Gift/Donation Solicitation; Acceptance Policy 2012

Attachment A

Sponsorship/Donation Approval Form

Thank you for your interest in donating to the Oklahoma State Department of Education. Your gift will be used for the benefit of Oklahoma public schools. In order to process your gift, please provide the below:

1. Name, Address & Phone Number of Donor:
   Magnuson Hotel & Meridian Convention
   737 S. Meridian Avenue
   Oklahoma City, OK 73108

2. Description of the gift / donation:
   A check in the amount of $4,981.26

3. Value of the gift/donation: (market value): $4,981.26

4. What is your intended purpose or use for this gift?
   Money to be used for the State Department of Education, Training and Events

5. Do you have or are currently seeking to establish a contractual relationship with OSDE? If so, please disclose the nature of the contractual relationship: See attached

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DATE: 11/19/12

(Signature and Title of Donor)

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INTERNAL OSDE USE ONLY

OSDE Received application: Date

This Application is: Accepted by the State Board of Education on

Rejected by the State Board of Education on

RETURN FORM TO: Oklahoma State Department of Education
   Director of Financial Services
   2500 North Lincoln Boulevard, Room 415
   Oklahoma City, OK 73105

OSDE Gift/Donation Policy-Effective Date: 7/24/2012
November 19, 2012

#5: The Magnuson currently holds the REAC3H Coaches stay contract through June 2013 and occasional contracts for venues for trainings contracted through the OK State Department of Education, RFP process.