

## MEMORANDUM

**TO:** The Honorable Members of the State Board of Education  
**FROM:** Janet Barresi  
**DATE:** January 31, 2013  
**SUBJECT:** Teacher Certification Production Report

Attached is a production report of the number of certificates issued, fingerprints and documents received and processed in the Teacher Certification Section for the month of December 2012.

Individuals served on-site by Teacher Certification during this time totaled 325, primarily for fingerprinting. The total number of fingerprints processed in October totaled 981.

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Attachment