alternative Education Statewide Academy Program
- Yes: Federally Funded Programs
- Yes: Special Education Program

Each School District participating in an Interlocal accredited by the Oklahoma State Department of Education must designate either Payment Option 1 or Option 2 for programs indicated on this form. The District School Board minutes must reflect their vote for payment to go to ILC or to the school district.

Payment Option 1 **Program Funds for 2018-19 will be paid directly to the specified ILC.**

The School District named above authorizes the State Department of Education to pay 2016-17 funds allocated to/for their specific program(s) checked above, to be issued directly to _____ Interlocal Cooperative.

OR

Payment Option 2 **Program Funds for 2018-19 will be paid to the School District only.** The school district named above authorizes and requests funds to be issued directly to their district only.

Payment option above was approved by this District's School Board on _____
(Month, Date, Year)

The School Board President's signature below denotes the approval of this District's Board of Education authorization for payment of funds as indicated on this form for the specified programs.

Notary is not required.

School Board President _____ Signature _____ Date _____
(PRINT NAME)

Contact Email and/or Phone Number _____

Superintendent _____ Signature _____ Date _____
(PRINT NAME)

Contact Email and/or Phone Number _____

Oklahoma State Department of Education (SDE) - Accreditation - 2500 North Lincoln Boulevard - Oklahoma City, OK 73105-4599

School District's Appointee for Interlocal Cooperative Board of Directors FY 2018-19

Interlocal Cooperative (ILC): _____.

ILC Name

ILC#

Each school district contracted to participate in an ILC must submit an original of this ILC Board of Directors Appointment and Loyalty Oath **no later than July 15, 2018**. **Mail original to:** Accreditation Division, Oklahoma State Department of Education, 2500 North Lincoln Boulevard, Oklahoma City OK 73105-4599. The local school district is to keep a copy of this completed form for their SDE Accreditation Officer. *70 O.S. 5-117(b) An Interlocal Cooperative agreement shall establish a board of directors which shall be responsible for administering the joint or cooperative undertaking . . . The Board of Directors shall be selected by the board of education of each contracting school district and may include but not be limited to a board member, administrator, or teacher from each contracting school district.*

The School Board of Education of _____ Public School District voted and approved on the _____ day of _____, 2_____, to appoint the following person to serve on the _____ Interlocal Cooperative Board of Directors for school year 2018-19:

_____ of _____ Oklahoma
 ILC Board Appointee Name (PRINT) Mailing Address / City of Residence

Appointee is currently a School Administrator; Teacher; School Board Member; Other

School Board President (PRINT) _____ Signature _____

School Board Clerk (PRINT) _____ Signature _____

 Notary is required only for the signature below for the ILC Board Appointee Loyalty Oath within the section below this line.*

Loyalty Oath for _____ Interlocal Board Member for School Year 2018-19

“I do solemnly swear or affirm that I will support the laws and Constitution of the United States of America and the laws and Constitution of the State of Oklahoma, and that according to the best of my ability I will faithfully discharge the duties of my office or employment during such time that I am a member of the _____ Interlocal Cooperative Board of Directors.”

ILC Board Appointee Name _____ Signature _____
 (PRINT)

NOTARY SEAL

Subscribed and Sworn before me this _____ day of _____, 2_____, in County _____

*Notary Signature _____ Commission _____ Expires _____

Optional: An Officer authorized to administer an Oath of Affirmation may be used in lieu of a Notary.

Print Officer's Name _____ Signature _____ Date _____

Employer _____ in the City of _____