



## PROOF OF TEACHING EXPERIENCE OUT-OF-STATE OR OKLAHOMA NONPUBLIC SCHOOLS



Professional Standards Section, Room 212  
2500 North Lincoln Boulevard  
Oklahoma City, OK 73105-4599

(Type or use a ball-point pen and press hard to make a clear copy.)

**FOR OFFICIAL USE ONLY**

TEACHER NUMBER: \_\_\_\_\_

CREDENTIALS VERIFIED: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_  
Last      First      Middle      Maiden

Oklahoma school where currently employed: \_\_\_\_\_  
(If applicable)      County      District

This record is for the Oklahoma State Board of Education to evaluate the experience of the person indicated above. In order to evaluate this experience ALL information must be completed. This information will be used for determining salary increments, retirement credit, and/or for teacher certification.

<p><b>ACCREDITATION STATUS:</b></p> <p><input type="checkbox"/> Yes, the school was accredited for the years listed below. Name of Accrediting Agency: _____</p> <p><input type="checkbox"/> No, the school was <b>NOT</b> accredited for the years listed below.</p> <p><b>CERTIFICATION STATUS:</b></p> <p><input type="checkbox"/> Yes, the teacher held a valid state teaching credential during the years listed below.* State: _____ Validity Dates: _____ through _____  <small>(Two Letter Code)</small>      <small>(MM/DD/YY)</small>      <small>(MM/DD/YY)</small></p> <p><input type="checkbox"/> No, the teacher did <b>NOT</b> hold a valid teaching credential during the years listed below.</p>	<p style="text-align: center;"><b>NAME AND ADDRESS OF THE OUT-OF-STATE OR NONPUBLIC SCHOOL</b></p> <hr/> <p>Name of School</p> <hr/> <p>Street Address      City      State      Zip Code</p> <hr/> <p>Print Name and Title of Certifying Official      Telephone Number</p>
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**USE A SEPARATE LINE FOR EACH SCHOOL YEAR AND COMPLETE ALL COLUMNS**

State	County	School District or Institution	Dates of Service		Position/Grade	Full Day or Fraction of Day Employed	Actual Number of Days Employed	Number of Days in Full Year	Signature of Certifying Official SIGN EACH LINE
			From (Mo Day Yr)	To (Mo Day Yr)					

**\*PLEASE INCLUDE A COPY OF YOUR OUT-OF-STATE TEACHING CERTIFICATE THAT WAS VALID DURING THE ABOVE DATES.**

Per Oklahoma State Statute Title 70 § 18-114.7, teaching credit can be granted only for out-of-state teaching experience obtained in an accredited school system while the teacher was certified to teach or who received special approval to teach by the state's licensing authority. For the purpose of state salary increments and retirement, no teacher shall be granted credit for more than five years of out-of-state teaching experience as a certified teacher.