

Special Education Data Timeline and Deadlines

Special education data management is propelled by annual deadlines for the collection and reporting of data to meet federal requirements issued through IDEA.

State and Local Reporting

Table 1 shows the reports that pass from LEAs to the state education agency (SEA) or from the SEA to LEAs. The End of Year and Child Count data collections are the primary sources of data for all federal reports, though some elements come from other sources. The data are also used to report back to LEAs on their current compliance and performance status through the District Data Profile and Determination.

Table 1: State-local Reporting Requirements

Reporting to SEA			
	Opens	Closes*	Requirements
End of Year	Continuous	June 30	Certification by July 15
Child Count	Continuous	October 1	Certification by October 15
LEA assurances/agreements	1 st Friday/May	July 1	Certification on July 1
Reporting to LEA			
	Distributed	LEA Response	Finalized
District Data Profile (DDP)	Mid October	2 weeks post	November 1
Determination	Mid November	2 weeks post	December 1
Significant Disproportionality	Mid February	2 weeks post	March 1

*If the deadline falls on a weekend, the report will close on the following business day.

Federal Reporting

On page two, Table 2 lists the required reports the state submits to OSEP. The reports listed with a “C” in front are “EdFacts” files that are submitted in table form with other data from across the agency. Although SES provides the data, these files are processed and submitted by the agency’s EdFacts Coordinator. All other reports are submitted by SES data personnel.

Table 2: Federal Reporting Requirements

Report	Opens	Deadline	Re-Opens	Location
APR Indicators (Annual Performance Report)	January	February 1	April	Grads360
IDEA State Supplemental Survey	February 8	February 22	January 7 following year	EMAPS
SSIP (State Systemic Improvement Plan)	January	April 1		Grads360
MOE/CEIS		1st Weds. May	July 24	EMAPS
Dispute Resolution	October 3	1st Weds. Nov	May 4	EMAPS
Public Data Reporting		Late spring		State agency website
"Child Count" EdFacts:		1st Weds. April		
C002 Children with Disabilities (CWD) IDEA School-age				
C089 CWD IDEA Early Childhood				
"Exiting" EdFacts: C009 CWD IDEA Exiting SPED		1st Weds. Nov		
"Discipline" EdFacts:		1st Weds. Nov		
C005 CWD IDEA Removal to Interim Alternative Educational Setting				
C006 CWD IDEA Suspensions/Expulsions				
C007 CWD IDEA Reasons for Unilateral Removal				
C088 CWD IDEA Disciplinary Removals				
C143 CWD IDEA Total Disciplinary Removals				
C144 Educational Services during Expulsion				
"Personnel" EdFacts:		1st Weds. Nov		
C070 SPED Teachers FTE				
C099 SPED Related Services Personnel				
C112 SPED Paraprofessionals				