



Participant Name: _____ Evaluator Name: _____

Step 1: Write your professional learning focus (PL Focus)

I choose Element/Indicator # _____. Date Established: _____

The specific area within the Element/Indicator I would like to focus is _____

Step 2: Identify the types of professional learning you would like to utilize to build your expertise in the area of focus.

- | | |
|--|--|
| <input type="checkbox"/> Presenter-Led Workshop | <input type="checkbox"/> Action Research Project |
| <input type="checkbox"/> Article and/or Book Study | <input type="checkbox"/> Video Study |
| <input type="checkbox"/> Peer Observation (Instructional Rounds) | <input type="checkbox"/> PLC or RTI |
| <input type="checkbox"/> Other: _____ | |

Step 3: Identify Resources

What available resources do you anticipate using to attain your goal?

Step 4: Reflect

Why do you want to improve in this area?

How will it benefit you and/or your students?

Step 5: Monitor your progress throughout the year. (1 checkpoint mandatory)

Checkpoint 1		Checkpoint 2		Checkpoint 3	
Date	Evaluator Initials	Date	Evaluator Initials	Date	Evaluator Initials

Would you be willing to collaborate and/or be a resource for others who choose the same PL Focus in the future? ___ Yes ___ No

Participant Signature: _____ Evaluator Signature: _____

Date: _____

Date: _____

Checkpoint 1

Date: _____ Targeted Element/Indicator: _____

- Presenter-Led Workshop
 Article or Book Study

- Peer Observation
 Action Research

- Video Study
 PLC or RTI

Other: _____

Have you tried anything different/new to specifically address your focus? If so, what?

What available resources do you anticipate using to attain your goal?

Checkpoint 2

Date: _____ Targeted Element/Indicator: _____

- Presenter-Led Workshop
 Article or Book Study

- Peer Observation
 Action Research

- Video Study
 PLC or RTI

Other: _____

Have you tried anything different/new to specifically address your focus? If so, what?

What available resources do you anticipate using to attain your goal?

Checkpoint 3

Date: _____ Targeted Element/Indicator: _____

- Presenter-Led Workshop
 Article or Book Study

- Peer Observation
 Action Research

- Video Study
 PLC or RTI

Other: _____

Have you tried anything different/new to specifically address your focus? If so, what?

What available resources do you anticipate using to attain your goal?