



**PROCEDURES TO USE TO
ESTABLISH STANDARDS
DEVELOPMENT COMMITTEES
TO REPLACE COMMON CORE'S STANDARDS**

STEERING COMMITTEE

- **Possible Membership**
 - Chancellor of State System of Higher Education
 - State Legislators (? Members)
 - State Commissioner of Education
 - State Board of Education (? Members)
- PLUS (When Chosen)**
- ELA Standards Development Chair
 - Mathematics Standards Development Chair

STEERING COMMITTEE

- **Responsibilities**

- Oversees the entire project
- Final approval of all committee membership
- Supported by Attorney General's office

EXECUTIVE DIRECTOR (PAID)

- Selected by and reports to Steering Committee
- Oversees entire standards process
- Assures complete and accurate communications are provided to the Legislature, the Governor, and the public at large
- Works directly with ELA and Math Chairs, and directs work of the ELA and Math Scribes

DOCUMENT SCRIBES (PAID)

Selected by Steering Committee

- ELA Scribe
- Math Scribe
- Qualifications
 - Expertise in subject matter
 - Adept at digital technology
 - Report to ELA or Math Chair on Steering Committee

DOCUMENT SCRIBES (PAID)

Selected by Steering Committee

- **Responsibilities**
 - **Organization**
 - Prepares database of all nominees
 - Processes nominations to various committees
 - Schedules and secures sites for all in-person and virtual meetings
 - Arranges for the services of meeting facilitators where needed
 - **Communication**
 - Takes and transcribes detailed notes of all meetings
 - Creates minutes from Steering Committee meetings
 - Provides ongoing updates of standards-writing process to all committees and the public

DOCUMENT SCRIBES (PAID)

Selected by Steering Committee

- **Responsibilities**
 - **Communication (continued)**
 - Posts appropriate information on webpage
 - Maintains all drafts and revisions throughout the writing process
 - Compiles public comments
 - Coordinates responses to public comment

MATH & ELA CHAIRS

(2 MEMBERS)

- **Qualifications**

- Undergraduate teaching faculty in the arts and sciences at an accredited university or college that maintains graduate-level programs
- Math Chair must be a faculty member in a science, mathematics or engineering department
- ELA Chair must be a faculty member in an English literature/language department
- Nominated by the president of the university or college employing faculty member
- At least 2 candidates for each committee will be nominated to the Steering Committee for final selection

MATH & ELA CHAIRS

(2 MEMBERS)

- **Responsibilities**
 - Maintains schedules and timelines
 - Leads and coordinates the work of the Standards Development Committees
 - Assures that standards are written with an emphasis on disciplinary content and accuracy
 - Works with Executive Director

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- District superintendents may nominate up to a total of 6 teachers for the subgroups in ELA and Math (i.e., no more than 1 per subgroup)

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- Membership of ELA Standards Development Committee
 - ELA Chair
 - ELA Vice Chair - Teaching faculty member in an undergraduate English Literature department at a four-year university and selected by the ELA Chair
 - 4 Pre-K to Fifth Grade school teachers
 - 4 Middle school teachers (6th-8th Grade)
 - 4 High school teachers at each grade level (9th-12th Grade)
 - 1 Librarian (nominated by State's Library Association)

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- **Qualifications for teachers** (district superintendents are to use one-page nomination forms):
 - Minimum 7 years experience at the educational level of the subgroup for which they are applying: Current teaching assignment at one of the grade levels in that subgroup
 - At least a minor in English and/or list courses completed in literature, composition, or rhetoric for those in middle or high school subgroup
 - Reading methods coursework for those in PreK-Grade 8
 - Steering Committee in conjunction with the ELA Chair and Vice Chair make the final selection of those to serve on the subgroups

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- **Membership of Math Standards Development Committee**
 - Math Chair
 - Math Vice Chair — teaching faculty member in an undergraduate mathematics department at a four-year university and selected by the Math Chair
 - 4 Pre-K to Grade 5 teachers
 - 4 Middle school teachers (6th-8th Grade)
 - 4 High school teachers (9th-12th Grade) to include:
 - Algebra I teacher
 - Geometry teacher
 - Algebra II teacher
 - Precalculus or Trigonometry teacher
 - 1 Engineer (nominated by a state engineering professional organization or university faculty)

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- **Qualifications for teachers** (district superintendents are to use one-page nomination forms):
 - Minimum 7 years experience at the educational level of the subgroup for which they are applying: Current teaching assignment at one of the grade levels in the subgroup
 - At least a minor in mathematics, science, or engineering for those in middle or high school subgroup
 - Considered effective math teacher in PreK-5
 - Steering Committee in conjunction with Math Chair and Vice Chair make the final selection of those to serve on the subgroups

STANDARDS DEVELOPMENT COMMITTEES

(15 MEMBERS EACH)

- **Responsibilities**
 - Each Standards Development Committee as a whole uses a highly-rated pre-2009 set of state standards as the foundational blueprint
 - ELA: California, Indiana 2006, Massachusetts 2001 or Stotsky 2013
 - Math: California, Indiana 2006, Massachusetts 2000, or Minnesota
 - Each subgroup addresses each relevant grade-level set of standards by adoption, modification, or rewrite.
 - Standards Development Committee as a whole examines entire set of standards and revises when necessary
 - Submits the documents to the Steering Committee for approval for further review

FIRST-DRAFT REVIEW COMMITTEE

- **Membership**

- Remaining nominees not selected to be on Standards Development Committee

- **Responsibilities**

- Teachers review all standards at their own educational level for appropriateness and wording
- High school teachers review all documents
- Comments are recorded by the Scribes and sent to the Standards Development Committee for review and possible action
- First draft presented to the Steering Committee for approval and public comment

SECOND DRAFT REVIEW

(BY HIGHER EDUCATION AND SPECIAL INTEREST GROUPS)

- State Chamber of Commerce
- State business and industry professional organizations
- State engineering organizations
- Early childhood advocacy organizations
- Special education advocacy organizations
- English Language Learners advocacy organizations
- School counselor professional organizations
- Speech pathology professional organizations
- Undergraduate teaching faculty in science, engineering, mathematics and English literature/language

SECOND DRAFT REVIEW

(BY HIGHER EDUCATION AND SPECIAL INTEREST GROUPS)

- **Responsibilities**

- Review standards and advise on:
 - a) Classroom application
 - b) Vertical alignment
- All responses must be signed and submitted electronically
- Recommended changes to the Second Draft are recorded by the Scribes and sent to the Standards Development Committee for review and possible action
- Second draft presented to the Steering Committee for review. Steering Committee reviews recommendations and provides direction to the ELA and Math Chairs and the Standards Writing Teams on edits for the second draft.

EXTERNAL EVALUATION

- The presidents, provost, and faculty of the 4 year colleges nominate two well-known or well published experts in each subject area.
 - Selection is by the Steering Committee
 - Individuals do not teach at a state college or university
 - Qualifications determined by Steering Committee
- **Responsibilities**
 - External Reviewer will report on the quality of the standards
 - External Reviewer will report to the Steering Committee and the State Legislature

FINAL DRAFT

- After the second draft review, the Standards Development Committees will review, revise and submit a final draft to the Steering Committee. Final draft will be submitted for a 45-day public comment period and public hearing at the State Capitol. Public comment will be incorporated as deemed appropriate by the Standards Development Committee.
- Final Draft submitted to the State Legislature for Legislative Hearings and final approval.
- Assessment Committees formed to ensure that test items are based on approved standards and of high academic quality.