



ROSTER VERIFICATION

The **Oklahoma State Department of Education** is offering Roster Verification (student-teacher linkage) as a service to local school districts this spring. The OSDE will provide a BFK*Link for this process.

This will be a **voluntary**, yet extremely **valuable** process.

The Department will be running value added analysis for all teachers of tested grades and subjects after state testing results are in this summer. This will be a **NO-STAKES** process, meaning that the value added calculations will be reported for teachers and leaders to understand value added reports and take action based on the results in a no-stakes preparation year.

Value added calculations will be based on the data we have in the WAVE. If your district chooses to complete Roster Verification, however, the data used for teacher value added results will be much more accurate, resulting in more valuable feedback to teachers.

Why is Roster Verification such an important process?

- Teachers will be able to identify exactly which students they instructed, during specific periods throughout the year, and indicate instructional responsibility such as co-teaching situations.
- Participation in Roster Verification this year will put teachers at ease with the process before value added results are a contributing portion of their evaluations.
- Teachers will receive much more accurate value added reports which will be extremely useful as a professional growth tool.
- Administrators will receive more accurate school-wide value added reports.

Next Steps:

1. Click on [Oklahoma Roster Verification](#) to access videos from *Battelle for Kids* explaining the Why, What, and How of Roster Verification.
2. Determine whether or not your district will participate in Roster Verification this year. Remember, you could offer this process to a feeder pattern or specific sites if you prefer.
3. Share this information with your district data coordinator(s) and appropriate administrative teams.
4. Determine when you want to share the Roster Verification videos with all administrators and teachers. A facilitation guide for communication provided by *Battelle for Kids* is available on the OSDE website.
5. Watch for emails from the TLE Office in regard to Roster Verification training opportunities.
6. Get excited about connecting students with teachers for more precise value added reporting.

The **Oklahoma State Department of Education** and **Battelle for Kids** will be providing technical support throughout the Roster Verification window. We look forward to working with you should you choose to take part in this pilot year.

NOTE: You do not have to inform the TLE Office if your district chooses to participate in the Roster Verification process. Participate for training opportunities as they become available. You will be notified of all training sessions via email.

Oklahoma Timeline for Roster Verification Spring 2013

■ March 11–25

Office of Management and Enterprise Services (OMES) will provide training opportunities to district data personnel. Districts will have the opportunity to review and correct data.

■ March 25–29

The Oklahoma State Department of Education will provide training opportunities to district superintendents/administrators.

■ April 1–5

The Oklahoma State Department of Education will provide training opportunities to teachers.

■ April 10–May 30

Roster Verification Window (for teachers)

■ June 14

Roster Verification Close-Out (for administrators)

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